Advisor Kuleana

- FAPA will disseminate accurate, timely information on policies, procedures, majors and resources
- FAPA will develop strong advisor-advisee relationships
- FAPA will be accessible to students
- Advisor will help clarify and develop student's academic and career options/plan.
- The advisor will be knowledgeable of college policies and procedures.
- Advisor will inform and refer students to appropriate resources.
- Provide accurate college and career information
- Advisors are well informed with accurate and current/updated academic and college policies, procedures, resources, and programs
- Empower students to be independent thinkers, problem solvers & life-long learners
- assist student in clarifying goals & course selection - table 10
- discuss expectation that advising is a shared responsibility - table 10
- Be accessible and respond timely
- maintain confidentiality
- Provide opportunities where students feel empowered to make informed decisions
- Engage students in activities that facilitates an exploration of their strengths, challenges, and life goals (academic, career, personal)
- Effectively communicate advisor/student expectations, roles, and responsibilities.
- Exhibit a welcoming and caring attitude and know your students
- Understand and explain program requirements
- Advisor will be familiar with institutional regulations, policies, and procedures, especially as they relate to academic and/or graduation requirements
- Advisors will help students to clarify career/life goals as well as educational goals
- Advisors are dedicated to the advising process and exhibit a caring attitude toward advisees
- Advisors are accessible to students through multiple venues
- Advisors are dedicated to the advising process and exhibit a caring attitude toward students
- Embrace and promote technology resources to help students achieve academic and career goals
- Participate in advisor training to stay updated on academic requirements, policies, procedures, advising issues, etc
- PROFESSIONAL DEVELOPMENT - Make sure advisors are delivering current and accurate information
- Participate in professional development opportunities to keep abreast of pertinent information that impact academic advising
- Create a positive environment where students feel encouraged and supported
- Advisors are well informed with accurate and current/updated academic and college policies, procedures, resources, and programs
- EMPOWERING STUDENTS - Educate them on resources like STAR, MYUH, Catalog
- COMMUNICATION - Provide them clear information that they understand, develop check-list, emphasize the importance of advising, being accessible at THEIR time through a range of medium
- Providing a nurturing and respectful environment to the students.
- fosters a safe and welcoming environment
- Empower the student to take responsibility for their academic success.
- Provide accurate information and the necessary resources.