University of Hawai'i Maui College
Bachelor of Applied Science with a Concentration in Applied
Business and Information Technology (ABIT)

MEMORANDUM OF AGREEMENT

LEEWARD COMMUNITY COLLEGE

UNIVERSITY OF HAWAI'I - MAUI COLLEGE

BACHELOR OF APPLIED SCIENCE CONCENTRATION IN

APPLIED BUSINESS and INFORMATION TECHNOLOGY (ABIT)

The purpose of this degree pathway is to facilitate a smooth transition for students entering Leeward Community College (LCC) or the University of Hawai'i Maui College (UHMC) as they work toward obtaining the Bachelor of Applied Science (BAS) degree in Applied Business and Information Technology (ABIT). This recommended pathway is designed to promote collaboration and serve student career and educational objectives.

In particular, this agreement will facilitate the **block transfer** of students that complete the Associate in Science (AS) in Information and Computer Science (ICS) program (60 credits) to the BAS in ABIT at the UHMC (additional 60 credits). While this academic pathway represents the most efficient coursework progression from the AS ICS program at LCC through the BAS ABIT program at UHMC, course substitutions may be made on a case-by-case basis when recommended courses are not available; however, all core, concentration, general education, focus, and graduation requirements must still be met in those individual cases.

As part of the agreement between LCC and UHMC, and under the terms of this agreement, the University of Hawai'i Maui College agrees to:

1. Provisionally accept all LCC students who graduate with an AS-ICS degree from LCC. Students would seamlessly transfer from LCC to UHMC within one year of completing their AS-ICS and would not need to reapply to be accepted into the UHMC ABIT program.

2. Identify academic advisors at UHMC who will partner with LCC's advisors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other related advising information. Said advisor would also work with campus STAR personnel to help develop correct STAR pathways for students.

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3. Identify a UHMC faculty member who will serve as the faculty advisor to students who are part of this articulation in the ABIT concentration.

4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid.

5. Meet with LCC faculty and/or administration minimally every two years, or on an as needed basis, to discuss potential and planned curriculum changes.

6. Continue discussions with LCC to benefit the matriculation and transfer processes for ABIT students.

7. Continue to offer online sections of courses, so LCC students can take classes from O'ahu and graduate in a timely manner. Note that online courses may have live sessions and may require mandatory classroom participation over video-teleconference tools. Graduates from LCC are NOT required to relocate or travel to Maui for ABIT courses.

As part of the dual enrollment agreement between LCC and UHMC, and under the terms of this agreement, LCC agrees to:

l. Identify a program counselor at LCC who will partner with UHMC's advisors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other related advising information.

2. Place a notation on the advisor notes in STAR to identify AS in Information and Computer Science students who are in the process of completing the AS degree and are a part of this articulation.

3. Identify an LCC faculty member who will serve as the faculty advisor to students who are part of this articulation in the AS-ICS program and consult with UHMC's admissions personnel regarding students on an as-needed basis.

4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid.

5. Meet with UHMC faculty and/or administration minimally every two years, or on an as needed basis, to discuss potential and planned curricular changes.

6. Continue discussions with UHMC on enrollment processes to benefit the matriculation and transfer processes for LCC AS-ICS students.

Curricular requirements for students following the articulated pathway are included as Attachment I. It lists the upper division transfer requirements and the upper division courses required by LCC transfer students to complete the BAS in ABIT degree starting AY 2020-21. Attachment II provides details, for

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reference only, on the coursework recommendations to fulfill the lower and upper requirements for the BAS ABIT degree at UHMC as of AY 2020-21.

This agreement will be reviewed biannually during the spring semester of even years (beginning in 2022) in order to support the transfer, matriculation and graduation of students from LCC and UHMC. Students must graduate from LCC with the AS in Information and Computer Science to be eligible for the benefits of the Agreement. This agreement will go into effect academic year 2020-2021 and expires after the 2024-2025 academic year.

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Approvals

University of Hawai'i Maui College

Leeward Community College

(signature) 12/3/19

Debasis Bhattacharya
Program Coordinator

(signature) 11/5/19

Michael Bauer
Program Coordinator

(signature) 12/3/19

Lorelle Peros
Division Chair

(signature) 11-5-19

William Albritton
Division Chair

(signature) 12/3/19

Laura Nagle
Dean

(signature) 11.6.19

James Goodman
Dean

(signature) 12-3-19

VCAA

(signature) 11/12/2019

Della Teraoka
VCAA

(signature) 12-6-19

Lui Hokoana
Chancellor, UH Maui College

(signature) 11/12/2019

Carlos Peñaloza
Chancellor, Leeward Community College

Effective Date: Fall 2020

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Attachment I

Graduation Requirements for LCC students with AS in ICS to Upper Division BAS in ABIT

Bachelor of Applied Science (BAS) ABIT **Transfer Requirements (24 credits – must be done before joining upper division ABIT. It is possible that LCC students may complete ENG 225/209, ICS101, ECON 130, ICS141 and SP151/251 as part of AS-ICS)**:

3	*ENG 209 or 210 or 225*	*English Requirement (required LCC AS-ICS)*
3	*ICS 101*	*Digital Tools for the Information World (required LCC AS-ICS)*
3	ACC 201	Introduction to Financial Accounting
3	ACC 202	Introduction to Managerial Accounting
3	*ECON 130*	*Principles of Microeconomics (option for DS-3 at LCC AS-ICS)*
3	ECON 131	Principles of Macroeconomics
3	*MATH 115 or ICS 141*	*Introduction to Statistics and Probability or Discrete Math for CSI (option LCC AS-ICS)*
3	*SP 151/SP 251*	*Personal and Public Speech/Principles of Effective Public Speaking (required LCC AS-ICS)*

ABIT Courses (**60 credits – LCC students must complete all 20 online ABIT courses as UHMC students. Note that online course may be in hybrid modality, with live distance sessions with mandatory student participation. Five electives can be lower or upper division courses, and can be used to complete any transfer courses such as ENG209, ECON 131, ACC201 and 202**)

3	ACC 300	Intermediate Financial Accounting I
3	ICS 320	Introduction to Info Systems & E-Commerce
3	MGT 310	Principles of Management
3	MKT 300	Principles of Marketing
3	BUS 320	Entrepreneurship
3	ICS 360	Database Design and Development
3	ICS 385	Web Development and Administration
3	ENG 316 - WI	Advanced Research Writing
3	BUS 310	Statistical Analysis for Business Decisions
3	BUS 495	ABIT Capstone I
3	ICS 418	Systems Analysis and Design
3	HUM 400 - WI	Changes and Choices
3	BUS 496	ABIT Capstone II
3	COM 459 - WI	Intercultural Communication II
3	PHIL 323 - WI	Professional Ethics
15	** Five (3) 100-400 level courses as Electives in the ABIT program	

Residency Requirement for BAS in ABIT – 30 credits
Capstone Course Requirement – 6 credits
Writing Intensive Requirement (12 Credits)

Lower Division	3
Upper Division	6
Lower or Upper Division	3

TOTAL UPPER DIVISION for LCC students to complete their ABIT BAS - 60 credits

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Attachment II

<u>Leeward Community College – AS in ICS Program Requirements (AY2019-2020)</u>
Note: This agreement will facilitate the block transfer of students who complete the LCC AS in ICS

General Education Requirements

Item #	Title	Credits
ENG 100	Composition I	3
ICS 170	Ethics for the Digital World	3
	ICS 141 OR MATH 103 OR MATH 135	3
	ENG 225 OR ENG 209	3
	SP 151, SP 251 (Options)	3
	Diversification Social Sciences (DS-3)	3
	Foundations Global Multicultural Perspectives (FG-3)	3
	Sub-Total Credits	**21**

Core Requirements

Item #	Title	Credits
ICS 101	Digital Tools for the Information World	3
ICS 111	Introduction to Computer Science I	3
ICS 125	Personal Computer Maintenance and Repair	3
ICS 129	Introduction to Databases	3
ICS 171	Introduction to Computer Security	3
ICS 184	Introduction to Networking	3
ICS 240	Operating Systems	3
ICS 270	Systems Analysis	3
	ICS 110M or ICS 110P	3
	Sub-Total Credits	**27**

Elective Requirements

Item #	Title	Credits
	ICS Elective	3
	Sub-Total Credits	**3**

Specialty Requirements

Item #	Title	Credits
	ICS Specialty	9
	Sub-Total Credits	9
	Total credits for degree:	**60**