

# **FW Workgroup**

April 23, 2010

130-3:15 p.m.

Bachman 203 with VTC connections to Maui and Kaua'i

## **Meeting Summary**

Present: Todd Sammons (UHM), Amy Nishimura (UHWO), Jerry Saviano (HonCC and convener), Shawn Ford (Kap CC), Rich Randolph (Kaua'i), Eric Engh (Maui), Robert Barclay (Win CC), Joanne Itano (UH System)

### Review of Hallmarks and Explanatory Notes

A few editorial revisions to hallmarks were suggested. The question of the process of approving any changes to hallmarks was discussed. Todd Sammons stated that he thought the UHM Faculty Senate would need to approve any changes. It was questioned if this was also true for the other 7 participating campuses. Should hallmarks be considered unchangeable? Jerry Saviano that there was nothing significant that should be changed in the FW hallmarks considering the political battles and the effort it may take to complete these changes.

Jerry to bring the issue of what is the process of making changes to hallmarks to the Foundations Board meeting on April 30, 2010 and is there a need for a systemwide general education committee.

Adding an explanatory note to hallmark 5 was suggested. Todd Sammons will draft for review by this group. Any suggestions for wording are to be send to Todd.

### Process of certifying/renewing FW courses

All campuses have a similar process, applications are completed and reviewed by a committee. Hon CC is suggesting that all campuses make available online their approved applications as a resource to faculty applying for a F designation and for other campuses to review approved applications. This also may be helpful in sharing how campuses approach assessment of FW. This task group will recommend to the Foundations Board that campuses make available online their approved applications. As an alternate, Hon CC is willing to post on their website approved applications from participating campuses.

Please send Jerry Saviano any pdfs of approved F applications.

### Methods of Assessment

UHM has developed four SLOs that align with the five FW hallmarks and has assessed two. Five percent of the student essays were evaluated based on a rubric. WinCC has completed something similar and Maui plans to do something similar in the Fall 2010 semester. The System Writing committee which met yesterday also discussed assessment.

Further discussion on if the assessment for FW should focus on does Eng 100 meet the hallmarks or are the students learning what is stated in the SLOs (which are aligned with the hallmarks). Is the focus of the Foundations Board that SLOs are aligned with hallmarks rather than student learning?

### Eng 100

There was discussion if Eng 100 must be completed before enrolling in any W courses. UHM and Kaua'i CC does not require this. One reason is there are 100 level W courses and students would be precluded from enrolling in these courses without completing Eng 100.

The passing grade for courses at UHM is "D". Students may earn a D in Eng 100 and passed the course. This is not the case at the CCs where a grade of C is required to take W courses. It was stated that few students earn a D in Eng 100. UHM now requires students to complete Eng 100 as a freshman.