Foundations Multicampus Group
Meeting Summary

Friday, September 14, 2012
2:30 p.m. – 4:30 p.m.
Bachman Hall, Room 113

Present: Shawn Ford (Chair, Kapi‘olani), Steve Mandraccia (Honolulu), Chris Tennberg (Kaua‘i), James West (Leeward), Bob Wehrman (Maui), Amy Schafer (Mānoa), Todd Sammons (Mānoa), Lisa Fujikawa (Mānoa), Dawne Bost (Mānoa), Julia Myers (West O‘ahu), Jean Okumura (Windward), Malia Lau Kong (Windward), Joanne Itano (System), Susan Nishida (System)

Kapi‘olani CC Update

Shawn Ford explained how the renewals of Foundation courses were getting skipped when the campus moved 100 percent to Curriculum Central, but they resolved the problem by informing all Chairs that courses wishing to retain the “F” designations must be approved by the Kapi‘olani Foundations Board prior to being renewed. Maui experienced similar problems.

Curriculum Central Update

Joanne Itano reported that all 10 campuses are at various stages of implementing Curriculum Central, from fully implemented to just starting. At the August 2012 Curriculum Central meeting, various improvements were discussed and it was decided the number one priority is to modify Curriculum Central to include a process for approving general education designations. The goal for completion of this modification will be at least a year, so campuses still need to maintain a designation/renewal process for their campus until this is updated. Susan is collecting campus’ application and approval process and will review for commonalities. Results will be shared with Foundations Multicampus Group and used by Curriculum Central user group to develop a process.

FS/FQ discussion

There was discussion about last year’s agreement to reword Hallmark #5 from “not focus solely on computational skills” to “include computational skills and/or quantitative skills” and adding an Explanatory Note under Hallmark #5 that states “The course will not focus solely on computational skills, i.e., the application of algorithmic processes leading to determinant answers.” Susan Nishida will send a track change document of the revised hallmark and explanatory note to the group. Campus representatives are to notify the F board of the campus approval of the changes (who is to approve is a campus decision) by November 1, 2012. Once all campuses have “approved,” the change will be implemented by all participating campuses. UHM, UHWO and UHMC reported that their campuses have approved the changes. (Note: Win CC has also approved the changes.)
The issue of meeting the WASC general education (GE) requirement of “quantitative reasoning” remains unsolved. The Foundations Multicampus Group is in agreement that this issue requires a discussion of a broad group which may be beyond the scope of this board. Exactly how to proceed is unclear.

UHM is concerned that they are not in compliance with WASC standards regarding quantitative reasoning. UHH and UHMC have a quantitative reasoning requirement and there is a quantitative program requirement at UHWO.

Joanne Itano reported that the Council of Chief Academic Officers (CCAO) will be discussing this issue and will develop a strategy to address the “quantitative reasoning” GE requirement (both WASC Senior and ACCJC use the same terminology). The CCAO is very aware of the necessity of broad representation in any group that is convened to address this issue. There is a clear concern among those teaching PHIL 110 of the impact of a quantitative GE requirement. The GE requirement is to address what students need to know. Linda Johnsrud will be talking with John Morton to obtain his perspective on the quantitative reasoning issue.

Julia Myers, Jean Okumura and Shawn Ford will draft a strong statement to CCAO that the Foundations Group would like representation on any committee formed to discuss the quantitative reasoning issue.

Common Core State Standards/Smarter Balanced Assessment Summit

The Aligning our Efforts: the Common Core Standards, Smarter Balanced Assessments, and the Role of Higher Education summit is scheduled for Friday, September 21, 2012, 8:30 am – 3:30 pm at the Ala Moana Hotel. This statewide summit is sponsored by Hawai’i P-20 to gain a clearer understanding of the Common Core Standards and the Smarter Balanced Assessments. It will also be an opportunity to begin the discussion with K-12 colleagues about post-secondary academic expectations and continue the collaboration with K-12 to enhance curriculum alignment. Although registration is closed, email Susan Nishida if you would like to attend.

Responsibilities and Procedures

Creating formalized responsibilities for the group and campus representative, as well as for each participating campus is highly desired. The following items were raised as possible responsibilities:

- Maintain up-to-date information campus information on a centralized website
- Provide annual reports documenting courses that were approved/disapproved every spring meeting (generally in April)
- Maintain relationships and the integrity of the Foundations Multicampus Group
- Systemwide committee for communication
- Review and update Explanatory Notes when necessary
- Elect a Chair ever two years
- Raise potential issues that are happening on the campuses
- Reaffirm articulation of the courses
The group is also interested in creating documented procedures. The following items were raised as possible procedures to include:
- How to revise an Explanatory Note?
- How to revise a Hallmark?
- What type of approval is needed to make changes?

Todd Sammons will send the group the Writing Intensive renewal procedures to utilize as a resource when creating procedures for the group.

Julia Myers, Chris Tennberg, Bob Wehrman, Joanne Itano and Susan Nishida will work on a draft to have the group review and provide comments.

The group agreed that it would be beneficial to maintain the centralized website of approved Foundation courses located at: http://www.hawaii.edu/offices/app/aa/afc/. Susan Nishida will update the website to not strikethrough any courses (the posted dates will determine if a course is considered “active”), update access so all current members to make changes and provide a guide on how to update the page. If there are additional people that need access to the site from your campus, please notify Susan. October 15 is the deadline to update the website. A notification of the website’s existence will be sent to advisors, chief student affairs and academic affairs officers, the University Council on Articulation and other relevant groups.

Topics for the spring meeting

Campus presentations on the application renewal process
Annual Reports from each campus

Next meeting:
Friday, April 12, 2013, 10:00 – 12:00 at Bachman Hall, Room 113