

Foundations Systemwide Meeting Meeting Summary

Friday, April 12, 2013
10:00 p.m. – 12:30 p.m.
Bachman Hall, Room 113

Present: Shawn Ford (Chair, KAP), Steve Mandraccia (HON), Chris Tennberg (KAU), James West (LEE), Bob Wehrman (MAU), Amy Schafer (MAN), Dawn Bost (MAN), Todd Sammons (MAN), Julia Myers (WOA), Malia Lau Kong (WIN), Susan Nishida (SYS)

Draft Operating Guidelines

The group will review and provide any comments about the draft Operating Guidelines by Friday, April 19, 2013 to Shawn.

A possible recommended change to the annual report was to include a question asking “Do you have a proper governing structure in place for your Foundations approval process?” Group did not determine if they want to add this additional question to the annual report at this time.

Campus Annual Reports

Campuses provided an annual report for their campus and used the template provided in the draft Operating Guidelines. The group thought the template was helpful and Julia Myers created a form-fillable version for the group’s use.

A common item reported from different campuses was the lack of budget and training. Dawn from UH Mānoa noted that the UHM General Education Office holds training sessions and would be happy to extend that training to the other campuses. She will begin to include the group in emails announcing the trainings.

Annual reports for 2012-13 are located at:
www.hawaii.edu/offices/app/aa/Foundations/Annual_Reports_2013.html (Maui’s report is forthcoming)

Foundations Approval Process for Curriculum Central Sub-committee

Lisa Fujikawa, Steve Mandraccia and Malia Lau Kong volunteered to serve on the sub-committee to help Thanh understand the Foundations approval process to ensure a similar process is designed for Curriculum Central. Meetings via conference calls are preferred.

Foundations Board Structure

Discussion about the structure of the Foundations Board at each campus was shared. All campus Foundations Boards (or Committee that has the role of approving Foundations courses) have a link to Faculty Senate except for Kapi‘olani CC.

Updates

Shawn went to Hawai‘i CC to talk with a group of faculty about the Systemwide Foundations Board. The Hawai‘i CC faculty were happy to learn more about the process, but are non-committal at this time.

Susan shared that Joanne was attending the WASC conference and would inquire about the quantitative reasoning requirement. Shawn and Julia drafted a letter requesting for the group to be part of the discussions. Comments about changes/additions to the letter are due to Shawn by April 19, 2013.

Susan provided an updated list of Foundations courses to the group that does not have “Common Course Numbering” for the group’s information. Updated list can be found at: www.hawaii.edu/offices/app/aa/cms/FOUNDATIONS_changesforcampuses.pdf. Faculty discipline meetings will also be held on May 13 to discuss alignment of HIST 151, HIST 152, MATH 115, MATH 135 and MATH 140.

Foundations Articulation

The group voted to reaffirm the annual Foundations articulation for the eight participating campuses. The group also provided a warning to Kapi‘olani CC about not reaffirming its future rearticulation if an appropriate governance structure is not in place to support the campus’ Foundations Board.

2013-15 Elections

Group thanked Shawn for his two years of service as Chair, and elected Chris Tennberg as the Foundations Board Chair for the 2013-14 and 2014-15 academic years.

Next Meeting

Group suggested meeting on Friday afternoons, perhaps the third week in September.

Foundations website:

www.hawaii.edu/offices/app/aa/foundations.html