Council Meeting  
October 8, 2004  
2:00 PM to 3:00 PM  
Bachman 203

Meeting Summary

Present: Ron Cambra (UHM), Linda Currivan (LCC), Jan Heu (UHM), Lynn Hodgson (UHWO), Neghin Modavi (Kap CC), Sharon Ota (HonCC), Kenji Rasmussen (Student, UHM), Mike Rota (OVPAA, Convener), Jerry Saviano (HonCC), Kenith Simmons (UHH), Neal Smatresk (UHM), Wade Tanaka (KauaiCC), Carolyn Brooks-Harris (UHM), Tom Hilgers(UHM), Joanne Itano (OVPAA, staff support).

Role of the UCA
Mike Rota provided a brief historical perspective and summary of the changes in course transfer and articulation processes that have occurred over the past few years with changes in General Education requirements at different campuses.

Review of Draft Report to the BOR
Draft report reviewed. Suggestions to add information from Neal Smatresk regarding revised procedure for requesting Diversification designation to report and add his memo to the appendix.

Major Issues
The following were identified as tentative areas for this council to address:
   a. Revise E5.209.
   B. Prepare quarterly reports to BOR (July, October, January, April)
   C. “Sunrise/sunset” dates for system courses approved for UHM GenEd requirements and impact on students who have taken these courses prior to the sunrise dates.
   D. Prerequisite courses
   E. Courses with same alpha, same number but significantly different title/course description.

Council members agreed to submit additional items for consideration by Friday, October 22.

Future Meetings
Following a brief discussion, it appears that Fridays, 2-3 p.m. are the best days and times for the meetings of the council. A proposed schedule of meetings for the remainder of the Academic Year will be drafted and distributed for comments.

Committee members To Dos:

Please send issues for this council to address to Mike Rota (mrota@hawaii.edu) by October 22, 2004