Council of Chief Academic Officers
Meeting Summary

July 13, 2011
Bachman 113
10:00-2:00 p.m.

Present: Ralph Kam and Mike Barrows (Hon CC), Randy Hirokawa for Kenny Simmons (UHH), Joni Onishi (Hawaii CC), Charles Sasaki for Louise Pagotto (Kap CC), Mike Pecsok (Lee CC), Jon McKee (Maui College), Richard Fulton (Win CC), Jim Dire (Kau CC), Reed Dasenbrock (UHM), Terri Ota for Joe Mobley (UHWO), Suzette Robinson (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: Krystyna Aune and William Chismar (UHM), Guy Kimura, Violet Murakami, Meidor Hu, Richard Ehara (Haw CC), Cheryl Chappell-Long (CC System)

Announcements

A US district court struck down the DE regulations. The reason for the ruling is that the USDOE did not provide adequate opportunity in the Negotiated Rulemaking Process for institutions to comment. Linda is working with Jill Tokuda to develop a means for the state of Hawai‘i to authorize higher education institutions.

UHPA raised concerns about the proposed credit hour executive policy and its possible impact on workload. There will be a meeting with UHPA. It is suggested that John Morton be included because of current negotiations about workload with UHPA and the CCs.

Suzette Robinson announced that the LEAP code in banner will be replaced with PLA (prior learning assessment). She worked with banner central to make this change. Linda asks that Suzette also include IRAO in the discussion.

AS in Digital Media, Program Proposal Haw CC

The planning of this degree has been supported by Alu Like funding. The number of majors has grown from 3 to 98 in 2010-11 with 28 graduates with a certificate of completion. Suggestions to strengthen the proposal include: adding TVPro from LCC and Communication Art program at Hon CC as other similar programs; address viability of the program if there is no grant funding (Joni reported that the campus is not able to support the program if there is no grant funding); tuition support for students are to be scholarships (not tuition waivers); include job information for Hawai‘i County; revisit updating of equipment every 5 years, consider every 3 years due to the rapid changes in technology.

Randy Hirokawa suggested that exploring 2 + 2 with UHH Art is an option as UHH art faculty reside at the Haw CC campus.

It is suggested that the proposal be reorganized using the questions from BOR policy and reducing the first 10 pages of the proposal. Highlighting that it is a grant funded program, immediately raises the question of funding during post-grant period.
Consider consistently naming of programs and concentrations in digital media. Proposal is to be brought back to CCAO for review. Systemwide planning for Digital Media will continue in 2011-2012. The current articulation agreement is up for review.

**UHM Summer Session Dates**

William Chismar provided the overview of the proposal for a 3 week session followed by 2 five week sessions and concluding with a 3 week session. The first three week session may be used by continuing students to make up classes or get through a course quickly. The 5 week session will be timely for resident students returning from mainland colleges, new high school graduates and possibly for K-12 teachers. UHM is working on a proposal to admit freshman high school students for both summer and fall and provide them with a scholarship of one course in the summer. Housing is not an issue with varying summer school schedules. Maui currently runs 5 week sessions and it is well received by the faculty. Other CCs reported that faculty may think 5 weeks is too short. No concerns expressed by other campuses with the proposed change in summer session dates which is targeted for implementation in summer 2012.

**ATP Construction Management – Hon CC**

Mike Barrows and Norman Takeya from Hon CC provided an overview of this program. The intended market are high school students and incumbent workers. There are possible articulations with UHM architecture or civil engineering. Hon CC has offered some of the courses under experimental numbers and students have been offered jobs in construction management. This program could provide additional opportunities for carpentry or welding students. A higher level math may be needed if the goal is a bachelor’s degree. There is a national organization that this program would seek accreditation. There is support from the UHM College of Engineering. CCAO endorsed this ATP.

**Common Course Numbering**

UHM Faculty Senate has endorsed common course numbering. ACCFSC is concerned about process and a systemwide committee to address process will be convened in the Fall 2011. A discrepancy list of Foundation courses was distributed. The list does not include equivalent courses that may have a different number or alpha. Joanne will use the course transfer database to identify these courses.

At each CCAO meeting, a few courses will be reviewed. The VCAA of the divergent course will take the information back to the campus and seek resolution. If there is an academic issue, a systemwide committee will be convened.

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**Anth 151**

1. UHH, Haw, Kaua‘i, Win and Maui to check is they have an equivalent course to Anth 151 and if yes, ask that the course number/title be changed.

**Anth 152**

1. Kap and Lee will seek title change.
2. Hon will ask that FGB designation be added
3. Hilo, Maui, Kauaʻi, Haw and Win to check if there is an equivalent course and if so, change alpha/number/title.

Campuses are to report back at August CCAO meeting. Consider a “fast track process” to make changes that are consistent with common course numbering.

Joanne will share discrepancy file with group. A few campuses have not inputted course descriptions into Banner and are requested to do so to help with developing discrepancy files.

**ASNS ATP  Hon CC**

Ralph Kam reviewed the proposal. This one focuses on environmental health. It is suggested that it be set up as a concentration. Calculus and Chem 161/162 and labs should replace math/chemistry courses proposed. Also there should be a common core for ASNS. The ASNS engineering concentration was discussed earlier in the day and the model curriculum will be shared. UHM NREM and GES bachelor programs may be appropriate four year programs that this ASNS might articulate with. CCAO endorsed the ATP