

B. The University Council on Articulation (UCA)

1. Charge and Purpose

UCA is the University's official forum for resolving operational issues related to the implementation of this policy. Recommendations of the UCA are made to the Council of Chief Academic Officers (CCAO). The UCA

- a. Oversees and coordinates the UH system articulation process;
- b. Oversees maintenance and dissemination of an inventory of articulated UH courses and programs; and
- c. Hears appeals as provided for in this policy.

Campuses are responsible for forwarding written requests for clarification of specific articulation issues to the UCA through the OVPAPP.

Should any campus wish to appeal a determination on articulation of a particular course made by a second campus, the appeal should be made to the UCA, which will provide procedures for hearing such appeals and resolving the disputes.

Decisions of the UCA that resolve specific articulation issues are final unless appealed in writing to the Vice President for Academic Planning and Policy.

Campuses are responsible for forwarding written requests for clarification of policy issues to the CCAO through the OVPAPP.

Decisions of the CCAO on policy issues are subject to promulgation by the President. If either the UCA or the CCAO are unable to reach agreement, the matter is placed before the Vice President for Academic Planning and Policy or the President for final resolution.

Should any student wish to appeal a transfer decision made by a college, school, or campus, such appeal will follow established campus procedures.

- d. Reviews the executive policy periodically and forwards recommendations for changes to the CCAO.

2. Members, Chair, and Meetings.

Members of the UCA are appointed by the Vice President for Academic Planning and Policy on behalf of the Chief Academic Officers. The Chief Academic Officers are encouraged to identify and recommend members from among faculty and academic administrators in consultation with appropriate campus faculty governance bodies.

The UCA shall be comprised of:

- a. four members from the community colleges,
- b. one member from UH Hilo,
- c. one member from UH West Oahu,
- d. four members from UH Mānoa,
- e. two members from the CCAO (one representing the community colleges and one from a baccalaureate degree granting campus),
- f. two undergraduate student members (one representing the

community colleges and one from a baccalaureate degree granting campus),

g. one non-voting faculty liaison representing the All Campus Council of Faculty Senate Chairs, and

h. one non-voting liaison representing the UH System Academic Advising and Transfer Network.

Faculty are to serve staggered three-year terms. The Vice President for Academic Planning and Policy or designee shall convene the meetings of the UCA.

Taken from E5.209 (<http://www.hawaii.edu/apis/ep/e5/e5209.pdf>)