

Within UH System Transfer of Credits Process

Principles

1. UH is committed to functioning effectively as a system which requires facilitating the smooth transfer of students among UH campuses.
2. Each campus has the authority and responsibility to determine its own curriculum, degree requirements and related academic policies and to ensure the integrity of campus-based credentials.
3. Students who earn a UH Associate of Arts degree from a UHCC are accepted as having fulfilled the general education core requirements at all UH baccalaureate degree-granting institutions.
4. Baccalaureate-bound students, those transferring with or without an AA, must complete all specialized lower-division major, college and degree/graduation requirements, including second language and WI requirements.

Transferring to:

UH Hilo	Transfer credit evaluation is completed to determine UHH course equivalencies. If the course has an exact equivalent and if that equivalent is a course that applies toward a GE requirement, it will automatically be applied toward that GE requirement. (2004-2005 Bachelor's Degree Planbook, Information for Transfer Students).
UHWO	Credits from an appropriately accredited college or university is evaluated to determine whether GE requirements established by UHWO have been met. Total number of transfer credits is determined by an evaluation of courses completed. (Academic Programs, http://www.uhwo.hawaii.edu/catalog/acadprog.pdf)
UHCC	Courses designated to meet a specific GE category are accepted by the receiving CC campus in a similar category (CC Faculty Senate Resolution).
UHM	Campus to campus agreement of approved courses are accepted to meet GE core and Graduation (Focus and Hawaiian or Second Language) requirements. See attached for approval process.

UHM Course Approval Process for General Education Requirements

GE Category	Approval Process	Length of approval
Core-Foundations (Written Communication, Symbolic Reasoning, and Global & Multicultural Perspectives)		
With approved Foundations agreement.	Campus reviews their own courses for foundations designations similar to WI process. A multi-campus Foundations Board regularly reviews each campus's approval process and determines whether the program continues to articulate.	Not applicable. Foundations programs regularly reviewed for articulation purposes.
Without approved Foundations agreement	Submission of proposal for individual courses to UHM OVCAA	5 years
Core-Diversification	Submission of course syllabus from CAO to OVCAA	5 years
Focus - Hawaiian, Asian and Pacific Issues (H)	Submission of proposal for each instructor from CAO to OVCAA.	3 years (instructor-based approval)
Focus - Ethics and Oral Communication	<p>No course transfer/approval process, effective Spring 2005.</p> <p>Students have prorated E and O Focus requirements should they seek a UHM degree:</p> <ul style="list-style-type: none"> • transfer 0-54 credits: 1 E and 1 O • transfer 55-88 credits: 1 E <u>or</u> 1 O • transfer 89+ credits: neither E nor O required 	Not applicable.
Focus – Writing Intensive	Each campus reviews their own courses for Writing-Intensive (WI) designations. System-wide Standing Committee on Written Communication annually reviews each campus's approval process and determines whether the WI program continues to articulate.	Not applicable. WI programs reviewed annually for articulation purposes.

Hawaiian or Second Language (HSL)	<p>Submit course syllabus to OVCAA. Almost all lower-division language courses are currently accepted; the 4-semester language sequences (101, 102, 201, 202) are accepted.</p> <p>The HSL requirement at UHM is not uniform for all majors: some schools/colleges have had the 2-year competency requirement waived or modified.</p> <p>HSL requirement may be met by passing courses, a competency exam (if offered), or receiving a language waiver (for native speakers). In addition, students who enter with language competency may receive “back credits” by completing an approved UHM course. For example, a student who successfully completes HAW 301 can receive credit for HAW 101, 102, 201, & 202 (16 credits).</p>	To be confirmed.
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Reviewed by UHM GenEd Office 11/23/04
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