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**UNIVERSITY OF HAWAII**

Linda K. Johnsrud  
Vice President for Academic Planning and Policy

November 22, 2006

**MEMORANDUM**

**TO:** Kitty Lagareta  
Chairperson, Board of Regents

**VIA:** David McClain  
President

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**FROM:** Linda K. Johnsrud  
Vice President for Academic Planning and Policy

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**SUBJECT: INFORMATION ITEM: ACADEMIC PROGRAM ACTIONS STATUS REPORT, 2005-2006**

In accordance with Board and Executive policy, I am pleased to transmit for the Board's information a report on academic program actions made by the Board or by campus administrators during 2005-2006. This report provides information on the current status of new and provisional programs and the review of established programs at UH Mānoa, UH Hilo, UH West O'ahu, and the UH Community Colleges. Act 161 (HRS §304-4.5) calls for the periodic review of programs at each campus to determine whether the programs are operating for the purposes originally established and are consistent with the benchmarks adopted by the Board of Regents.

The overall purpose of program review is to assess the extent to which academic programs are meeting their stated objectives and to use the assessment to improve the program and student outcomes.

The report is in several sections:

- An introduction which highlights the University policies related to academic program approval and review.
- Sections on academic program actions for New Programs and Certificates, Provisional Programs and Certificates, Established Programs and Certificates, Other Academic Actions, and Review of Established Programs.

The Chief Academic Officers and I would be pleased to respond to questions at the Board's convenience.

Enclosure

c: Interim Executive Administrator/Secretary BOR Pang      Vice Presidents  
Council of Chancellors      Council of Chief Academic Officers  
VPAPP mgrs

**UNIVERSITY OF HAWAII'  
ACADEMIC PROGRAM ACTIONS REPORT, 2005-2006**

## **INTRODUCTION**

University of Hawai'i Board of Regents and executive policies provide for the establishment and review of academic programs at all campuses of the University of Hawai'i System. This report provides information regarding academic program actions during the 2005-2006 AY at UH Mānoa, UH Hilo, UH West O'ahu, and the UH Community Colleges. Act 161 (HRS §304-4.5) calls for the periodic review of programs at each campus to determine whether the programs are operating for the purposes originally established and are consistent with the benchmarks adopted by the Board of Regents.

University policy governing academic program approval and review is set forth in four documents.

1. Board of Regents' Bylaws and Policies Section 5-1.a (1), (2), (3), relating to New Programs and Established Programs.
2. Executive Policy E5.201, Approval of New Academic Programs and Review of Provisional Academic Programs.
3. Executive Policy E5.202, Review of Established Programs.
4. Executive Policy E5.205, Academic Minors and Certificate Credentials.

Highlights of University policy provisions relating to academic program are as follows:

- New programs are authorized by the Board of Regents and become provisional upon approval.
- A provisional program is reviewed for continuation as an established program after its first cycle. Program continuation involves BOR action. The provisional cycle is the number of years it takes a student to complete the program, but not less than two years. In the year following the provisional cycle, a review is conducted.
- Established programs are reviewed at least once every five years (comprehensive review) at the UH Community Colleges and on a five- to seven-year cycle at UH Hilo, UH Mānoa, and UH West O'ahu.
- Termination of provisional and established programs involves Board of Regents action.
- The President may approve changes to academic program titles to maintain currency in terminology assuming no substantive change in the program or service group.
- Chancellors are authorized to approve program stop-outs—a halt to admissions to the program—for not more than two years.
- Chancellors at baccalaureate degree campuses are authorized to recognize academic minors in Board-authorized baccalaureate degree programs.
- Chancellors are authorized to approve changes to academic minors in Board-authorized baccalaureate degree programs.
- Chancellors are authorized to approve certificates of completion at the Community Colleges and subject certificates at all campuses that recognize work taken within (or among) existing Board authorized academic programs.

A summary of Board of Regents and University actions relating to new, provisional, and established programs including a summary of the program reviews for 2005-2006 are listed below. A list of abbreviations is provided as Attachment 1, and the URL web link to the University's official *Master List of Curricula Offered, Fall 2005*, is located in Attachment 2.

## I. NEW PROGRAM AND CERTIFICATE ACTIONS

### A. New Academic Programs Approved by the Board of Regents

1. BS In Ethnobotany, UH Mānoa. Approved by BOR 7/05 (provisional until 2009)
2. AA in Teaching, Leeward CC. Approved by BOR, 7/05 (provisional until 2007).
3. Certificate in Applied Forensic Anthropology, UHWO. Approved by BOR 10/24/05, (provisional until 2007).
4. BA in Social Sciences with a concentration in Early Childhood Education, UHWO. Approved by BOR, 12/15/05 (provisional until 2008).
5. BA/BS Environmental Studies, UH Hilo, approved by BOR 3/06 (provisional until 2010).
6. AS in Early Childhood Education, Honolulu Community College. Approved by BOR 7/21/06, (provisional until 2008).

### B. New Certificates and Minors Approved by Campus Administration

1. Academic Subject Certificate, Pre-ICS, Leeward Community College. Approved by Chancellor 4/7/05.

### C. Authorization to Plan New Academic Programs Approved by Campus Administration

1. Authorization to Plan: BEd in Education with a concentration in Elementary Education, UH West O'ahu. Approved by Chancellor 7/13/05.
2. Authorization to Plan: BA in Women's Studies, UH Mānoa. Approved by Chancellor 9/19/05.
3. Authorization to Plan: BAS (Bachelor of Applied Science), UHWO, Approved by Chancellor 6/06.

## II. PROVISIONAL PROGRAMS AND CERTIFICATE ACTIONS

### A. Provisional Programs Granted Established Status by the Board of Regents

1. Education, MEd, College of Arts and Sciences, UH Hilo. Approved by BOR 6/16/06.
2. Tropical Forest Ecosystem & Agroforestry Management (Forest TEAM), AS, CA, Hawai'i CC. Approved by BOR 10/05.
3. Digital Media Production, AS, Leeward Community College, Approved by BOR 3/16/06.
4. Hawaiian Life Styles, AAS, Hawai'i Community College, Approved by BOR 5/18/06.
5. Commercial Aviation, AS, Honolulu Community College, Approved by BOR 5/18/06.

### B. Extension of Provisional Program Status by Board of Regents: (None)

### C. Stop-out of Provisional Programs by Campus Administration

1. Health Care Administration (HCA) Certificate, UH West O'ahu. Approved by Chancellor 1/04 - 12/31/05.

### D. Removal of Stop-out of Provisional Program by Campus Administration: (None)

## E. Termination of Provisional Program by Board of Regents.

1. AAS in Opticianry, Leeward Community College. Approved by BOR 2/16/06.

## F. Ongoing Provisional Programs:

Campus/College	Credential/Program	Provisional Until/Comments
<b>UH MĀNOA</b>		
Architecture	ArchD, Architecture	Fall 2006
Arts & Humanities	Graduate Certificate, Museum Studies	Spring 2007
Business	Undergraduate Certificate, Executive Accounting	Spring 2006; undergoing review 2006-2007
	MHRM, Human Resource Management	Fall 2005; undergoing review 2006-2007
	PhD, International Management	Spring 2009; stop-out Fall 2001-Spring 2003; stop-out removed Fall 2003
Education	MEd, Early Childhood Education	Spring 2008, provisional status extension approved by BOR 11/17/04
	Graduate Certificate, Disability and Diversity Studies	Spring 2007
Engineering	Graduate Certificate, Telecommunication and Entrepreneurship	Spring 2008; President approved 12/22/05
Hawaiian, Asian and Pacific Studies	MA, Hawaiian Studies	Fall 2007
Languages, Linguistics and Literature	MA, Hawaiian	Fall 2007
	Undergraduate Certificate, Human Language and Computers	Spring 2006; undergoing review 2006-2007
	BA, Korean	Spring 2007
	Undergraduate Certificate, Language Acquisition	Spring 2006; undergoing review 2006-2007
	Undergraduate Certificate, Language and Cognition	Spring 2006; undergoing review 2006-2007
	Undergraduate Certificate, Language of Hawai'i and the Pacific	Spring 2006; undergoing review 2006-2007
	Undergraduate Certificate, Latin America and Iberian Studies	Spring 2006; undergoing review 2006-2007
	Undergraduate Certificate, Linguistics	Spring 2006; undergoing review 2006-2007
	BA, Philippine Language and Literature	Fall 2006
	Undergraduate Certificate, Professional Writing	Spring 2006; undergoing review 2006-2007
	Graduate Certificate, Second Language Studies	Review complete; will request established status Fall 2006
Law	LLM, Master in Law for Foreign Professionals	Fall 2005; undergoing review 2006-2007
Medicine	MS and PhD, Biomedical Sciences, subfield: Cell and Molecular Biology	Spring 2005; undergoing review 2006-2007

Campus/College	Credential/Program	Provisional Until/Comments
Natural Sciences	PhD, Information & Computer Science	Fall 2002, review ongoing
	BA, Information & Computer Science	Fall 2002, review ongoing
Social Sciences	Undergraduate Certificate, Human Resources and Organizational Management	Spring 2007
	Undergraduate Certificate, Political Economy	Spring 2007
	Undergraduate Certificate, Social Science and Health	Spring 2007
	Graduate Certificate, Conflict Resolution	Fall 2004, review ongoing
	Graduate Certificate, Women's Studies	Review complete; will request established status Fall 2006
	PhD, Urban and Regional Planning	Spring 2007
Travel Industry Management	Undergraduate Certificate, Sustainable Tourism	Fall 2006; undergoing review 2007
Tropical Agriculture and Human Resources	Undergraduate Certificate, Agribusiness Management	Spring 2006; undergoing review 2006-2007
	BS, Plant and Environmental Biotechnology	Fall 2005; undergoing review 2006-2007
	BS, Natural Resources and Environmental Management	Fall 2005; undergoing review 2006-2007
	BS, Tropical Plant and Soil Science	Fall 2005; undergoing review 2006-2007
<b>UH HILO</b>		
Arts & Sciences	BA, Administration of Justice	Fall 2006
	MA, China-U.S. Relations	Fall 2007
	MA, Counseling Psychology	Fall 2007
	BA, Geology	Fall 2006
	Post-Bacc Certificate, Hawaiian Language Teacher Education	Fall 2008
	BA, Health & Physical Education	Fall 2006
	BA, Performing Arts	Fall 2008
	MS, Tropical Conservation Biology & Environmental Sciences	Fall 2007
UH West O'ahu	Certificate in Environmental Studies	Fall 2006
	Certificate in Disaster Preparedness & Emergency Management	Fall 2005 (will request established status 2006-2007)
	Certificate in Health Care Administration	Stopout until 12/31/05
<b>UH COMMUNITY COLLEGES</b>		
Hawai'i CC	CA, CC, AAS, Hotel Operations	Fall 2007
Kapi'olani CC	AS, New Media Arts	Fall 2006
	AS, CA Exercise & Sport Science	Fall 2007
	CA, Biotechnician	Fall 2007
	AS, eBusiness	Fall 2007
	AS,CC, Educational Paraprofessional	Fall 2007
	AS, CC Interpreting: Educational	Fall 2008
	Advanced CA, Diagnostic Medical Sonography	Will request termination of CA 2006-2007.
Maui CC	AAS, CA, Sustainable Technology	Fall 2003 will request established status in 2006-2007
	BAS, Applied Business & Information Technology	Summer 2007

### III. ESTABLISHED PROGRAMS AND CERTIFICATE ACTIONS

- A. Changes to Established Programs Approved by the Board of Regents: Terminations
1. Graduate Certificate Religion, UH Mānoa. Terminated by the BOR 2/17/06, effective Fall 2006.
  2. MS, PhD, Biochemistry, UH Mānoa. Terminated by the BOR, 9/16/05, effective Summer 2007.
  3. MS, PhD, Biophysics, UH Mānoa. Terminated by the BOR, 9/16/05, effective Fall 2005.
- B. Changes to Established Programs approved by Campus Administrations
1. Terminations
    - a. Certificate of Professional Development; Essential Skills/Leeward O'ahu Basic Skills Program (LOBS), Windward Community College, July 1, 2005.
    - b. Graduate Certificate Public Health, UH Mānoa. Terminated by President 1/26/06, effective Fall 2006.
  2. Stop-out of admission in established programs: (None)
  3. Stop-out of admission to established program removed: (None)
  4. Name Changes
    - a. Name change **from** Hotel Operations (HOPE) **to** Hospitality and Tourism (HOST), Hawai'i Community College. Approved by Chancellor 10/05.
    - b. Name change **from** A.S. in Food Service with a specialization in Patisserie (60-62 cr) **to** A.S. in Food Service with a specialization in Pastry Arts (65 cr), Kapi'olani Community College. Approved by Chancellor 8/9/06. [Change in program name; change in program credit requirements; updating program for accreditation review]
    - c. Name change **from** C.C. Patisserie (17 cr) **to** C.C. Pastry Arts (19 cr), Kapi'olani Community College. Approved by Chancellor 8/9/06. [Change in program name; change in program credit requirements; updating program for accreditation review]
    - d. Name change **from** Anatomy, Biochemistry, Physiology and Reproductive Biology **to** Anatomy, Biochemistry and Physiology. UH Mānoa. Approved by Chancellor 2/10/06, effective Fall 2006.

### IV. Other Related Academic Actions

- A. Program modifications: Approved by BOR: (None)
- B. Program modifications: Approved by President
1. Office Administration to Business Technology, align courses with other UHCCs and program name change, Kaua'i Community College. Approved by President, 2/9/06.
  2. Visitor Industry - Hotel Operations to Hospitality and Tourism, AAS and CA, Kaua'i Community College, align courses with other UHCCs and program name change, 12/6/05.
  3. Culinary Arts (AAS and CA) and Food Service (CC and CO), Kaua'i Community College align courses with other UHCCs and program name change, 12/6/05.

## C. Program modifications: Approved by Campus Chancellor

Campus	Status/Action	Program
UH Community Colleges		
Hawai'i Community College	Program Modification	AS, CA Agriculture
	Program Modification	CC, Digital Media Arts
	Program Modification	AS, Early Childhood Education
	Program Modification	AAS, CA, Accounting
	Program Modification	AAS, CA Business Technology
	Program Modification	AAS, CA Marketing
	Program Modification	AAS, Food Service
Honolulu Community College	Program Curriculum Modification	Computer, Electronics and Network Technology (CENT) Advanced Professional Certificate (APC)
	Program Curriculum Modification	Refrigeration and Air Conditioning (RAC)
Kaua'i Community College	Align courses to industry standard, change credits from 22 to 23	CC Facilities Engineering
	Align Nurse Aide programs statewide, change in credits from 8 to 6	CO Nurses' Aide
Leeward Community College	Modification of AAS from 66 or 67 credits to 67 credits	Food Service
	Modification of CA, from 36 credit hours to 30 credit hours	Food Service
	Modification of CC from 11 credits to 10 credits	Baking
	Modification of CC from 16 to 18 credits	Dining Room Supervision
	Modification of certificate of completion from 15 to 13 credits	Preparation Cook
Windward Community College	Modification of ASC, students can elect to earn an ASC in Hawaiian Studies in three specified areas: science, language, or history/culture.	Hawaiian Studies

## D. Other Program Changes/Actions

1. College of Hawaiian Language and Culture, Hawaiian and Indigenous Language and Culture Revitalization, Ka Haka 'Ula O Ke'elikolani Certificate, MA, PhD. UH Hilo. WASC Substantive Change approval received on 6/22/06 (WASC memo dated 7/7/06). Approved by President 8/06 to have met conditions set by BOR 10/22/04. Enrollment effective Fall 2006.
2. College of Pharmacy, UHH, WASC substantive change review scheduled for Sept. 28, 2006.
3. Windward Community College, 80% of courses have published student learning outcomes. Twenty-two master course outlines were modified, 52 were deleted, and 5 new courses were added.
4. College of Education, UH Mānoa, Distance Delivery, MEd, Educational Technology. Approved by VCAA, 3/22/06; effective upon approval.
5. School of Medicine, UH Mānoa, Establishment of the Center for Cardiovascular Research. Approved by Chancellor 2/4/06; effective upon approval.

## V. REVIEW OF ESTABLISHED PROGRAMS

### A. Introduction

This section of the report provides a summary of the reviews of established programs at the UH Mānoa, UH Hilo, UH West O'ahu, and UH Community Colleges in fulfillment of BOR policy and in partial fulfillment of the requirements of Act 161. Reviews conducted in other areas, such as student services, research, etc., are handled separately.

The overall purpose of program review is to assess the extent to which academic programs are meeting their stated objectives and whether these objectives are still appropriate to the campus and University missions.

Each Unit of the University has developed its own program review procedures appropriate to its programs and organization. These are described at the beginning of each of the following sections of this report.

### B. UH Mānoa

#### PROCEDURES FOR PROGRAM REVIEW

Mānoa's academic program review process enables a campus Council on Program Reviews (COPR) or the Graduate Council (for certain programs) to conduct systematic evaluations of provisional and established programs every five to seven years. These reviews identify strengths and weaknesses and ensure program quality with respect to campus criteria and external accreditation standards.

For each review, a self-study report is completed following established guidelines set forth by Executive Policies E5.201, *Approval of New Academic Programs and Review of Academic Provisional Programs* and E5.202, *Review of Established Programs*. A review team composed of three faculty is appointed by the Vice Chancellor for Academic Affairs. For programs exclusively offering degrees at the graduate level, a review team is appointed by the Vice Chancellor for Research and Graduate Education. The review team evaluates the self-study report and conducts a review covering degree programs, assessment of learning outcomes, faculty research and service activities, departmental governance, climate and relationship with other campus units, faculty credentials and workload, and student activities and perceptions.

A report on the review team's findings and recommendations is presented to COPR with the department chair or program director and dean present to answer questions or clarify issues. An exit interview is held with the dean, the chair, and the vice chancellor to discuss COPR's recommendations and any agreed-upon actions. These reviews and recommendations form the basis for administrative decisions affecting the program. One year after the review, departments report to the vice chancellor via their deans on progress made in implementing the recommendations of COPR.

Program & Credential	Status/Action
History (BA, MA, PhD)	New review scheduled for Fall 2006
Mathematics (BA, BS, MA, PhD)	Review continuing
PhD, Communication and Information Sciences (PhD)	Review continuing
Public Administration (MPA, Graduate Certificate)	Review continuing



Program & Credential	Status/Action
Aerospace Studies Program; Military Science Program	Review completed March 2006/Continued
Curriculum and Instruction, Education (PhD)	Undergoing review 2006-2007
Environmental Center (BA)	Review Completed, 11/05/Continued
Kinesiology and Leisure Science (BS)	Review Completed 11/05/Continued
Hawaiian Studies (BA)	Review continuing
Tropical Medicine and Medical Microbiology (MS, PhD)	Review continuing

C. UH Hilo

PROCEDURES FOR PROGRAM REVIEW

The program review procedures for UH Hilo were revised, updated, and approved by the UH Hilo Congress in 2001. Further revision was made and approved by the Congress in 2004. The process now builds upon an annual report prepared by each program, culminating in a full program review every seven years with a Memorandum of Understanding signed by the Vice Chancellor for Academic Affairs (VCAA) and academic units. The first program review will occur in the seventh year after the program is granted established status.

The program review process at UH Hilo begins with a self-study conducted by department faculty with input from an external reviewer selected jointly by the department and the VCAA.

The report generated by the self-study conforms to the guidelines set forth in Executive Policies E5.201, Approval of New Academic Programs and Review of Academic Provisional Programs, and E5.202, Review of Established Programs, with special emphasis on student learning assessment and on planning for program improvement.

The Dean or Director of the unit reviews the report, consults with the department chair, and recommends actions that will support program improvement. Recommendations and reports are reviewed by the UH Hilo Congress and department faculty participate in the Congress's deliberations. The Congress recommends actions to the VCAA, who decides on recommendations, sends each department a memorandum of understanding, and prepares the annual summary report to the System. Department faculty may consult with the VCAA during this process.

Recommended actions are integrated into UH Hilo planning and resource allocations. Departments are notified of progress in implementation; in turn, departments submit annual progress reports to the Dean and VCAA.

These revised program review procedures were implemented with the program reviews scheduled for 2003-2004.

Program & Credential	Status/Action
English (BA)	Internal & external reviews conducted Fall 2003, MOU completed 10/26/05.
Geology (BA)	Internal & external reviews conducted Fall 2003, MOU completed 1/13/06.
Mathematics (BA)	Internal & external reviews conducted Fall 2002, MOU completed 11/15/05.

Program & Credential	Status/Action
Nursing (BSN)	Interim Report to NLNAC. Pre-accreditation self-study Fall 2006. Accreditation site visit Fall 2007.
Philosophy (BA)	Internal & external reviews conducted Fall 2005, MOU completed 1/11/06.
Hawaiian Studies (various degrees)	Internal and external reviews completed Fall 2003. MOU pending.
Art (BA)	Internal and external reviews completed Spring 2005. MOU pending department faculty signatures.
History (BA)	Self-study and external reviews complete Fall 2005. MOU pending.
Physics and Astronomy (BS)	Internal and external reviews completed 2005-2006. MOU pending.
Political Science (BA)	Internal and external reviews completed 2005-06. MOU pending.
Economics (BA)	Review postponed to Fall 2006.
Geography and Environmental Science (BA)	Pending self-study and external review 2006-2007.
Japanese Studies (BA)	Pending self-study and external review 2006-2007.
Linguistics (BA)	2003-2004 Program Review pending.

#### D. UH West O'ahu

##### BACKGROUND

UHWO has taken preliminary steps in the past year to transform itself from a small liberal arts and professional studies campus into a regional comprehensive university for the state of Hawai'i. It has sought Authorization to Plan for several new programs that address the critical issues of providing state workforce development and increasing educational access/opportunity for underrepresented students statewide. Several other initiatives are in the early planning stages and will be brought to the Board in the upcoming year.

##### PROGRAM REVIEW OBJECTIVES

The academic programs at UHWO have developed over the years as an educational alternative to other UH baccalaureate campuses. The emphasis has been on a strong interdisciplinary educational experience through pursuit of study in a broad area of concentration such as the Humanities, Social Sciences, or Professional Studies rather than limiting program emphasis to a single discipline. Within this area of concentration context, students are also required to develop competencies in multiple related academic areas of study.

The program review process focuses on:

- Review and revision of program and specialization learning objectives;
- Defining expected student learning outcomes upon graduation;
- Collection and analysis of data as prescribed in Executive Policies E5.201, Approval of New Academic Programs and Review of Provisional Academic Programs, and E5.202, Review of Established Programs; and
- Reaffirmation and/or modification of curricula and courses offered to assure

cohesiveness of program offerings in line with expected learning outcomes.

#### PROGRAM REVIEW PROCEDURES

Academic programs at UHWO are reviewed on a seven-year cycle. The Vice Chancellor for Academic Affairs' office maintains the seven-year schedule. Procedures cover the following components of program reviews:

- Purpose
- Goals
- Contents
- Process for preparing internal reports
- Process for conducting external evaluations
- Process for drafting Memorandum of Understanding
- Explanation and description of program review cycles and
- Handbook for conducting program reviews.

Review of each academic program occurs over the period of one academic year. During the first semester of each review, data are collected, and an internal report is written and submitted to the appropriate program unit for revision and approval. At the same time, names of external evaluators are selected. During the second semester, an external evaluator responds to the internal report, visits the campus, and drafts a report. The final step in the procedure is the preparation of a Memorandum of Understanding that lists actions to be undertaken as a result of the review.

A detailed template for conducting program reviews was developed and approved by the UH West O'ahu Faculty Senate on May 2, 2003. This template calls for analysis, summary, and recommendations for action on the following major program components:

- Curriculum
- Faculty
- Students
- Resources
- College-wide Learning Objectives and
- Divisional and Specialization Learning Outcomes

A major emphasis in the program reviews is placed on UH West O'ahu's institutional, divisional, and concentration objectives.

Program & Credential	Status/Action
Social Sciences (BA)	Continued
Public Administration (BA)	Review ongoing, to be completed Fall 2006

#### E. Community Colleges

##### PROCEDURES FOR PROGRAM REVIEW

During the 1992-93 academic year, the University of Hawai'i Community Colleges adopted a new process, the Program Health Indicators assessment, to facilitate an annual review of academic programs. The Program Health Indicators assessment provided a standard format to develop and conduct program evaluations on an annual basis and provided both a description and evaluation of important elements of instructional programs.

In response to the Accrediting Commission for Community and Junior Colleges (ACCJC)

concerns, that the UH Community Colleges, “lacked an integrated, system-wide program review, assessment and improvement process that sets the expectation that campuses develop a culture and practice of assessment that supports improvement in campus practices at the system decision-making level ... the respective roles of campus and system administrators in determining campus priorities.”, the UHCC program review policy was revised. The policy, UHCC Policy (UHCCP) 5.202 is located at [http://www.hawaii.edu/offices/cc/docs/policies/UHCCP\\_5.202-Review\\_of\\_Established\\_Programs.pdf](http://www.hawaii.edu/offices/cc/docs/policies/UHCCP_5.202-Review_of_Established_Programs.pdf). The 2005 –2006 is the first year of reviewing instructional programs under UHCCP 5.202.

UHCCP 5.202 includes provisions for comprehensive, multi-year program reviews as required by ACCJC, and an Annual Instructional Assessment to meet the reporting requirements of the Carl D. Perkins Vocational and Applied Technology Education Act. The Annual Instructional Assessment will be used to make campus and UHCC system resource plans and will provide data in support of the University’s Academic Program Action Status report. The process includes common system definitions and language; common core elements (demand, efficiency, outcome) which may be supplemented by individual colleges/programs, selected system-based benchmarks, tools that reflect the measures and make data retrieval easy, and continuous quality improvement applied to measures and outcomes. Elements and features of the Program Health Indicator assessment have been incorporated in the instructional assessment procedures portion of UHCCP 5.202. The UHCC system is transitioning from the Program Health Indicator assessment to the Annual Instructional Assessment model, which when fully implemented will replace the Program Health Indicator assessment.

The following college program action status reports were completed under the new UHCC policy:

1. Hawai’i Community College

Program & Credential	Status/Action
Accounting (AAS, CA)	Continued
Administration of Justice (AS)	Continued
Agriculture (AAS, CA)	Continued
Architectural, Engineering and CAD Technologies (AAS)	Continued
Auto Body Repair and Painting (AAS, CA)	Continued
Automotive Mechanics Technology (AAS, CA)	Continued
Business Technology (formerly Office Administration and Technology) (AAS, CA, CC)	Continued
Carpentry (AAS, CA)	Continued
Digital Media Arts (CC)	Continued
Diesel Mechanics (AAS, CA)	Continued
Early Childhood Education (AS, CA, CC)	Continued
Electrical Installation and Maintenance Technology (AAS, CA)	Continued
Electronics Technology (AAS)	Continued
Food Service (AAS, CA, CC)	Continued
Hawaiian Life Styles (AAS, ASC)	Continued

Program & Credential	Status/Action
Hotel Operations (CC)	Continued
Human Services (CC)	Continued
Substance Abuse Counseling (CC)	Continued
Information Technology (AS,CA)	Continued
Liberal Arts (AA)	Continued
Machine, Welding and Industrial Mechanics Technologies (AAS, CA, CC)	Continued
Marketing (AAS, CA)	Continued
Nursing (AS) Practical Nursing (CA) Care Home Operator (CC)	Continued
Tropical Forest Ecosystem and Agroforestry Management (AS, CA)	Continued

2. Honolulu Community College

Program & Credential	Status/Action
Administration of Justice (AAS)	Continued
Aeronautics Maintenance Technology (AS, CA)	Continued
Architectural, Engineering, & CAD (AS, CA)	Continued
Auto Body Repair and Painting (AAS, CA)	Continued
Automotive Mechanics Technology (AAS, AS, CA)	Continued
Carpentry (AAS, CA)	Continued
Commercial Aviation (AS)	Continued
Commercial Arts (AS)	Continued
Computer, Electronics, & Networking Technology (AS, APC)	Continued
Cosmetology (AAS, CA, CC)	Continued
Diesel Mechanics (AAS, CA, CC)	Continued
Early Childhood Education (AAS, CA, CC)	Continued
Electrical Installation and Maintenance Technology (AAS, CA)	Continued
Fashion Technology (AAS, CA, CC)	Continued
Fire & Environmental Emergency Response (AAS, CA)	Continued
Human Services – Community Service Option (AAS, CA, CC)	Continued

Program & Credential	Status/Action
Occupational & Environmental Safety Management (AS, CA)	Continued
Refrigeration & Air Conditioning Technology (AAS, CA)	Continued
Sheet Metal & Plastics Technology (AAS, CA)	Continued
Small Vessel Fabrication & Repair (AAS)	Continued
Welding Technology (AAS, CA, CC)	Continued

### 3. Kapi'olani Community College

Program & Credential	Status/Action
Accounting (AS, CA)	Continued
Dental Assisting (CC)	Continued
Emergency Medical Technician (CC)	Continued
Food Service (AS, CA)	Continued
Hotel/Restaurant Operations (AS, CA)	Continued
Information Technology (AS, CA)	Continued
Liberal Arts (AA) Hawaiian/Pacific Studies (ASC) Asian Studies (ASC)	Continued
Marketing (AS, CA)	Continued
Medical Assisting (AS, CA)	Continued
Medical Laboratory Technician (AS)	Continued
Mobile Intensive Care Technician (AS)	Continued
Practical Nursing (CA)	Continued
Occupational Therapy Assistant (AS)	Continued
Paralegal (AS)	Continued
Physical Therapist Assistant (AS)	Continued
Travel and Tourism	Continued

#### PROCEDURES USED: Professional Accreditation Self Study

Nursing (AS)	Continued
Radiologic Technology (AS)	Continued
Respiratory Care (AS)	Continued

## 4. Kaua'i Community College

Program & Credential	Status/Action
Office Administration and Technology (AAS, CA, CC)	Continued
Accounting (AAS, CA)	Continued
Hawaiian Studies (ASC)	Continued

## 5. Leeward Community College

Program & Credential	Status/Action
Accounting (CA)	Continued
Small Business Accounting (CC)	Continued
Business Foundations (Cert of Competence)	Continued
Business Technology (CA, CC)	Continued
E-Commerce (Cert of Competence)	Continued
E-Commerce for Marketing (Cert of Competence)	Continued
E-Commerce for Entrepreneurs (Cert of Competence)	Continued
Supervisory Management (AAS)	Continued
Sales and Marketing (CC)	Continued
Pre-Business (ASC)	Continued
Digital Media Production (CC)	Continued
Digital Media Desktop Publishing (Cert of Competence)	Continued
Digital Media Motion Graphics (Cert of Competence)	Continued
Digital Media Video Web Casting (Cert of Competence)	Continued
Digital Media Virtual Reality (Cert of Competence)	Continued
Digital Media Web Page Design (Cert of Competence)	Continued
Creative Media (ASC)	Continued
Human Services/Substance Abuse Counseling (CC)	Continued
Information and Computer Science (AS)	Continued
Information and Computer Science Basic Networking (CC)	Continued
Information and Computer Science Advanced Networking (CC)	Continued
Television Production (AS, CA, CC)	Continued
Digital Art (ASC)	Continued
Educational Assistance in Special Education (ASC)	Continued
Hawaiian Studies (ASC)	Continued

Program & Credential	Status/Action
Music (ASC)	Continued
Philippine Studies (ASC)	Continued
Liberal Arts (AA)	Continued

## 6. Maui Community College

Program & Credential	Status/Action
Accounting (AAS, CA)	Continued
Administration of Justice (AAS, CA)	Continued
Agriculture and Natural Resources (AAS, CA)	Continued
Auto Body Repair and Painting (AAS, CA)	Continued
Automotive Mechanics Technology (AAS, CA)	Continued
Building Maintenance (CA)	Continued
Business Careers (AAS, CA)	Continued
Business Technology (AAS, CA)	Continued
Carpentry Technology (AAS, CA)	Continued
Drafting Technology (CA)	Continued
Electronic and Computer Engineering (AS, CA)	Continued
Fashion Technology (AAS, CA)	Continued
Food Service (AAS, CA)	Continued
Hospitality and Tourism (AAS, CA)	Continued
Human Services (AS, CA)	Continued
Practical Nursing (CA)	Continued
Nursing (AS)	Continued
Welding Technology (CA)	Continued

## 7. Windward Community College

Program & Credential	Status/Action
A.A. General Education Requirements of the AA Degree 2001-2005	Continued
Certificate of Professional Development; Office Administration & Technology (OAT) Program Review 2004-2005	Continued
Art (ASC)	Continued
Business (ASC)	Continued



Program & Credential	Status/Action
Hawaiian Studies (ASC)	Continued
Psycho-Social Development (ASC)	Continued
Plant Bio-Resources and Technology (ASC)	Continued
Agriculture Technology Program (CC)	Continued
Autobody Repair and Finishing Program (CC)	Continued
Developmental Education	Continued
Certificate of Professional Development; Introduction to Construction Occupations	Continued
Certificate of Professional Development; Facilities Maintenance and Construction	Continued
Certificate of Professional Development; Introduction to Culinary Arts	Continued

11/16/06

**ATTACHMENT 1****LISTING OF ABBREVIATIONS FOR  
ACADEMIC CREDENTIALS**

AA	Associate in Arts
AAS	Associate in Applied Science
ArchD	Architecture Doctorate
AS	Associate in Science
ASC	Academic Subject Area Certificate
ATS	Associate in Technical Studies
BA	Bachelor of Arts
BAS	Bachelor of Applied Science
BBA	Bachelor of Business Administration
B Ed	Bachelor of Education
BFA	Bachelor of Fine Arts
BMus	Bachelor of Music
BS	Bachelor of Science
BSW	Bachelor of Social Work
CA	Certificate of Achievement
CC	Certificate of Completion
DrPH	Doctor of Public Health
EdD	Doctor of Education
G Cert	Graduate Certificate
JD	Juris Doctor
LLM	Master of Law
MA	Master of Arts
MAcc	Master of Accounting
MBA	Master of Business Administration
MD	Doctor of Medicine
MEd	Master of Education
MEdT	Master of Education in Teaching
MFA	Master of Fine Arts
MHRM	Master of Human Resource Management
MLISC	Master of Library and Information Science
MMus	Master of Music
MPA	Master of Public Administration
MPH	Master of Public Health
MS	Master of Science
MSW	Master of Social Work
MURP	Master of Urban and Regional Planning
PB	Post baccalaureate Certificate
PDE	Professional Diploma in Education
PhD	Doctor of Philosophy
U Cert	Undergraduate Certificate

**ATTACHMENT 2**

The *Master List of Curricula Offered, Fall 2005* is located at <http://www.hawaii.edu/cgi-bin/iro/maps?cuuhf05.pdf>