

Council of Chief Academic Officers Meeting Summary

September 15, 2010
Bachman 113
10:00-2:00 p.m.

Present: Erika Lacro (Hon CC), Phillip Castille (UHH), Joni Onishi (Hawaii CC), Louise Pagotto (Kap CC), Mike Pecsok (Lee CC), John McKee (Maui College), Richard Fulton (Win CC), Reed Dasenbrock (UHM), Linda Randall (UHWO), Suzette Robinson (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: Cheryl Chappell-Long (CC System), Ann Coopersmith (UHMC), Krystyna Aune (UHM)

UHMC ATP BAS Ocean Studies

This ATP raised the issue of more bachelor's degrees at UHMC. What is the mission of UHMC as it is currently a community college with an open admission policy with a limited number of bachelor's degrees.

The president has indicated that she is striving for UH to be the *best performing system* and expects systemwide academic planning. She has suggested that sustainability is an area where there should be a system approach in academic planning and an array of programs including continuing education. Note: the BAS in Ocean Studies was not discussed at the September BOR meeting and a group will be convened to discuss a systemwide approach to sustainability academic programs.

The ATP in Ocean Studies was reviewed with the following comments. Are the science credits required sufficient for admission to a post baccalaureate secondary education program in biology, chemistry or oceanography? Since the focus is on Maui residents, suggest using data only for Maui and not statewide. Is there sufficient need for a new degree at UHMC based on the data presented and with similar programs offered at UHH and UHM? Is this proposal the best way to meet the needs of the state? Is the need met by the existing programs? Maui does have a University Center whose role is to coordinate higher education degrees to Maui County. Action: A group to meet to discuss what is the state need for graduates of a bachelor's degree program in ocean studies/marine studies. UHM, UHH and UHMC VCAAs or their representatives will identify who should be invited to the discipline meeting and what questions are to be answered. Joanne Itano will convene.

UHM Graduate Certificate in Early Childhood P-K and Reading K-12

Andrea Barlett and Sheri Schonleber provided overviews of the proposed certificates. There are existing masters degrees in these area. The certificates will be approved by the Chancellor.

The Early Childhood certificate is a professional development opportunity for DOE teachers, has a focus in leadership, helps DOE teachers qualify for higher pay grades and does not prepare students for licensure. An additional four courses will complete a MEd in PK3. It is currently

offered in a hybrid manner with plans to offer it statewide in the future. The market is DOE teachers and early childhood educators in the community.

The Reading certificate is currently grant supported and offered on Kaua'i. It is also a professional development opportunity and with additional courses, the students may earn a MEd. Individuals outside of DOE on Kaua'i has expressed interest in the program. They would need to pay tuition as currently the DOE participants have grant support for tuition. Non DOE individuals are to contact Andrea Bartlett. The intended market includes all K12 teachers

CCAO endorses both certificates.

Automatic Admission

Second round of automatic admission was sent to eligible students on September 15, 2010. Besides students who are highly likely to complete the AA in Fall 2010, students who have completed the AA but are not currently enrolled in an IHE, would be offered automatic admission. In Spring 2011, students who did not accept automatic admission in Spring 2010 will be sent an automatic admission offer.

The list of selected AS degrees that would qualify for automatic admission was reviewed. It was decided that AS degrees that have an articulation agreement with a four year campus, would be offered admission to the **campus and the program**. Joanne to follow up with the AS in nursing as nursing programs may have capacity issues. UHM, UHH, Kap CC and Maui CC will discuss how the ASNS fits into automatic admission, any BA/BS in math/science? What about engineering? Joanne will convene.

Reverse Credit Transfer

Erika Lacro reported that the DOIS and DOSS have met to discuss this issue. Significant issues are a common residency requirement and the loss of the \$15 graduation fee. The group reviewed the students who qualify for reverse credit transfer. Erika anticipates that the first group will be graduated in the Fall 2010. A next step may be to review students who transferred to four year campus but then dropped out and review their records for meeting the AA degree.

Curriculum Central Update

Joanne Itano reported that the CC chancellors have agreed to implement Curriculum Central by Fall 2011. The program allows for program and course outcomes and a linking between the two. A new feature is a program approval process. UHM is interested in adopting curriculum central and UHH has implemented it.

Representatives to UCA

Linda Randall and Erika Lacro volunteered.

Load Credit for Accreditation Committees

The prevailing practice is to provide assigned time to the chair of the accreditation steering committee at 3 credits/semester.

DCAPs Agreement

The Dual Credit Articulated program of study agreement has been revised. To receive college credit, the high school student successfully completes 3 one-credit high school courses and an assessment developed by UHCC/DOE faculty or a national certification organization. DCAP credits will transfer to UHH and UHWO. Since they are most always CTE courses, it will transfer as elective credit. The agreement will be circulated for VCAA/Chancellor signatures. See attached.

Approved Foundations Courses Website

A new website with the approved foundations courses is now available.
<http://www.hawaii.edu/offices/app/aa/afc/>

Math Summit IV

Linda Johnsrud provided a background on the math summits and the focus of summit 4. Consultants on the common core standards will be speaking and entry level math will be discussed. VCAAs are encouraged to identify non math faculty who are interested in what the college level students should know about math. The math faculty has already received an invitation. Linda's office will provide travel support for up to 4 faculty from each neighbor island campus. Suzi Johnson is coordinating their travel (suzi@hawaii.edu). See attached.

Complete College America

Joanne Taira thanked the CAOs for their contributions to UH's self assessment. UH has been invited to the academy meeting in October 2010. Cheryl Orr from CCA attended the higher education summit. There is similarity in goals with Achieving the Dream and it would be beneficial to coordinate CCA and ATD efforts. Erika Lacro and Linda Randall are interested in participating with CCA.

Distributed Learning Advisory Council

David Lassner reviewed the most recent version of the *Reconstituting the DLAC* document. The CCAO were agreeable to the description. See attached.

Google Email

David Lassner reported that he will be consulting with each campus faculty senate this academic year. Currently about 17% of students forward their hawaii.edu email to Gmail. In October 2010 an invitation to trial Google email will be sent out to the UH community.

Term Limits of Department Chairs

The UHH Faculty Congress is discussing term limits for department chairs. The UHPA contract and BOR policy describes a process for selection of department chairs. Faculty may recommend but the appointment is by the dean/chancellor (depending on the campus). It is management right to appoint the department chair

Revised Academic Calendar

A memo and options regarding the revised academic calendar were reviewed. This will be presented to ACCFSC on 9/17/10 requesting that campus faculty discuss this issue and provide the following: an endorsement or not for considering a revision to the academic calendar and a summary of their discussion with any recommendations by February 2011. See attached.

UHM Enrollment Management

UHM is planning a CC transfer workshop for CC advisors. Krystyna Aune will be invited to attend the AATN meeting on 9/24/2010 to share the idea and obtain feedback.

Sharing Courses between a four year campus and a CC campus

The issue of 4 year and CC campuses collaborating to allow a generally low-enrolled course to happen was discussed. Concerns expressed are administrative. Are we giving away tuition? Is the extra work involved worth this effort? CAOs are asked to share their successful models with the group via email

Next Meeting

October 13, 2010

10:00 – 2:00

UHM, Bachman 113