Present: Robin Hadwick and Rikki Mitsunaga (UHM), Terrance Jalbert, (UHH), Derrek Choy and Sherry Proper (UHWO), Jan Moore (UHMC), Joanne Itano and Susan Nishida (UH System)

Meeting Summary

UHM is reviewing their ethics component in their core courses, BUS 312, 314 and 315. The ethics (E) designation is attached to the BUS 345, the capstone course, but builds on the ethics information provided in BUS 312, 314 and 315.

The course syllabi that have been shared from UHH, UHWO and UHMC are being reviewed by the departments at UHM and Robin will collate the comments and send them to Susan for distribution to UHWO and UHMC within two weeks.

UHH has a new dean and a new pre-admission course focused on critical thinking. The business program has developed concentrations in finance, management and marketing. There is a separate course in the business program focusing on ethics.

UHWO is developing a new course, BUSA 301 (3 credits), and will request an E designation for the course. They have developed a new management concentration with 100+ majors. They have hired two new finance faculty.

UHMC has the BAS in ABIT. They transfer very few students to the other business programs. There is an articulation agreement between UHMC AAS in accounting and the UHWO Business/accounting program.

Actions:

UHH will review the UHWO and UHMC courses for equivalency and, if equivalent, have the information entered into the articulation database. If there are suggestions for changes, UHH will contact UHM to ensure the feedback is compatible with UHM’s courses.

UHWO will review UHM, UHH and UHMC syllabi to see if there are any changes made or need to be made to ensure course equivalencies. Their newly developed management (MGT) courses will be considered for articulation at another date.

UHMC will also review the syllabi and identify any changes needed to ensure continued course equivalencies. They will also be updating their master course outlines and can incorporate agreed upon changes at that time.

UHM will collate the analysis of the reviews for UHWO and UHMC courses and provide the feedback to the respective campuses. It is recommended that the focus of the review be at a high level, course descriptions and course outcomes/objectives.