Council of Chief Academic Officers
Meeting Summary

March 13, 2013
Bachman 113
10:00 a.m. - 2:00 p.m.

Present: Russell Uyeno (Hon CC), Matt Platz (UHH), Joni Onishi (Haw CC), Frank Haas for Louise Pagotto (Kap CC), Mike Pecsok (Lee CC), John McKee (Maui College), James Dire (Kau CC), Richard Fulton (Win CC), Reed Dasenbrock (UHM), Jacque Kilpatrick (UHWO), Suzette Robinson (CC System), Linda Johnsrud and Joanne Itano (UH System)

Guests: Krystyna Aune (UHM), Cheryl Chappell-Long (UHCC), Stephen Taylor (Kau CC), Guy Kimura and Jack Minassian (Haw CC), Stacey Ellmore (ACT), Pearl Iboshi and Sanford Beppu (IRAO), Brian Richardson and Letty Colmenares (Win CC), Susan Nishida (UH System)

Mahalo

Thank you to Richard Fulton for his many contributions to this group.

ACT for English and Math Placement

Stacey Ellmore from ACT provided an overview of what Hawai‘i DOE will be using for their testing. Lee CC is exploring using ACT scores for placement in various levels of English and math. Scores from EXPLORE (8th grade) and PLAN (10th grade) may have a role in placement into Early College. The “What are ACT College Readiness Benchmarks?” handout (www.hawaii.edu/offices/app/aa/ccaoo/WhatareACTsCollegeReadinessBenchmarks.pdf.) is the most helpful. All DOE 11th graders are taking ACT on April 23, 2013. After scores are returned, ACT would be willing to work with interested groups to examine the data and how it may be used for placement purposes. ACT scores will be part of the student’s record in SLDS.

Graduate Assistant Policy

The latest draft was reviewed by group. UHH to clarify if English proficiency is required for all international students or are those admitted to the Hawaiian related programs required to have proficiency in Hawaiian.

Excess Credit Data

Pearl Iboshi and Sanford Beppu from IRAO reviewed the excess credit data for each campus by majors. Additional data requested is number of credits earned after the final major is declared, looking at the number of credits attempted versus earned, and including remediation credits. If there are any majors to exclude because the majors have a high credit requirement, please notify Pearl. UHM will be asking Pearl to present this data to the Deans group. Data is provided to the
Efficiency measures will be shared at this month’s BOR meeting. These measures include cost/completion, ratios of faculty to student; staff to student and executive/management to student with benchmark comparison. Class size and retention/graduation rate will also be included. A nontraditional graduation rate that includes graduation from any campus, anywhere (National Student Clearinghouse data) and CC students who transferred is another measure.

Provisional to Established. CA/AS Fire Science Haw CC

Joni Onishi, Guy Kimura and Jack Minassian provided an overview of the program. The program is built on partnerships with the community. There is a transfer option to Colorado State University for a Bachelor’s completion via an online program. Suggestions to strengthen the proposal include revising majors to include only those enrolled in the FIRE courses; provide an unduplicated count of graduates from CA/AS and state how many are employees of fire-related companies that returned to earn the certificate and numbers who are newly employed in a fire department; provide assessment data on learning (section 2); revise efficiency section (4) to reflect measures of efficiency. Revised proposal is to be reviewed by Joanne before submission to BOR. CCAO endorses the proposal. The April 2013 BOR is the target date for placement on the agenda.

New Program Proposal. ASNS Haw, Hon, Kau, Win CC

Brian Richardson, Letty Colmenares, and Stephen Tyler provided an overview of this proposal. Suggestions to strengthen the program include adding a strong introduction indicating systemwide academic planning, a transfer STEM degree, and how the proposal is organized; include reference to Maui/Lee/Kap as appropriate; add auto admission information; delete math 103 as specific FS requirement and mention recommended math course is part of the concentration; clearly state it is a 60 credit degree; possible change to Appendix F. Haw CC’s proposal might reword comments on availability of science labs and when the ASNS might be fully implemented. CCAO endorses the proposal. The April 2013 BOR is the target date for placement on the agenda.

Linda suggested a schedule (possibly Sept, Nov, Jan and April) for the BOR Academic Affairs Committee to meet and review academic proposals before proposals are presented to the BOR.

WASC letter to UH System
(wascsenior.org/sites/all/modules/pubdlcnt/pubdlcnt.php?file=https://wascsenior.box.com/shared/static/a2z1k17gx9anb12d78cr.pdf&nid=812) was reviewed by Linda.

Quantitative Reasoning Requirement

Quantitative reasoning (QR) is the term used by ACSCU and ACCJC to describe the general education math. Follow up actions include Linda, Reed and John Morton to meet to discuss the extent of the concern among the campuses (UHH/UHWO already has QR as part of their general education or program requirements; Maui has a QR ILO); and more clarification will be sought at WASC ARC meeting in April 2013.
Hawai‘i Graduation Initiative

15 to Finish campaign will be run again this spring/summer targeting Fall 2013 registration. IRAO is working on the course outcome data. Campus reports are requested. Results from the 12 to 14 credit student survey were shared.

Summer Tuition

Rate for summer 2013 tuition for 9 of the 10 campuses is reduced/frozen for the third year. Memo announcing summer tuition rates has been distributed.

Common Course Numbering

Foundations course list has been updated. List reviewed and Susan will generate a list of “non substantive” discrepancies for campus VCAA follow up. Faculty discipline meetings will be scheduled.

Next meeting

Wednesday, April 17, 2013, Bachman 113