Council Meeting
December 9, 2004
2:00 to 3:30 PM
Bachman 203

Meeting Summary

Present: Linda Currivan (LCC), Jan Heu (UHM), Neghin Modavi (Kap CC), Sharon Ota (HonCC), Jerry Saviano (HonCC), Floyd McCoy (ACCFSC), Wade Tanaka (KauaiCC), Kenith Simmons (UHH), Carolyn Brooks-Harris (UHM), Tom Hilgers (UHM), Linda Johnsrud (APP, convener), Joanne Itano (UH System)

Terms of Members of UCA

Suggested staggered terms of office reviewed. **OVAPP to prepare letters of appointment.** Terms of office are posted on the revised UCA Membership listing (available at [http://www.hawaii.edu/vpaa/system_aa/uca/membership.pdf](http://www.hawaii.edu/vpaa/system_aa/uca/membership.pdf))

Revision of E5.209

Suggested changes in language proposed by Jerry Saviano and Neghin Modavi reviewed. The following revisions were approved:

- **Page 3, section G. Role of Articulation**

  Add the following at the end of this section.

  Articulation policy and practice must be implemented in a way that is fair to students and ensures ample time for consultation with all UH campuses prior to substantive changes.

- **Page 4, section M. Coordination and Communication**

  revised to

  Changes in general education or degree requirements and other academic policies at one campus, college or program which affect students transferring from other campuses, colleges, or programs must involve prior consultation with faculty and administrators affected by the changes. Consultation implies timely and active discussion with all affected parties prior to a final decision on the proposed change.
Campuses implementing curricular changes must notify other UH campuses when the changes are approved. There must be at least one full academic year between notification and implementation of the approved change to allow other campuses to initiate appropriate curricular changes.

- Page 5, B.2

Add

*With the exception of the AA degree that fulfills admission and general education core (basic/area or foundations/diversification) requirements, and the multi-campus articulation agreements, the final authority and responsibility for determining the applicability of transfer credits to specific campus requirements reside with the receiving campus.*

Campuses may also enter into multi-campus articulation agreements. Such agreements involve waiver of course-by-course review by the receiving campus according to mutually agreed upon procedures. As an example, procedures are stipulated in the 2004 Foundations Agreement (See Appendix II and Appendix III)

The UCA approves this revision of E5.209. Because the revision did not change the policy substantively but provided refinements, clarifications and updates to reflect current practices, it recommends to the CCAO that the document be approved and disseminated to appropriate bodies for information.

**Next meeting:**

January 13, 2006
2:00 - 3:30 PM

**Items for future UCA discussion:**

- Common GPA calculation
- Mechanisms to provide for course alpha/numbering consistency