

**University of Hawai'i
Memorandum of Agreement**

**Kapi'olani Community College
Associate in Arts (A.A.) in Liberal Arts with a Concentration in Secondary Education**

to

**University of Hawai'i at Mānoa
Bachelor of Education (B.Ed.) in Secondary Education**

The purpose of this Agreement is to facilitate the smooth transition of students completing the Associate of Arts in Liberal Arts with a Concentration in Secondary Education at Kapi'olani Community College (KCC) to the Bachelor of Education (B.Ed.) program in Secondary Education in the College of Education (COE) at the University of Hawai'i at Mānoa (UHM). Upon signing this agreement, it is understood that the UHM-COE secondary education faculty voted unanimously in favor of this agreement.

Courses taken to complete the A.A. in Liberal Arts with a Concentration in Secondary Education will be evaluated under the following agreement. This agreement will relate only to those students who complete the KCC A.A. in Liberal Arts with a Concentration in Secondary Education in its entirety and to the specifications outlined in this agreement, updates to which, can occur should the academic requirements of the UHM-COE Secondary Program change. Final acceptance into the COE licensure track is contingent upon the following conditions:

- Successful completion of the A.A. in Liberal Arts with a Concentration in Secondary Education.
- The submission of a portfolio, from KCC coursework, to the COE demonstrating that the applicant has met certain requisite UHM-COE Secondary Program standards, as determined by COE faculty; and,
- Meeting the current COE admission criteria.

The 40 hours of documented field experiences required for entry into the COE program will be considered met by the successful completion of the A.A. in Liberal Arts with a Concentration in Secondary Education which includes a variety of field experiences. KCC's ED 294 – Education Capstone & Practicum is strongly recommended. Completion of a career portfolio and submission of artifacts from required KCC ED courses must be submitted for COE accreditation purposes as an essential condition of the UHM-COE admissions process.

Students intending to enter the COE with an A.A. in Liberal Arts with a Concentration in Secondary Education should fulfill the UHM General Education Foundation Requirements and UHM Diversification Requirements with courses that meet COE requirements. Depending on the Secondary Education major, certain content courses from KCC should be taken as part of the A.A. in Liberal Arts with a Concentration in Secondary Education to meet COE requirements.

UHM-COE Secondary Education course requirements that may be fulfilled by coursework in the A.A. in Liberal Arts with a Concentration in Secondary Education include:

- ITE 401 (UHM) or ED 285: Classroom Management within the Instructional Process and ED 290: Foundations of Education (KCC)
- ITE 440 (UHM) or ED 277: Introduction to Multicultural Education (KCC)
- SPED/ITE 445 (UHM) or ED 284: Foundations of Inclusion in Teaching (KCC)
- EDEF 310 UHM) or ED 290: Foundations of Education (KCC)
- EDEP 311 (UHM) or ED 289: Educational Psychology (KCC)

A grade of "C" or better is required for KCC courses listed above.


As part of this agreement, UHM-COE agrees that the Office of Student Academic Services (OSAS) will collaborate with KCC advisors to ensure that accurate information is transmitted to students. KCC faculty will consult with UHM-COE Secondary Program faculty to ensure that the KCC coursework that may fulfill UHM-COE B.Ed. in Secondary Education requirements are aligned with Secondary Program Standards. UHM-COE Secondary Program faculty will inform KCC faculty of changes or revisions of Secondary Program Standards. UHM-COE administration will help facilitate meetings with faculty and administrators as needed to discuss changes or revisions to this agreement. KCC advisors will work to ensure that students are advised of UHM-COE's General Education requirements and will collaborate with UHM-COE personnel as needed.



This Agreement may be revised or discontinued with the consent of both parties at any time. Should this occur, reasonable efforts will be made to accommodate students currently matriculating under this agreement at the time of discontinuation.

It is the responsibility of KCC students to inform OSAS of their degree completion.


University of Hawai'i at Mānoa

Kapi'olani Community College

 Date: 2/27/14
Tom Apple
Chancellor

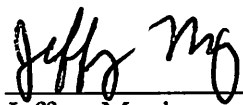
 Date: 1/17/14
Leon Richards
Chancellor 

 Date: 2/25/14
Reed Dasenbrook
Vice Chancellor, Academic Affairs

 Date: 1/2/14
Louise Pagotto
Vice Chancellor, Academic Affairs

 Date: Feb 18 2014
Donald Young
Dean of College of Education

 Date: 11/14/13
Charles Sasaki
Dean of Arts & Sciences



Date: 01/31/14



Date: 11/12/13

Jeffrey Moniz

Program Director, Secondary Education

Veronica Ogata

Education Program Coordinator



Date: 01/31/14

Melvin Spencer

Director, Office of Student Academic Services