

Council of Chief Academic Officers  
**Meeting Summary**

October 11, 2011  
Bachman 113  
10:00-2:00 p.m.

Present: Russell Uyeno for Erika Lacro (Hon CC), Kenny Simmons (UHH), Joni Onishi (Hawaii CC), Charles Sasaki for Louise Pagotto (Kap CC), James Dire (KauCC), Mike Pecsok (Lee CC), John McKee (Maui College), Ellen H Ishida-Babineau for Richard Fulton (Win CC), Reed Dasenbrock (UHM), Teri Ota for Joe Mobley (UHWO), Peter Quigley and Suzette Robinson (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: Krystyna Aune, Mike Reese (LCC), Brian Taylor, Greg Moore and Garrett Ito (UHM), Kalawaia Moore (Win CC), Cheryl Chappell-Long (CC System)

LCC AS in Natural Science with concentrations in Biological Science, Physical Science or Engineering

Mike Pecsok provided an overview of this AS transfer degree focused on students interested in transferring to STEM disciplines. Mike Reese provided details on curriculum. Kap CC and UHMC have approved ASNS degrees with Hon CC and Win CC planning an ASNS degree. CCs have met to discuss the ASNS degree. Reconsider inclusion of EE 160 and CE 270 as required in engineering concentration as UHM engineering requires only one of these courses. Add program outcomes to curriculum and reorganize proposal consistent with executive policy E5.201. Revised proposal to be sent to Joanne for review. Plans to submit to BOR in fall 2011 for effective start date of Spring 2012. There is a need for more STEM graduates and UHCC has instituted performance based funding with one criteria being number of STEM graduates. CCAO endorsed proposal.

UHM ATP Masters in Geoscience

Brian Taylor, dean of SOEST, provided an overview of the program. Greg Moore and Garrett Ito were available for clarification. This is a profession focused degree compared to the MS which is a research focused degree. Working professionals and students interested in employment in the field would be target student population. Industry has requested such a degree. The curriculum is focused on application and requires work experience in the field. Suggestions for program proposal include some student interest data, provide context by describing all degrees offered in SOEST, clarify difference between geosciences and geology/geophysics early in proposal. CCAO endorses. Hopes to have program effective Fall 2012. Proposal will need to be routed through Mānoa Faculty Senate before coming back to CCAO.

Win CC Program Proposal - CA in Agripharmatec with concentrations in Plant Biotechnology and Ethnopharmacogsy

Ellen Ishida-Babineau provided on overview of the program. Question raised include why a CA with two concentrations, why not two separate CAs? Since Win CC is expanding its degree

offerings, may wish to consider this to be a concentration with the AS/NS. The newly funded C3T grant has agriculture as a focus. Lee CC also has a plant biotechnology ASC. Table on course alignments needs review (Charles Kinoshita, associate dean, is contact at UHM CTAHR) as it aligns 100 level courses to 300 or 400 level courses. An articulation agreement would add value to this proposal. It is suggested that Win CC revisit this proposal with the feedback provided. Suzette will follow up regarding CC systemwide (UHMC also has an agriculture program) academic planning for this area. Consider revisiting the titles and its impact on marketing the degree.

### Win CC ATP AA in Hawaiian Studies

Kalawaia Moore provided an overview of this proposed program. Win CC offers an ASC in Hawaiian Studies. Eighty five students have been identified as interested in this ASC. Forty one percent indicate interest in an AA in Hawaiian Studies. Win CC already has many courses that would meet the degree requirements, courses that meet general education requirements that are Hawaiian focused. A systemwide offering of the AA in Hawaiian Studies has been discussed, most recently with the “Model Indigenous Serving” task force. Suggestions for the program proposal include add how the degree supports the CC system mission; add demographics on survey results; spell out options for graduates after completion of the degree; include specific plan for funding for additional faculty and educational specialist. All the CCs are interested in this degree and the degree needs to have a clear pathway to the four-year Hawaiian Studies bachelor degrees at UHM, UHH, UHWO. The intent is to offer the degree effective Fall 2012. If the CCs submit a joint program proposal, they need not complete an ATP unless their campus decides otherwise. Campuses that are not able to jointly submit will need to complete the ATP process. Suzette will convene the VCAs and appropriate faculty to discuss the joint proposal for the AA in Hawaiian Studies. Four year campuses will be invited to join the discussion. Joanne is available to help.

A template for the Degree Qualification Profile was distributed. It was suggested to use the DQP to evaluate the AA degree. Joanne will post the templates and the link to the DPQ.

### Prior Learning Assessment

Suzette Robinson provided an overview of the use of PLA in Vermont. PLA started in 1978 and has been flourishing. Students take a course on how to develop a portfolio and a second course to prepare the materials to request credit. The PLA validates the learning from life/work experiences. A team of faculty reviews the portfolios and awards the credit. The course appears on the transcript. Up to 90 credits can be requested and only 45 may be applied to an associate degree. Credits transfer without difficulty within Vermont except to the research university. LCC will pilot the portfolio development in spring 2012. Kap CC has an existing program for prior learning credit which uses a slightly different process. They will be visiting Vermont CC in the fall 2011. It is suggested after the process is established, PLA be coordinated by the CC system with credits awarded by the campus. It is important that credits accepted via PLA are transferable within the UH system. Suzette will keep the CAO apprised of PLA’s continued development.

### Systemwide Academic Degrees

There have several examples of this, AA in Hawaiian Studies, AS in Natural Science, BA in Ocean Studies with UHH/UHMC and Kaua'i CC and the PLA initiative. Need to be sensitive in proposing new programs in these difficult economic times and make the case that the credentials lead to jobs and contribute to the economy. There will still be proposals for single degrees. A discussion on are degrees ever terminated followed.

### Degree Qualification Profile

HPU, Chaminade and BYUH are interested in piloting use on DQP for bachelor's degrees. HPU is also interested in using the DPQ for associate degrees. WASC is offering small grants to pilot the use of DQP to evaluate the entire degree. There is support from the group to participate if funding was received. The working group should include those who direct programs along with a few administrators.