September 10, 2009
2:00-4:00 p.m.
Bachman 113 with VTC connections to
Kaua‘i CC, Maui CC and UHH

Present:   June Nii, Rikki Mitsunaga (co-chair), UHM; Kainoa Ariola-Sukisaki and Gabriele Worst, UHH; Kelly Ching, Ralynn Kobashigawa, UHWO; David Loeding and Kenoa Dela Cruz, Haw CC; Creighton Fujii, Wade Tanaka, Kaua‘i CC; Flo Abara and Gemma Williams, Kap CC; Candy Hochstein (co chair) and Larry Andres, Lee CC; Colleen Shishido and Debbie Nakama, Maui CC; Patti Chong (WCC); Maggie Templeton and Jean Maslowski, Hon CC; Joanne Itano (UH System)

Guests:   Jan Heu, Ruth Bingham, Lisa Fujikawa (UHM), Susan Nishida (UHWO), Sandy Magnussen (Kaua‘i), Joy Nishida (UHM), Therese Nakadomari (LCC)

STAR and SARS

Joy Nishida from STAR provided a demonstration of the advisors notes.  These notes are visible to the student and to all who would have access to student records.  There is an audit log “behind” the notes.  Therese Nakadomori from LCC provided a brief demo of the advisors notes in SARS.  SARS provides a scheduling system for appointments and has been adopted by the CCs.  The concern is for students who transfer to a four year campus as the notes in SARS would not be available to the advisors on four year campuses.  Therese mentioned that it is possible to import notes from SARS to STAR.  It is something that would need to be developed if the campuses are interested in doing so.  CC campuses are encouraged to discuss where advisor notes should be located especially with the booming enrollment and anticipated increase in transfer students.  Win CC has indicated that they have decided to use advisors notes in STAR.

Academic Advisors Workshop Oct. 9, 2009

Agenda shared and advisors are encouraged to register.  About 100 have already registered with a maximum of 130.  Workshop will be held at Win CC, starting at 830 a.m.

Updates from Campuses

Win CC – A new CA in Veterinary Assisting started in Fall 2009.  Also a new five credit certificate of completion in business technology is approved.

UHWO - Advising sheets for all degrees will be available by October 1, 2009.  Joanne will established a place on the Transfer to a UH Campus website with links to advising sheets for UHM, UHWO and for UHH a website with major requirements for all their degrees.
An articulation agreement with Kap CC for a BAS – Emergency Medical Service will be signed next week. There is a new marketing concentration in the BABA degree. There is also a new Finance concentration in the BASS in Economics. All options in Public Administration (Justice, Public and Health Care) are available via distance methods. There is also a new concentration in BAPA, disaster preparedness and emergency management that is available by distance methods. The Focus requirements (ethics, oral and Hawaiian Asian Pacific) is waived for students admitted to UHWO for the 09-10 academic year as the campus is working to increase the number of E/O/H courses. This applies to students admitted to any UH campus during 0910 who transfers to UHWO and maintain continuous enrollment.

Kap CC – Free valet parking is available at Diamond Head Theatre due to the increased enrollment. Also new is that the academic programs are organized into 3 academic clusters, Arts & Sciences, Health Education, Culinary/Hospitality/Business/Legal Education. There is also a unit called Kahikoluamea which includes the remedial/developmental courses (a.k.a. "college readiness courses"), First Year Experience, and support services for Native Hawaiian students. Kahikoluamea faculty are working collaboratively with faculty from the academic clusters to develop academies which includes English and Math courses situated in the major and supported by a student success course, i.e. a giant learning community. The purpose is to ensure that students enrolled in remedial/developmental courses get started early in their major and that the English and Math courses are designed to apply to their major. Planning has started and for example, Eng + Math + Intro to Business and Eng + Math + Intro to Hospitality will be offered in Spring 2010. Each academy will also have a student success component.

Lee CC – Has developed several new short term certificates: Certificate of Competence in Web Programming and Administrative Support and Certificates of Completion in Health Information Technology and Management Essentials.

Hon CC - Slight modifications in the two MELE programs (Business and Audio Technology) have been completed. A new sound studio has been built. An ASC in Asian and Hawaiian Studies is close to completion.

UHM – Ongoing work in developing program sheets for all undergraduate degrees. This is supported by the CC System for the hiring of an individual to work on these sheets. All program sheets for undergraduate degrees will be completed by the end of the calendar year. There are stop outs in admission to Communication Science and Disorders and Medical Tech programs effective Fall 2010 till Spring 2012. UHM held an advisors conference in July 2009. There is some discussion about combining efforts with the UH System. There are several initiatives to increase student retention and increase graduation rates: mandatory advising for the first two years; early declaration of a major; increased emphasis in completing in four years and each student having a four year academic plan using the academic planner in STAR. There is a new bachelor’s program in entrepreneurship and there has been a course number change in the accounting undergraduate degree.
Maui CC – There is an AS in Dental Hygiene which is a career ladder with dental assisting. A second bachelor in applied science degree in engineering technology has been approved by the BOR with implementation in Fall 2010. Maui CC is also moving to the senior WASC commission for accreditation purposes with the approval of the second bachelor’s degree.

Kaua‘i CC - Anthropology courses are being taught by a faculty in Nicaragua using Laulima, Skype and Illuminate. As of Fall 2009, one WI course is required for the AA degree. A certificate in multimedia is planned.

UHH - A mandatory advising pilot for Fall 2010 focused on biology and marine science is planned. UHH is unique as they have decentralized advising of students. GE requirements are being revised and there is a new certificate in computer science. An online post baccalaureate secondary education preparation program started in Fall 2009.

Haw CC – The AS in Fire Science is approved for Fall 2009. There are changes to the AAS in Hawaiian Lifestyles program. With the Achieving the Dream initiative, a first year experience and mandatory orientation/advising for new high school students to Haw CC and continuing students is planned.

Course Transfer Database

A new feature has been added to the Course Transfer Database. If a campus had inputted F (foundations) or D (diversification) designations into Banner, these will be displayed. A demonstration of this feature was provided. Campuses that presently input this information include UHM, UHWO, Kap, and Win. Joanne will be working with the other campuses to urge them to input this information.

A discussion about a student who completed Chem 161 first and then took Chem 151 and credits from only one of these courses will count towards graduation at UHM. On page 389 of the 0910 UHM Catalog under Chemistry (CHEM), it states that credits are allowed for only one of CHEM 151, 161, 171 or 181A. It was explained that these courses cover the same material with the difference being extent and depth of coverage. Campuses are asked to identify these “unusual” transfer rules and share with the AATN group.

It is suggested that each campus develop a list of unusual transfer issues on their campus and share it with the group.

Ka ie ie Update

There is a growing number of Ka ie ie students who keep Kap CC as their home campus. Gemma Williams is now assisting with advising.

HAP and Foundations Board Update

Lisa Fujikawa from the UHM Gen Ed office provided this update. For the H board, Maui CC, Hon CC and UHWO are approved for courses taken since Summer 08. Eight
campuses (except those on the Big Island) are members of this Board. Momi Kamehele from Lee CC is the chair. This group is interested in having Systemwide SLOs for HAP courses.

With the approval of UHWO and Kaua‘i CC to the Foundations board, eight campuses are members (except Haw CC and UHH). Jerry Saviano from Hon CC is the chair.

**Curriculum Central Update**

Curriculum Central is curriculum management software and the goal is for all ten campuses to adopt it. A meeting of representative from each campus is scheduled for next week. It is anticipated that Lee CC, Kap CC, Maui CC and UHH should be “live” during the 0910 AY.

**New Co Chair**

Thank you to Rikki Mitsunaga for her leadership as co chair of this group. The continuing chair representing the two year campuses is Candy Hochstein. Ruth Bingham agreed to a two year term representing the four year campuses.

**UCA Representative**

Kelly Ching was appointed for a one year term.