

UNIVERSITY OF HAWAI'I
ACADEMIC PROGRAM ACTIONS
STATUS REPORT
1998 - 1999

Compiled by

System Academic Affairs Council
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UNIVERSITY OF HAWAI'I
ACADEMIC PROGRAM ACTIONS, 1998-1999
EXECUTIVE SUMMARY
JUNE 1999

INTRODUCTION

University of Hawai'i Board of Regents and executive policies provide for the establishment and review of academic programs at all campuses of the University of Hawai'i System. This report provides information on the current status of new and provisional programs and the review of established programs at the UH Community Colleges, UH Hilo, UH Mānoa, and UH-West O'ahu. Reviews conducted in other areas, such as student services, research, etc., are handled separately. Act 161 (HRS §304-4.5) calls for the periodic review of programs at each campus to determine whether the programs are operating for the purposes originally established and are consistent with the benchmarks adopted by the Board of Regents.

The overall purpose of program review is to assess the extent to which academic programs are meeting their stated objectives and whether these objectives are still appropriate to the campus, Unit, and University missions. Highlights of Board of Regents and University actions relating to program reviews are as follows.

NEW PROGRAM AND CERTIFICATE ACTIONS

A. New Academic Programs Approved by the Board of Regents (4)

1. MS, Kinesiology and Leisure Science, Department of Kinesiology and Leisure Science, College of Education, UH Mānoa, BOR approved on January 22, 1999, effective fall 1999.
2. Post-Baccalaureate Certificate, Department of Special Education, College of Education, UH Mānoa, BOR approved on January 22, 1999, effective fall 1999.
3. ArchD, School of Architecture, UH Mānoa, BOR approved on February 19, 1999, effective fall 1999.
4. Graduate Certificate in International Cultural Studies (interdisciplinary), College of Social Sciences, UH Mānoa, BOR approved on June 15, 1999, effective fall 1999.

B. New College Approved by the Board of Regents (1)

College of Hawaiian Language, UH Hilo, established, BOR approved on September 1998, effective immediately.

C. New Certificate, and Authorization to Plan Actions Approved by Campus Administration (9)

1. Academic Subject Certificate, Psycho-Social Developmental Studies, Windward Community College, SVP/Chancellor approved on March 10, 1997, effective August 25, 1997.*
2. Academic Subject Certificate, Hawaiian Culture, Kaua'i Community College, SVP/Chancellor approved on April 24, 1997, effective August 25, 1997.*
3. Academic Subject Certificate, Hawaiian/Pacific Studies, Kapi'olani Community College, SVP/Chancellor approved on May 21, 1997, effective August 25, 1997.*
4. Academic Subject Certificate, Asian Studies, Kapi'olani Community College, SVP/Chancellor approved on December 2, 1997, effective January 12, 1998.

5. Academic Subject Certificate, Hawaiian Studies, Windward Community College, SVP/Chancellor approved on January 5, 1998, effective January 12, 1998.
6. Academic Subject Certificate, Hawaiian Life Styles, Hawai'i Community College, SVP/Chancellor approved on October 5, 1998, effective fall 1998.
7. Professional Certificate, Hawaiian Medium, UH Hilo, SVP/Chancellor approved on January 19, 1999, effective fall 1999.
8. Academic Subject Certificate, Music, Leeward Community College, SVP/Chancellor approved on April 15, 1999, effective spring 1999.
9. Authorization to Plan, BA, Geology, UH Hilo, SVP/Chancellor approved on May 24, 1999.

** Action not previously reported.*

PROVISIONAL PROGRAM AND CERTIFICATE ACTIONS

A. Provisional Programs Granted Established Status by the Board of Regents (7)

1. Specialization in Philosophy, BA in Humanities, UH West O'ahu, BOR approved on July 17, 1998, effective August 15, 1998.
2. Specialization in Economics and Political Science, BA in Social Sciences, UH West O'ahu, BOR approved on July 17, 1998, effective August 15, 1998.
3. BA Marine Science, UH Hilo, BOR approved on September 11, 1998, effective fall 1998.
4. BSN Nursing, UH Hilo, BOR approved on September 11, 1998, effective fall 1998.
5. AAS, CA Early Childhood Education, Hawai'i Community College, BOR approved on April 23, 1999, effective fall 1999.
6. AAS Marine Technologies - Boat Maintenance and Repair, Honolulu Community College, BOR approved on April 23, 1999, effective May 1, 1999.
7. AS, CA Television Production, Leeward Community College, BOR approved on April 23, 1999, effective May 1, 1999.

B. Provisional Programs Terminated by the Board of Regents (3)

1. AAS, CA Diesel Mechanics Technology - Marine Diesel, Maintenance and Repair, Honolulu Community College, BOR terminated on April 23, 1999, effective May 1, 1999.
2. AAS Electronics Technology - Marine Electricity and Electronics, Honolulu Community College, BOR terminated on April 23, 1999, effective May 1, 1999.
3. AAS Marine Technologies - Marine Mechanics, Honolulu Community College, BOR terminated on April 23, 1999, effective May 1, 1999.

C. Ongoing Provisional Programs (46): 9 UHCC, 2 UHH, 32 UHM, 3 UHWO

Campus	#	Programs
<i>UH-Community Colleges (9)</i>		
•Hawai'i Community College	1	AAS/CA, Early Childhood Education
•Honolulu Community College	5	AAS/CA, Diesel Mechanics Technology--Marine Diesel, and Maintenance and Repair; AAS/CA, Drafting Technology--Architectural, and Engineering; AAS, Electronics Technology--Marine Electricity and Electronics; AAS, Marine Technologies--Boat Maintenance and Repair; AAS, Marine Technologies--Marine Mechanics
•Kapi'olani Community College	2	Advanced CA, Diagnostic Medical Sonography; AS, CA, Travel and Tourism
•Leeward Community College	1	AS, Television Production
<i>UH Hilo (2)</i>		
•Arts and Sciences	2	BA, Marine Science; BSN, Nursing
<i>UH Mānoa (32)</i>		
•Arts and Humanities	2	PhD, Music; Graduate Certificate, Religion
•Languages, Linguistics & Literature	3	PhD, English; BA, Korean; PhD, Second Language Acquisition
•Natural Sciences	5	BS, Botany; PhD, Computer Science; BA, Information and Computer Sciences; BS, Microbiology; BS, Zoology
•Social Sciences	6	BA, Ethnic Studies; Undergraduate Certificate, Peace Studies; MPA, Public Administration; Graduate Certificate, Resource Management; Graduate Certificate, Telecommunication and Information Resource Management; Undergraduate Certificate, Women's Studies
•Business Administration	1	PhD, International Management
•Business Administration & Public Health	1	Graduate Certificate, Business for Public Health Students
•Education	1	Post-Baccalaureate Certificate, Secondary Education
•Engineering	2	PhD, Civil Engineering; Graduate Certificate, Construction Engineering and Management
•Hawaiian, Asian & Pacific Studies	1	Graduate Certificates, Chinese, Korean, Japanese, Philippine, South Asian & Southeast Asian Studies
•Nursing	1	PhD, Nursing
•Ocean & Earth Science & Technology	3	Graduate Certificate, Maritime Archaeology and History; Graduate Certificate, Ocean Policy; BS, Global Environmental Science

Campus	#	Programs
•Public Health	3	Center on Aging; Graduate Certificate, Gerontology; Undergraduate Certificate, Aging
•Social Work	1	PhD, Social Welfare
•Travel Industry Management	1	BS, Travel Industry Management
•Tropical Agriculture & Human Resources	1	BS, Tropical Horticulture
<i>UH West O'ahu (3)</i>		
	3	BA, Specialization in Philosophy; BA, Specialization in Economics; and BA, Specialization in Political Science

ESTABLISHED PROGRAM AND CERTIFICATE ACTIONS

Number of Programs Reviewed in 1998-99 (132): 103 UHCC, 9 UHH, 15 UHM, 5 UHWO

A. Changes to Established Programs Approved by the Board of Regents

1. Change in degree structure and designation for six degrees
 - a. **From Doctor of Education to Doctor of Philosophy in Education**, College of Education, UH Mānoa, BOR approved on February 19, 1999, effective February 19, 1999.
 - b. **From AAS to AS in Communication Arts**, Honolulu Community College, BOR approved on April 23, 1999, effective May 1, 1999.
 - c. **From AAS to AS in Computing, Electronics and Networking Technology**, Honolulu Community College, BOR approved on April 23, 1999, effective May 1, 1999.
 - d. **From AAS to AS in Information Technology**, Hawai'i Community College, BOR approved on April 23, 1999, effective fall 1999.
 - e. **From BA in Professional Studies to BA in Business Administration with specializations in Accounting and General Business Administration**, UH West O'ahu, BOR approved on July 17, 1998, effective August 15, 1998.
 - f. **From BA in Professional Studies to BA in Public Administration with specialization in Justice Administration and General Public Administration**, UH West O'ahu, BOR approved on July 17, 1998, effective August 15, 1998.
2. Change in name for two degrees
 - a. **From Architectural Drafting to Drafting Technology**, Honolulu Community College, BOR approved on May 24, 1996, effective fall 1996.
 - b. **From Data Processing to Information Technology**, Hawai'i Community College, BOR approved on April 23, 1999, effective fall 1999.

3. Specialization recognition on diploma for four degrees
 - a. BA in Business Administration, UH West O'ahu, recognize specializations in Accounting and General Business Administration, BOR approved on July 17, 1998, effective August 15, 1998.
 - b. BA in Public Administration, UH West O'ahu, recognize specializations in Justice Administration and General Public Administration, BOR approved on July 17, 1998, effective August 15, 1998.
 - c. BA in Humanities, UH West O'ahu, recognize specializations in History, Literature, Philosophy and Hawaiian Pacific Studies, BOR approved on July 17, 1998, effective August 15, 1998.
 - d. BA in Social Sciences, UH West O'ahu, recognize specializations in Anthropology, Economics, Political Science, Psychology and Sociology, BOR approved on July 17, 1998, effective August 15, 1998.

B. *Changes to Established Programs Approved by Campus Administration*

1. Change in name for programs, credentials, and departments (8)
 - a. **From Electronics Technology to Computing, Electronics, and Networking Technology**, Honolulu Community College, SVP/Chancellor approved on October 4, 1996, effective January 1997.
 - b. **From Business Computer Information Systems to Information Technology**, Kapi'olani Community College, SVP/Chancellor approved on August 3, 1998, effective fall 1998.
 - c. **From Legal Assistant to Paralegal**, Kapi'olani Community College, SVP/Chancellor approved on August 3, 1998, effective fall 1998.
 - d. **From BA, MA, MFA and PhD in Drama and Theatre to Theatre**, College of Arts and Humanities, UH Mānoa, SVP/EVC approved on December 7, 1998, effective spring 1999.
 - e. **From Master of Professional Studies to Master of Science**, School of Travel Industry Management, UH Mānoa, SVP/EVC approved on April 12, 1999, effective with degrees granted spring 1999.
 - f. **From Professional Diploma to Professional Diploma in Education**, College of Education, UH Mānoa, SVP/EVC approved on July 13, 1998, effective fall 1998.
 - g. **From Department of European Languages and Literature to Department of Languages and Literatures of Europe and the Americas**, College of Language, Linguistics and Literature, UH Mānoa, SVP/EVC approved on May 19, 1999, effective July 1, 1999.
 - h. **From Department of Ocean Engineering to Department of Ocean and Resources Engineering**, School of Ocean and Earth Science and Technology, UH Mānoa, SVP/EVC approved on May 19, 1999, effective July 1, 1999.
2. Extension of policy to all UH Mānoa academic units

Concurrent Undergraduate Degree within and outside of Colleges of Arts and Sciences. UH Mānoa, President approved on June 5, 1998, effective immediately.

3. Stop out of admissions in established programs

- a. AAS in Fine Science, Honolulu Community College, SVP/Chancellor approved on May 15, 1998, effective fall 1998-fall 2000.
- b. AAS and CA in Drafting Technology, Leeward Community College, SVP/Chancellor approved on September 21, 1998, effective fall 1998-spring 2000.
- c. MS and PhD in Biochemistry-Biophysics, School of Medicine, UH Mānoa, SVP/EVC approved on April 30, 1999, effective fall 1999.
- d. MS and PhD in Pharmacology, School of Medicine, UH Mānoa, SVP/EVC approved on April 30, 1999, effective fall 1999.
- e. PhD in Biostatistics-Epidemiology, School of Public Health and School of Medicine, UH Mānoa, SVP/EVC approved on April 30, 1999, effective fall 1999.
- f. DrPH, School of Public Health, President and SVP/EVC approved on May 11, 1999, effective fall 1999.

C. NOTE: Reviews of other Established Programs resulted in program continuation.

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INTRODUCTION

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Program Review Policy

University policy governing academic program approval and review is set forth in four documents.

1. Board of Regents' Bylaws and Policies Section 5-1.a (1), (2), (3), relating to *New Programs and Established Programs*.
2. Executive Policy E5.201, *Approval of New Academic Programs and Review of Provisional Academic Programs*.
3. Executive Policy E5.202, *Review of Established Programs*.
4. Executive Policy E5.205, *Academic Minors and Certificate Credentials*.

The overall purpose of program review is to assess the extent to which academic programs are meeting their stated objectives and whether these objectives are still appropriate to the campus, Unit, and University missions. Highlights of University policy provisions relating to program reviews are as follows:

- New programs are authorized by the Board of Regents and become provisional upon approval.
- A provisional program is reviewed for continuation as an established program after its first cycle. Program continuation involves BOR action. The provisional cycle is the number of years it takes a student to complete the program, but not less than two years. In the year following the provisional cycle, a review is conducted.
- Established programs are reviewed on a five-year cycle at the UH-Community Colleges and a seven-year cycle at UH-Hilo, UH-Mānoa, and UH-West O'ahu.
- Termination of provisional and established programs involves Board of Regents action.
- Senior Vice Presidents and Chancellors/Executive Vice Chancellor are authorized to approve program stopouts--a halt to admissions to the program--for not more than two years.
- Senior Vice Presidents and Chancellors/Executive Vice Chancellor at baccalaureate degree campuses are authorized to recognize academic minors in Board-authorized baccalaureate degree programs.
- Senior Vice Presidents and Chancellors/Executive Vice Chancellor are authorized to approve changes to

academic minors in Board-authorized baccalaureate degree programs.

- Senior Vice Presidents and Chancellors/Executive Vice Chancellor are authorized to approve changes to academic program titles to maintain currency in terminology assuming no substantive change in the program or service group. SVP/Chancellors may also approve certificates of completion at the Community Colleges, and at all campuses they may approve subject certificates that recognize work taken within (or among) existing Board-authorized academic programs.

Program Review Process

The University of Hawai'i Community Colleges utilized the Program Health Indicators Model for the review of 103 academic programs in 1998-99. Major sections of the resulting program report provide descriptive information about the development and history of a program, program goals, program faculty and advisory committees, admission and degree requirements, courses offered in the most recent academic year, course enrollments, program performance indicators, including graphic representation of program performance on selected indicators relative to pre-established norms, and finally, an analysis of the program outcomes. Three major clusters of program performance indicators are utilized, reflecting program demand, program efficiency, and program outcomes.

At Hilo, academic program review goes beyond self study. It also includes (1) a summary appraisal that involves analysis of the strengths and weaknesses of the program, opportunities for program expansion and development, as well as program constraints; (2) action planning; and (3) administrative/departmental agreement on substantive change and resource allocation.

At Mānoa, a representative faculty body, the Council of Program Review (COPR), conducts systematic assessments of established academic programs every seven years. For each review, a self-study report is completed and an hoc review team evaluates the program, the findings and recommendations are presented to the full Council, and an exit interview is held with the dean and the two senior vice presidents to discuss the Council's recommendations and to agree on actions needed to remedy any deficiencies or maintain current quality. One year after the review, departments report to the senior vice presidents via their deans on progress made in implementing the recommendations of the Council. In 1998-99, after suspension for one year due to limited staff resources, the review of self-study reports by COPR was reinstated in the Spring of 1999.

West O'ahu reviewed its three established programs in FY 1997-98. The review included (1) review and revision of program and specialization learning objectives; (2) definition of expected student learning outcomes upon graduation; (3) collection and analysis of data; and (4) reaffirmation and/or modification of curricula and courses to assure cohesiveness of program offerings in line with expected learning outcomes.