Foundations Systemwide Meeting
Meeting Summary

Friday, April 4, 2014
10:00 a.m. – 12:00 noon
Bachman Hall, Room 113

Present: Chris Tennberg (Chair, KAU); Susan Dik for Lisa Kanae (KAP); James West (LEE); Steve Mandraccia (HON); Maggie Bruck (MAU); Judy Lemus for Amy Schafer, Todd Sammons, Lisa Fujikawa (MAN); Leslie Opulauoho (WOA), Jean Okumura (WIN); Susan Nishida (SYS)

Guests: Susan Inouye and Shannon Sakamoto (KAP), Kate Acks (MAU)

Campus Annual Reports
All campuses completed and reported on their annual report. 2013-14 annual reports:
www.hawaii.edu/offices/app/aa/Foundations/Annual_Reports_2014.html

Group was reminded to update the list of approved Foundations courses for their campus. Login information and directions can be found at:
http://www.hawaii.edu/offices/app/aa/cms/Foundations_Website_Instructions.pdf

Discussion on the types of training desired that would be helpful to the campuses (on assessment, processing renewals, understanding the Hallmarks, etc.) could be a topic the group discusses at a future meeting. Another possible topic could be for campuses to discuss their own Foundations approval process.

Discussion about the structure of the Foundations Board at each campus was shared. KAP and MAU have Foundations Boards that are part of the Curriculum Committee, HON, MAN and WOA have Foundations Boards that fall under the General Education Committee; WIN and LEE have stand-alone Foundations Boards that report directly to the Faculty Senate.

UH Mānoa’s Quantitative Reasoning Update
Todd Sammons informed the group that Mānoa formed a Quantitative Reasoning Working Group in February 2014 co-chaired by Monica Stitt-Bergh and Michael Nassir.
Website with additional information: http://manoa.hawaii.edu/quantitativereasoning
Comments can be sent to: qrwg.hawaii@gmail.com

Kapiʻolani CC Governance Structure Updates
Susan Dik informed the group that the Foundations Board is now linked with their Curriculum Committee. In the past, while courses were being reviewed, there was a lack of communication on the courses that were approved. There will be a new Foundations Board Chair and the person will be required to report regularly.
Draft Updated Foundations Articulation Agreement
The Foundations Articulation Agreement was circulated to the campuses and feedback included in the final draft. Campuses still have questions about the draft and need to circulate it further at their campuses.

Susan will send a revised draft that includes suggested changes and campuses will gather feedback from their campuses for the Fall meeting.

Transition from Curriculum Central to Kuali Student Curriculum Management (KSCM)
It was decided to move forward with implementing KSCM as a systemwide curriculum management tool. KSCM is an open source software and has been implemented at other higher education institutions, including a couple of multi-campus institutions. There is a working group with systemwide representation that meets 1-2 times each month on a variety of issues. ITS is planning to hire a project manager within the next month or two. The goal is to have a system operational in Fall 2015.

The Foundations approval process in Curriculum Central has been worked on and could launch in 3-4 months depending on errors discovered; however, the group decided that they prefer to not start the process is Curriculum Central given the likely change to KSCM in a couple of years.

Foundations Articulation
The group voted to reaffirm the annual Foundations articulation for the eight participating campuses and will remove Kapi‘olani CC from warning upon receipt of memo from the Foundations Board Chair detailing the campus’ faculty structure and Foundations approval process.

Foundations website:
www.hawaii.edu/offices/app/aa/foundations.html