UH System Academic Advising and Transfer Network

February 13, 2009
9:00-11:00 a.m.
Bachman 113 with VTC connections to
Kaua‘i CC, Maui CC and Haw CC

Present: June Nii and Rikki Mitsunaga, (co-chair), UHM; Kainoa Ariola-Sukisaki and Gabriele Worst, UHH; Susan Nishida, Kelly Ching, Ralynn Kobashigawa, UHWO; David Loeding and Kenoa Dela Cruz, Haw CC; Creighton Fujii , Kaua‘i CC; Flo Abara and Kristie Souza Malterre, Kap CC; Candy Hochstein (co chair) and Larry Andres, Lee CC; Colleen Shishida and Debbie Nakama, Maui CC; Patti Chong and Lokelani Kenolio WCC; Scot Parry and Jean Maslowski, Hon CC; Joanne Itano (UH System)

Guests: Lisa Fujikawa and Duane Henry (UHM Gen Ed Office); Jan Heu (UHM Admissions), Ruth Bingham (UHM Ka ie ie program), Gary Rodwell and Susan Glandstein (UHM STAR)

My Academic Planner
Gary Rodwell demonstrated the My Academic Planner module in STAR. It provides a tool for future planning of courses that students would like to take related to earning their academic degree. In the future, it may be used to plan what courses are to be offered by the campus. It is available to all students in the UH system and is based on the degree audits developed for each degree on each campus. It is based on the student’s declared major and a specific campus and at this time does not provide information on courses on other UH campuses. What If can be used to project needed courses for a degree on another campus. The advising office sets the core year. No special publicity planned to notify students about this tool. The tool is meant to engage the student by mapping out their academic path and to foster discussions with the student’s academic advisor.

Ka ie ie Update
Ruth Bingham provided an update. 119 students applied for Fall 09, the deadline was 2/1/09. Deadline is early in order for transcripts to be evaluated so that the students who will be “transferring to UHM” in Fall 09, may register as a continuing student in April. A student in the Ka ie ie program must change their home campus to UHM to register as a continuing student. Ka ie ie remains an unfunded mandate and a few issues remain pending such as a Ka ie ie identification card; paying student fees at the secondary campus and allowing participation by international students. Duplicate health clearance forms currently need to be completed (one for UHM and one for KapCC) and efforts to have one form is being explored.

Students are coded as DP students and it is essential that the home campus of these students not be changed until they are ready to change their home campus to UHM since financial aid and other events are linked to their home campus. Mandatory advising at UHM is required each semester for Ka ie ie students. Ka ie ie students, as long as their home campus is Kap CC, may registered for UHM courses as new students; when the student changes the home campus to UHM, they register with continuing students at UHM.
It is expected that Ka ie ie will be extended to the other CCs in the future.

Program sheets in a standard format have been developed for about 35 programs, the ones that Ka ie ie students have declared as majors. Joanne Itano will send a sample program sheet to this group. It is anticipated that these program sheets will be posted at a UHM website and shared with the UH community by April 2009.

**Update on HAP and Foundations Board**
Lisa Fujikawa of the UHM General Education Office provided the following update. For the HAP board, 8 campuses (UHM, UHWO, LCC, Kap CC, WCC, Maui CC, Kauaʻi CC, Hon CC) are members. These member campuses may designate H courses that will be accepted among the 8 campuses effective Spring 2009.

Members of the Foundations board include UHM, Kap CC, Hon CC, Lee CC, Win CC and Maui CC. An annual meeting of this board is planned for Spring 2009.

**Diversification Memo**
The memo from UHM accepting the sending campus’ diversification designation at UHM was discussed. This was effective Fall 2008.

**Campus Updates**

**Windward CC:** UHH and WCC has a new partnership agreement. The first program to program agreement is for the BA in Geology. For more information, contact Floyd McCoy or Jayne Bopp at Win CC. A CA in Vet Assisting will be going to the BOR in Spring 2009 for approval as a new program. Remedial Math 21A and B have been phased out and replaced with a Math 24.

**UHM:** Budget concerns are a main topic of discussion at UHM. There was a request for notification when UH campuses change course numbers, alphas, titles, etc for courses that have been previously articulated. After discussion, the issue will be further discussed with UCA and CCAOs. It was suggested that some guidelines be developed that would be part of the curriculum review process and these guidelines be shared by the VCAA/DOIS with the faculty. Another suggestion is to develop a process for notification.

**Honolulu CC:** Two AS degrees in MELE are available. See http://honolulu.hawaii.edu/mele/ for more information

**Leeward CC:** Biol 130 is now articulated with Kapiʻolani CC Biol 130 and they are working on articulation for Hlt 125 and 110 with Kap CC.

**UHWO:** Has joined the H board and is planning to join the Foundations board. For students admitted in Fall 07 and Fall 08, focus requirements are waived. For Fall 2009, there will be new concentrations in Economics and Finance, Marketing and Disaster Preparedness and Emergency Management. A concentration and certificate in health care administration and a concentration in political science are offered online.
Hawai‘i CC: The proposal to create a new program, AS in Fire Science will go to the BOR in March 2009. A new concentration in the Hawaiian Lifestyles program in Hawaiian Stewardship has been developed.

UHH: Revised Gen Ed requirements is being re-reviewed and implementation date is unclear at this time.

Maui: Is offering Eng 210 (equivalent to Eng 200/215) online. MCC will change Math 27 to Math 103 effective Fall 2009. They have a new course in patient health navigation and may consider a certificate in this area. ATPs are being considered in applied engineering, ocean science, sustainability and gerontology as the next bachelor’s degree.

List of Advisors
A comprehensive list of advisors are posted are [www.hawaii.edu/vpaa/system_aa/advisors.html](http://www.hawaii.edu/vpaa/system_aa/advisors.html).

Three system offices (Academic Planning and Policy, Student Affairs and CC System) have been approached about funding a systemwide meeting of academic advisors. It is estimated for an attendance of about 100 people, coffee and lunch would cost about $1600 at Win CC. The Council of Chief Student Affairs Officers were approached and they are not yet willing to commit any support until they see an agenda. Neighbor island campuses would need to support their own travel. Rikki Mitsunaga mentioned that UHM’ Council of Academic Advisors” is hoping to plan an advisors workshop for their campus and it is possible that we could combine our efforts. Candy Hochstein, Patty Chong, Kainoa Ariola-Sukisaki volunteered to be on a planning committee. Joanne’s office will provide support for setting up meetings, making food/room arrangements, etc. October 2009 was considered a possible time to have this meeting with sufficient time for planning and accounting for 9 month advisors. Suggestions for topics or interest in serving on the committee are to be emailed to Rikki or Candy.

Curriculum Central
Joanne Itano provided an update. Leeward CC has received training and the updated system is available for use. Kapi‘olani CC and Maui CC are expected to have the system available in Spring 2009. Other CCs are in various stages of development. UHWO and UHH have had initial meetings with the technical person and are interested. The College of Education at UHM is further along in their planning. The need for technical support is being explored for UHM.

Compass Scores
Two documents have been posted with the agenda for this meeting; one related to agreed upon cut off scores for Compass tests for the CCs and acceptance of SAT for placement into Eng 100.

Academic Calendar
The academic calendar for 2011-2016 is being worked out. New calendar is expected to be distributed in the Summer 2009