Meeting Summary

Present: Ron Cambra (UHM), Linda Currivan (LCC), Jan Heu (UHM), Lynn Hodgson (UHWO), Neghin Modavi (Kap CC), Sharon Ota (HonCC), Mike Rota (OVPAA, Convener), Jerry Saviano (HonCC), Neal Smatresk (UHM), Carolyn Brooks-Harris (UHM), Joanne Itano (OVPAA, staff support).

Guests: Kelly Aune, UHM Interim Assistant Vice Chancellor for Academic Affairs; flo wiger, Maui CC

UHM Sunrise/Sunset dates for UHM Gen Ed Diversification Requirements
Memo from Neal Smatresk clarifying sunrise dates for UHM Diversification requirements is attached.

As courses reach their “sunset” dates, they will be reviewed for renewal. Since courses have different “sunset” dates, there will be a rolling renewal process.

Revision of E5.209
Subcommittee consisting of flo wiger (convener), Linda Currivan, Doric Little, Carolyn Brooks-Harris, Mary Tiles, Jan Heu, Kelly Aune and Joanne Itano will draft a revision of E5.209 for UCA to review and approve. Intent is to complete revision of E5.209 with sufficient time for faculty/campus review.

Within System Transfer Process (attached)
As requested by UCA, a Within System Transfer Process document which summarizes the transfer process into UH system campuses was distributed. Comments/changes are to be sent to Joanne Itano (itano@hawaii.edu)

Course alphas and numbering
A common numbering system across the UH system would be very helpful in the student and the course transfer process. Currently, there are courses with the same course number but with very different course titles/course content. To identify the scope of this issue, a list of courses in selected majors will be reviewed for consistency at the next meeting.

Multicampus Foundation Committee

Jerry Saviano reported that Honolulu CC has not approved any new foundations courses and Kapiolani CC has approved two symbolic reasoning courses. It was unclear how this
information is to be shared and with whom (i.e. OVCAA, UHM Gen Ed Committee, other UH campuses). Jerry Saviano will follow up and share response with UCA.

**Draft Progress Report to BOR (attached)**
Comments/corrections are sent to Joanne Itano by Wednesday (1/12/05)

**UH System Transfer/Articulation Website**
The *Transfer to UH* webpage (http://www.hawaii.edu/academics/admissions/transfers.html) will be revised to include relevant campus links. There will be separate sections on Transferring to UHM, UHH, UHWO and UHCCs. Committee members will asked to review the draft website when it is available for preview.

A database that includes course equivalencies and course to category information is an important component of the transfer to UH website. Efforts to establish this database through Banner is being managed by the Banner committee.

**Next Meeting**
February 4, 2005, 2:00-3:00 p.m.

Attachments:
Memo clarifying Sunrise date for UHM Diversification Requirement
Draft Progress Report January 2005
Within UH System Transfer Process