

**Council of Chief Academic Officers**

May 17, 2011

10:00- 2:00 p.m.

Bachman 113

## Meeting Summary

Present: Reed Dasenbrock (UHM), Kenny Simmons (UHH), Joe Mobley (UHWO), Joni Onishi (Haw CC), Erika Lacro (Hon CC), Jim Dire (Kaua'i CC), Patricia O'Hagen for Louise Pagotto (Kap CC); Jonathan McKee (UHMC); Mike Pecsok (Lee CC); Richard Fulton (Win CC), Suzette Robinson (CC System); Linda Johnsrud and Joanne Itano (UH System)

Guests: Jim Goodman (LCC); Frank Kudo and Susan Adler (UHWO), Richard Dubanaski, Delores Foley, Krystyna Aune and Anne Smoke (UHM); Carol Hoshiko (Kap CC), Ed Fisher and Judith Steinman (UHH), Pearl Imada Iboshi and Sandra Furuto (UH System) and Cheryl Chappell-Long (UHCC)

Data Governance Report

Pearl Imada Iboshi and Sandra Furuto provided an overview of the report and shared a draft UH Data Governance Model. CAOs are likely involved in the Data Governance Steering Committee. If anyone is interested, please contact Sandra (yano@hawaii.edu). There are plans to capture the HI DOE student ID numbers into Banner so students may be tracked from high school to college.

Pearl announced a working group that will serve as an external group when there are disagreements between IRAO and campuses about what program code is assigned to a program.

UHH – New Program Proposal, MS in Clinical Psychopharmacology

This is a 33 credit graduate program that will prepare psychologist who work in the federal system to prescribe medications. TAMC has a two year residency program for clinical psychologists. They have contracted with UHH to provide this MS degree to their students. TAMC will pay the tuition for the program and pay program costs. Two FTEs will be supported by tuition and TAMC funding. Suggestions to strengthen the proposal include add letter of support/MOA to demonstrate support from TAMC; add information on distance delivery (infrastructure support from campus; experience/training needed to prepare/support faculty; student support services for students on O'ahu while program is in Hilo, etc.) The plan is to bring the proposal to the July BOR. CCAO endorses this proposal.

### Hewlett Foundation

Dennis Jones provided an overview of this project whose goal is to ensure meaningful higher education involvement in the two K-12 assessment consortia. At least six states for each consortia will be selected to participate. The discussion with CCAOs and other groups are to gather data to identify the states who will be asked to participate.

### UHM - Provisional to Established, PhD in Urban and Regional Planning

Reed Dasenbrock and Delores Foley provided an overview of this program. Suggestions to strengthen the proposal include adding assessment data, if available as the program has been in existence since 2002; align admission numbers presented in table 3 with cost template; consider adding UHM data on average years to completion and compare to 4.4 years for DURP PhD students; adding information on quality of the impact of graduates in their current positions; adding the program review as an attachment; and have a response to the question on why the request for established status is a few years late. It is planned to bring this proposal to the July 2011 BOR meeting. CCAO endorses the proposal.

### UHM - Provisional to Established, Graduate Certificate in Conflict Management

Reed Dasenbrock and Anne Smoke provided an overview of this graduate certificate. UHM will clarify if this certificate was BOR approved and if not, it does not need to go to the BOR to request established status. Suggestions to strengthen the proposal include adding the program outcomes, review the cost template for how 6 students generate 300 SSHs, attach the program review and having an explanation for the delay in requesting established status, if asked. If needed, the plan is to take this to the July 2011 BOR meeting. CCAO endorsed the proposal. Note: Certificates that are not BOR approved, need not be reviewed by CCAO. It would be helpful to share with the CAOs any new certificates, its intended market and the curriculum.

### Kap CC – ATP, AS Health Information Technology

Patricia O'Hagen and Carol Hoshiko provided an overview of the proposal which is based on a pilot continuing education program. Three cohorts have been admitted of 40 each. Exactly what jobs are available for graduates of the proposed program needs clarity as well as the level of educational preparation. Suzette Robinson will convene a group of CCs offering similar programs (Lee CC and UHWO HCA) to do systemwide academic planning in this area and the ATP is to be returned to CCAO for review. It is suggested that the program be offered statewide.

### Federal Distance Education and Credit Hour Regulations

Linda Johnsrud provided an overview of the Federal distance education regulations. Her office has sent out letters to all states and US territories on behalf of the 10 campuses requesting information on obtaining authorization.

Regarding credit hour regulations our charge is to adopt and apply a policy on credit hour consistent with federal definition; implement a process of assuring “reliability and accuracy of assignment of credit hours across all credit-bearing activities and incorporate credit hour review into comprehensive self- study requirements by July 1, 2011. Linda and Joanne will work on system policy on credit hours.

#### UHWO - ATPs in BA in ECE and BEd with Concentration in ECE

Joe Mobley and Susan Adler provided an overview of the two ATPs. Concerns expressed include providing clarify on the differences between the two programs. Are two programs needed? Would DOE prefer to hire someone credentialed in K-3 or K-6? Review projected numbers of students as they seem quite large or provide support of the projections. What impact is there on the current 2+2 agreement with the CCs in ECE with the proposed programs. ATPs are to return to CCAO after revisions.

#### LeeCC ATP ASNS

This proposal is similar to what UHMC and Kap CC has approved. The proposal will be circulated for review by email. Note: Review completed. CCAO endorsed the ATP.