Foundations Systemwide Meeting
Meeting Summary

Friday, December 2, 2016
1:30 p.m. – 3:30 p.m.
Bachman Hall, Room 113 with VTC to Maui, Kaua‘i and Hilo

Present: Steve Mandraccia (Chair, HON), Suzette Scotti (LEE), Julie Rancilio (KAP), Maggie Bruck, Kate Acks, Tim Marmack and Ku‘ulei Nakahashi (MAU), Alan Boyes (KAU), Vickery Lebbin, Hokulani Aikau, and Wendi Vincent (MAN), Leslie Opulauoho (WOA), Jean Okumura (WIN), Shelby Wong and Yumiko Ohara (HIL), Susan Nishida (UH System)

Welcome and Introductions
Steve welcomed the group. UH Hilo attended the meeting to learn more about the Foundations Board and the FS to FQ change, as they are considering to join the Board.

Discussion on FS to FQ Change
Kaua‘i CC agreed to transition to FQ in Fall 2018 with the other campuses.

UH West O‘ahu faculty have officially agreed to the FS to FQ change, effective Fall 2018.

Campuses discussed when FS will sunset. The UHCCs felt strongly that they should have a common date. Campuses agreed that there may be students that will still need an FS course after the sunset date, so campuses need to work closely with their academic advisors. STAR should also be used as a means to communicate the change and deadline to students. Due to the agreed upon sunset date, UHCC campuses with courses approved for FS designation beyond 2020 will need modify those approvals.
- UH West O‘ahu and UH Mānoa will sunset FS courses in Summer 2023.
- UHCCs will sunset FS courses in Summer 2020.

Campuses agreed that some courses may carry a dual FS and FQ designation until the sunset date. Only FS courses that are currently approved as FS can apply for dual designation. UH Mānoa is currently working on an application for dual designation and will share with the group once completed. They are considering having the dual designation proposal demonstrate how the course will integrate the FQ Hallmarks into the current FS course and provide an annotated syllabus (just for the proposal) showing where FS and FQ exists.

Based on the initial work done by Alan from Kaua‘i CC, the UH Mānoa group created a new application for FQ designation for their faculty to use starting in Spring 2017. It contains FQ Student Learning Objectives for UH Mānoa and requires inclusion of an assessment plan and identification of a course coordinator. Campuses are invited to modify the application to meet their needs, but should ensure the Hallmarks remain intact.
It appears students that do not enroll for one semester may be required to do different things depending on the campus they attend (i.e., four-year campuses do not require students to reapply and will retain the catalog year they started in as long as they return within the year; however, at the UHCCs, it appears students will need to reapply if they do not enroll each semester and when they return, regardless of time away, will be under the catalog year the current catalog year when reaccepted). Susan will check with the Admissions and Registrars group to determine what the current practices are regarding students who do not enroll the following term (if they have to reapply, etc.) and what catalog year they follow when readmitted, as well as any leave of absence policies currently in place.

The group would like the math faculty to gather to discuss common SLOs for courses that will be transitioning from FS to FQ. It might be possible to begin discussion about common syllabi and SLO alignment on March 4, the day after the UHCC’s HSSI. Susan will follow up with Suzette Robinson and Kamu Chun about this possibility and who should be included.

UH Mānoa shared their tentative plans for current FS courses and the transition plan for each FS course. Many courses will transition to FQ and seek dual designation, but a couple may only seek FQ designation and a couple courses will not seek FQ designation at all. Some are dependent on additional resources to meet the 30:1 ratio.

QR Curriculum Redesign Workshop
Many thanks to the UH Mānoa General Education Office for hosting the workshop on December 2 and bringing in Stephan Carroll from Santa Clara University. There was representation from HON, KAP, KAU, LEE, MAU, WIN and MAN and the feedback from the event was very positive. There is a strong desire to have additional workshops.

Foundations Articulation
A new Foundations articulation will be drafted and routed for review before Fall 2018. It will contain the new FQ requirement and agreed upon Hallmarks.

Spring Meeting
Friday, April 28, 2017 from 1:30-3:30 in Bachman 113

Items for Spring Meeting
1. Campuses should have a list outlining the plans for current FS courses (does the course plan to transition to FQ, will it seek dual FS/FQ designation or just FQ, any possible issues with the change)
2. Campuses should be sure their list of approved Foundations courses is up-to-date (http://www.hawaii.edu/offices/app/aa/afc/)
3. Campuses should submit their Campus Annual Report prior to the meeting (template: http://www.hawaii.edu/offices/aa/aapp/foundations/FoundationsAnnualReportTemplate.pdf)
Foundations website:
www.hawaii.edu/offices/app/aa/foundations.html