Council of Chief Academic Officers
Meeting Summary

November 9, 2011
Bachman 113
10:00-2:00 p.m.

Present: Erika Lacro (Hon CC), Kenny Simmons (UHH), Joni Onishi (Hawaii CC), Louise Pagotto (Kap CC), James Dire (KauCC), Mike Pecsok (Lee CC), Richard Fulton (Win CC), Joe Mobley (UHWO), Suzette Robinson (UHCC), Linda Johnsrud and Joanne Itano (UH System)

Guests: Krystyna Aune (UHM), Marilyn Brown (UHH), Ross Langston (WinCC), Cheryl Chappell-Long (CC System)

Degree Qualifications Profile

Linda provided an overview of DQP as a tool to review a degree (new degree, program review) for quality. A group of Hawai‘i privates and UH four year campuses and a UH system group is likely to be formed to discussed DQP.

UHH – ATP Gender and Women’s Studies

Kenny Simmons and Marilyn Brown provided an overview of ATP. A certificate was approved in 1993 and over 18 years, 80 students have completed the certificate and 5 have completed an interdisciplinary studies degree with emphasis on women’s studies. Suggestions to improve the program proposal include: clearly state that program can be implemented without additional faculty; emphasize that program includes internship as applied learning is an emphasis at UHH; consider structuring the degree by core courses and clusters/concentrations of courses as it currently looks like a “buffet line” of courses to earn the degree; strengthen the workforce areas and possible jobs this degree may lead to. For the cost template, adjust the tuition. SSH should be based on what projected majors will enroll in; provide the entire curriculum as part of the proposal; communicate with UHM as to possible way to collaborate; are there equivalent courses?, provide an alignment of equivalent courses; explore possibility of distance courses between UHM and UHH and check if any CCs offers lower division courses that may meet requirements for proposed degree. CCAO endorsed the ATP.

Win CC – AS in Veterinary Technology Program Proposal

Ross Langston responded to questions about the program. This proposal builds on the CA in Veterinary Assisting which has been granted established status. Suggestions to strengthen the proposal is reducing total credits closer to 60; provide data on number of graduates of CA and employment (number and locations); provide specific detail and how will internally reallocate funding for faculty; consider using summer as required so regular CC tuition could be charged; add rationale for projected number of majors; might add date of subchange to timeline; adjust cost template for recently approved tuition schedule and remove “hoped to” statements. CCAO endorses the proposal. Win CC hopes to submit to BOR as soon as possible.

Automatic Admission
Joanne reviewed current data on Fall 2011 auto admission, 385 accepted.

Foundations Board

There is a proposed change to an explanatory note for FS that the course must include college level quantitative skills. A multicampus group of FS faculty will be convened to discuss this proposed change. The group is to include philosophy faculty due to the likely impact on philosophy 110 as an FS. A discussion on how to address the math issue followed with a suggestion of a group of forward minded math faculty meeting to rethink math general education.

Reverse Credit Transfer

Erika Lacro provided an update – stalled because of graduation v. matriculation fee question. Joanne Itano has minutes from the last meeting, and Erika will send to everyone. Numbers are not large for students eligible for the AA (3 HawCC; 6 HonCC; 23 KapCC; 2 KauaiCC; 0 Maui; 17 WinCC; 50 LeeCC) – should this be expanded to other Associates degrees? Group will work with registrars and counselors on each campus on communications process for verifying degrees earned and posting by registrars; and with Gary Rodwell on pop-up window in STAR to post transcript opt-in/out. Opt-out option seems best; this needs discussion with Chancellors. The campus where the most credits earned would see if graduation requirements were met; expect to see a CC residency requirement policy in Fall 2012.

Banner Liaison

Erika reported that, for students on waitlists, about 35% offered took the option to enroll in the course. She asked the Banner Advisory Committee to add an academic person to their group. The opt-in has been decreased from 48 hours to 24 hours, until the first day of instruction. Online applications are an issue. At Honolulu CC, 8 out of 10 online applications are incomplete and require a clerk to call the student. Hae Okimoto is working with registrars/admissions staff to come up with a Top Ten list of issues. The eventual goal is an online application that can’t be submitted if there are errors.

Credentials and Matriculation Fee

Suzette reported that both proposals went to various groups, including registrars, and there were a lot of responses – most are answered through the FAQs. Other than registrars, most are comfortable, and conversations are continuing at campuses. Maui and Kapi‘olani are looking to see how much they collect in fees from transcripts. Item #3 in the FAQs was discussed: Opt out seems the better option because it is needed for financial aid which asks if a degree was completed. It was pointed out that a transcript is the institution’s record, and it is not necessary to ask students for permission to include degree information on a transcript. Furthermore, not reporting degree completion would leave institution in a position of defrauding – the federal government requires degree completion information for federal student aid and campuses are audited on this. Consultation is continuing.

Tyranny of Choice
Linda and Joe Mobley reviewed the main ideas in the Barry Schwartz choice article that was presented at the Complete College America annual meeting in October. Research shows that too many choices resulted in paralysis, bad decisions, and lower satisfaction about the choices that were made.

Other

Group asked that common course numbering be brought up with Joanne Itano; want to continue discussion

Group also brought up Curriculum Central – Where is it now? Comments: It’s nice and it works but real issues (staff time - UHH); works well at Leeward, but can it be scaled?

Next Meeting

Joint Meeting CCAO/CCSAO
December 6, 2011
10-2 p.m.
College Hill