

Joint Chief Academic Affairs and Student Affairs Officers

March 16, 2011

10:00 – 2:00 p.m.

College Hill

Present:

Reed Dasenbrock (UH Manoa), Susan Nishida, Joe Motley (UHWO), Lui Hokoana, Richard Fulton, (WCC), James Goodman, Chris Manasori (LCC), Kenny Simmons (UH Hilo), Erika Lacro, Brian Furuto, Jom Yoshida, Joni Onishi (HonCC), Mona Lee, Charles Sasaki (KapCC), James Dire, Earl Nishiguchi (KauCC), Alvin Tagomori (UHMC) Suzette Robinson, Joanne Itano, David Mongold, Karen Lee (UH System)

Guests:

Keiki-Pua Dancil (Innovation Council), Cheryl Chappell-Long (UH CC), Krystyna Aune (UHM), Joanne Taira, Hae Okimoto (UH System)

## **Meeting Summary**

### Hawai'i Graduation Initiative

David Mongold shared a Cost and Student Flow Model which was developed by NCHEMS. It is an interactive model. It was asked if a campus breakdown was possible. (David checked with NCHEMS and a campus breakdown is not possible). The file will be posted and it was suggested that the Chancellors see the model.

One variable is adult learners. The UHCCs have identified students who have completed 30-45 credits but did not earn a degree. Each campus received a list of names and would determine how best to reach this population. Karen Lee reported on a system degree in leadership for students who have earned 100+ credits but did not complete a degree.

Joanne Taira provided an overview of the completion innovation challenge grant and the 5 focus areas of the grant. Any suggestions for activities for the grant may be sent to her ([tairaj@hawaii.edu](mailto:tairaj@hawaii.edu)).

### Entrepreneurship

Keiki-Pua Dancil provided an overview of the President's innovation initiative. There were four recommendations shared at the innovation symposium held in January 2011. The final report is with the President for review/approval. The recommendation regarding entrepreneurship was shared. There is also a Governor's initiative on technology which fits well with this recommendation. How do we develop a different way of thinking? One suggestion is to do an IDO workshop to work on an actual project and learning a different way of thinking. CCAO and CSAO to further discuss and provide suggestions on how to move forward on this recommendation.

## Banner Issues

Hae Okimoto provided an overview of the waitlist function which will be implemented for fall registration. Course overrides remain in place. In July when students who have not paid are purged, they lose all their wait list classes and when they reregister are at the bottom of the list for wait lists. A student may not waitlist for a course for which they do not have the prerequisite courses. This is the first implementation and further changes are expected based on this first effort.

Banner will have monthly scheduled outages to system maintenance, upgrades, etc. In addition, there will be other periods when Banner is not available due to extended time needed for selected functions.

eCafe is a web-based faculty/course evaluation. It is suggested that Department Chairs automatically receive results on the basis that this is a university resource, it is optional and department chairs are faculty.

In fall 2010, 30% of the courses had a 74% or higher response rate. The strategy that was identified that improved response rates is for the faculty to tell students how important their input is.

CAOs were asked if they were ready to commit to results being sent directly to department chairs. The group needed more time to discuss the issue on their campus. UHM and UHWO agreed to this. UHH does not use eCafe.

Cheryl Chappell-Long agreed to work with Hae on addressing issues related to educational goals.

It was requested that information on historical class availability information be available on this page as there is an easy access of information on what courses were offered, its enrollment, etc. Jim Yoshida mentioned an oracle report from which the same information may be obtained. He will share that URL with the group.

Transfer of UH courses taken at one UH campus to the home campus is automated. Currently students have to request that a course taken at another UH campus be transferred to their home campus records. The group unanimously agreed to this and a memo to David Lassner will be sent.

## SmartThinking

This is an online tutoring service. UHMC and Leeward CC have their own contracts for this product. The UHCC will be purchasing its use for all CCs. The quote process closes 3/18/11.

### Registration Fees

The BOR Student Affairs Committee has reviewed the fee structure for students and has asked the following:

1. Why do part time students pay the same fee as full time students?
2. Can the fees be indexed to something so that every increase does not need to come to the BOR for approval?
3. Can the fees be bundled/collapsed into tuition?
4. Implement a registration fee which is paid every semester and covers all student fees like graduation fee, transcript fee, etc.

The UHCCs have been discussing an upfront fee to replace the graduation fee which is needed to implement reverse credit transfer. Financial aid will cover these fees as they are mandatory. Karen Lee and Erika Lacro to work on this project.

### Update on Revising the Academic Calendar

Seven campuses supported the formation of a systemwide committee to explore shortening the academic calendar. Three did not, largely due to concerns about CTE programs. There is follow up with these campuses to determine what programs would be impacted by a shortened semester and identifying possible options.

### ATP AS Veterinary Assisting

This ATP proposes an AS in Veterinary Assisting. A CA is in place. It will include some online courses as part of the curriculum and plans to admit 25 students/year. Grant funds have been obtained for the planning process. The ATP was circulated via email and no comments were received. The CCAO endorses the ATP.

### Next meeting

April 13, 2011