Council of Chief Academic Officers
Meeting Summary

December 9, 2009
Bachman 113
10:00-2:00 p.m.

Present: Erika Lacro (Honolulu CC), Phillip Castille (UHH), Noreen Yamane (Hawaii CC), Louise Pagotto (Kapiolani CC), Della Kunimune for Mike Pecsok (Lee CC), Ramona Kincaid for Chuck Ramsey (Kaua‘i CC), Suzette Robinson (Maui CC), Reed Dasenbrock and Krystyna Aune (UHM), Linda Randall (UHWO), Carol Pang and Peter Quigley (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: Bob Stoddard (UHM), Cheryl Chappell-Long (CC System)

Aloha

Thank you to Carol Pang for her many contributions to the University of Hawai‘i and best wishes on her retirement.

MQs for Animal Sciences Faculty Positions

Richard Fulton inquired if it was typical for MQs to be reviewed by CCAO. It was clarified that the MQs will be sent to the CC Chancellors for their review/comment.

Credit for Experiential Learning

Kathy Jaycox provided an overview of this topic. Returning adults is an untapped population of potential students who might be encouraged to return to school if there was a mechanism for credit for experiential learning. In 1998 there was an MOA signed between the CCs and UHWO that stated if the CCs accepted experiential learning for credit, it would transfer to UHWO. It is unclear if there have been any participants in the MOA. Policies and procedures were established for this MOA which Kathy will share with the CAOs.

There is an ACCJC policy on prior learning. This process would require some kind of infrastructure to ensure consistency across the UH campuses. Kap CC is currently examining this issue and will involve other CCs in this effort. The four year campuses are, at this time, interested in accepting such credit as transfer from the CCs.

Campuses are asked to complete the survey that Kathy Jaycox distributed.

Automatic Admission/Reverse Transfer

Reed Dasenbrock provided a summary of the meetings of the systemwide implementation team.

Automatic Admission

- Data mining of those likely to earn the AA in that semester will determine the list of students to admit.
- Data mining will occur shortly after the end of the add period.
- Admission and responses by students will be done electronically.
- In the future, it is likely that more detail will be provided to students, i.e. you are admitted and based on your courses, fit well with the following degrees. Also consideration of completers of AAS/AS degrees may be added to this process.
- Priority registration dates for these students will be after continuing students and before new students. Dates vary by four year campuses.
- Each campus to send a name to Gary Rodwell.

Reverse Transfer

- Will be completed after Automatic Admission is up and running
- Population will be transfer students who are currently enrolled in a four year institution. Courses will be evaluated against the AA from the CC that the students has earned the most credits.
- Lists of students will be sent to the CCs by each four year campus and the CCs will review each student's records and may forward the student's name to another CC campus.
- UHM will develop the program and share with UHH and UHWO
- Student will be contacted to ask if they would like to receive the AA degree as this will be on their permanent academic record.
- CCs will need to address the residency issue which they are currently discussing and if the graduation fee might be waived and a diploma fee instituted.
- Each campus to send name to Gary Rodwell.

A press release is being developed. Linda and Reed will share this information at the February 2010 BOR meeting and a review meeting will occur in late Spring 2009.

<u>Transfer of Core Gen Ed MOA</u>

UHM Faculty Senate provided detailed comments about the MOA. The CAOs from UHH, UHWO, Kaua'i and Hawai'i CC will ask the faculty senate chairs if they wish to review and provide feedback or wait for the new version. Responses to be sent to Joanne. Joanne will redraft MOA for review by CCAO and send out to Faculty Senates in Spring 2010.

<u>UHM Graduate Certificate in Disability and Diversity Studies – Request Established Status</u>

The following suggestions were made to strengthen the proposal

- Be prepared to respond to question, why it has taken so long for the request for established status to come to the BOR?
- Reconcile the number of students in the report.
- Explain the declining headcount enrollment in the cost template
- Work with the University Centers to market the certificate
- Explain the $69.21/credit hour and how it was determined

- Explain H. in the cost template and where the funding is from.
- Add program objectives to document and provide assessment results and analysis.
- May quote from the program review document and stated that the full copy of the program review is available in the BOR office.
- Add information on what graduates are doing.
- Since this is a request for established status of an academic credential, focus on the students and the certificate.

Foundation Board Resolution

UCA met to discuss this resolution and there were follow up meeting with the chair of the Foundations Board and the UHM VCAA. Reed Dasenbrock will be invited to the next UCA meeting (Jan 29, 2009 130 p.m.) to respond the resolution and discuss several other articulation initiatives.

Institutional Research Office

There are several retirements and resignations effective December 2009. An interim director will be appointed and a consultant brought in to determine how human resources, fiscal and student data can be linked and to provide advice on the skill set of a new director. In addition, a longitudinal data system will be developed. Thus the workload on IRO is high. Any feedback/suggestions are welcomed. From January 2010, the work for IRO will be limited due to loss of staff. Your understanding and patience will be appreciated.

Feedback from BOR meeting on Academic Programs

At the November 2009 BOR meetings, questions/comments from BOR members regarding academic programs included:

- Is this program duplicative of other UH programs? A request for all provisional and established programs was made.
- Cost template: it was missing from one request and asked for and why SOEST was used as a comparison for two programs from the same College.
- How does this program fit in the campus portfolio or the campus prioritization process?
- Pathways from the CCs are important.
- How does the projected expenses for a new program compare to actual expenses three years later?

2008-09 provisional programs list reviewed and will be submitted to the BOR.

DCAPS Agreement

VCAAs signed the agreement. Carol to prepare bullet points for Linda to use at the January 2010 Council of Chancellors meeting to obtain their signatures. VCAAs will advise Chancellors about the DCAPs agreement so that the Chancellors will be willing to sign at the Council of Chancellors meeting.

System Academic Planning

The President has stated that this kind of planning is the best hope to deliver higher education in this State with the current fiscal concerns. Please let Linda or Joanne know of programs that could be more efficient by working across campuses.

Next Meeting:
January 13, 2010, 10:00-2:00, Bachman 113

Future 2010 Meetings:
January 13, 2010
February 11, 2010 (Note: This is a Thursday.)
March 17, 2010
April 14, 2010
May 26, 2010
June 23, 2010