Council of Chief Academic Officers
Meeting Summary
July 17, 2013
Bachman 113
10:00-2:00 p.m.

Present: Russell Uyeno (Hon CC), Matt Platz (UHH), Guy Kimura for Joni Onishi (Haw CC), Louise Pagotto (Kap CC), Mike Pecsok (Lee CC), James Dire (Kau CC), Eileen Ishida-Babineau (Win CC), Krystyna Aune for Reed Dasenbrock (UHM), Linda Randall (UHWO), Joanne Itano (UH System)

Guests: Susan Nishida and Sandra Furuto, (UH System), Gordon Talbo (Kau CC), Misaki Takabayashi (UHH), Ron Umehira and Kabi Neupane (Lee CC)

Course and Student Learning Assessment System

Krystyna Aune, Hae Okimoto and Louise Pagotto are working on this new system. Suggestions/comments may be forwarded to Krystyna. As things develop, it will be shared with CCAO.

ATP – CA in Automotive Green Technology, Kaua‘i CC

Gordon Talbo and Jim Dire provided an overview of the program. The proposed CA is a stand-alone certificate and will need BOR approval. Employers’ assessment of potential jobs will strengthen proposal. Curriculum will include three new courses and additional core courses from current AAS in automotive program. Planning is supported by C3T grant. Plan for funding the additional FTE should include campus support if legislative funding is requested. There will be several certificate of completions nested in the degree. CCAO endorsed ATP.

ATP – AS in Plant Biology and Tropical Agriculture – Leeward and Kaua‘i CCs

Mike Pecsok, Ron Umehira and Kabi Neupane provided overview of the ATP at Leeward CC. They have been working with Kaua‘i CC in planning. Both campuses have ASCs in this area. Planning is supported by the C3T grant. Program can feed to UH Mānoa CTAHR. UH Hilo has an Agriculture program and UH West O‘ahu is developing one, so articulation to all four-year campuses should be addressed. It is suggested that one proposal to the BOR be submitted, consider common core set of courses and then possible concentrations to meet specific needs of the campus. CCAO endorsed both ATPs.

Provisional to Established – BS in Marine Science, UH Hilo

Misaki Takabayashi provided an overview of this program. A very data-rich proposal with an ambitious assessment plan was reviewed. Suggest that student names be removed from tables and the four-year academic plan/academic map is included. CCAO endorsed proposal. Plans to submit for tentatively scheduled BOR Academic Affairs Committee in mid September 2013.
AS in Culinary Arts and AS in Management, New Program, Lee CC

Mike Pecsok and Ron Umehira provided background on these two requests. These degrees are currently AAS degrees and with the recent recommendation from ACCJC, they are proposing new AS degrees as the required math and English courses are already at college level. The stop-out of admission to the AAS may be approved by the Chancellor for up to two years. The new AS degrees would need BOR approval. Since the AAS degrees are longstanding established programs and the change is only to the English and math general education courses, the request is approval of new degrees as established program. AS degrees with articulation agreements to one of the UH four year campuses may be added to the auto admission list. A summary of the course articulations for the AS degrees were provided and the campuses are urged to review them for common course number. CCAO endorsed both new program proposals.

Kuali Curriculum Management

Joanne provided an update. rSmart provided consultation to determine the feasibility of implementing the Kuali Curriculum Management (CM) module in place of Curriculum Central. The report indicated that Kuali CM could meet the needs of the UH system. The decision has been made to move forward to implementing Kuali CM. April Scazzola has agreed to serve as the functional lead, ITS will provide technical support and Thanh will continue in his technical, part-time position. There will be a meeting this month to do further planning. Although the timeline is not yet developed, it is clear that Kuali CM would be implemented at its earliest in the 2014-15 AY. Campuses are urged to continue their development and use of Curriculum Central. Three important points are in the transition, data stored in Curriculum Central will be transferred to curriculum central; there will be a Banner feed into Kuali CM and a more common curricular process will help in a faster, smoother transition to Kuali CM. Joanne will update the group as the project progresses.

Fringe Benefits in Temporary Position

Matt Platz asked for other campuses’ experiences in dealing with paying for fringe benefits on unbudgeted positions.

Post tenure review

Various campuses shared their current practice on five year faculty reviews.

Board of Regents Academic Affairs Committee

Joanne shared the summary template for program proposals that will be submitted to the BOR Academic Affairs Committee with the program proposals. It is suggested that the action memo will be revised to include only the action requested. In addition, the summary template and the program proposal will be attached. The process of submission will need to be clarified. Joanne will follow up.

The BOR statement on endorsing strategies to improve student success was reviewed. Please send comments to Joanne.
15 to Finish Bookstore Promotion

Susan Nishida provided an overview of the promotion. 19 awards across the ten campuses will be available. Bookmarks have been printed by the UH Bookstores which are to be included in the 15 to Finish brochures. Bookmarks distributed to NSO/FYE coordinators. Thanks to the CAOs who carried the bookmarks back to their campuses.

UH Foundation – UH System MOA

Sandra Furuto reviewed the current draft of the MOA. Please send feedback to her (yano@hawaii.edu).

A speaker on privacy, security and confidentiality of student data will be part of the P20 Data Summit in October 2013. This person will be available for training for data and functional stewards, CCAO, IR, Dean/Directors/Department Chairs and others on October 10, 2013.

Higher Education Financing Forum

Please hold November 1, 2013 for this BOR sponsored event. More details to follow.

Next Meeting

Wednesday, August 14, 2013, 10:00 – 2:00, Bachman 113