MEMORANDUM

TO: Virginia S. Hinshaw, Chancellor
    Donald O. Straney, Chancellor
    Clyde Sakamoto, Chancellor
    Noreen Yamane, Chancellor
    Leon Richards, Chancellor
    Helen Cox, Chancellor

FROM: Linda K. Johnsrd
      Executive Vice President for Academic Affairs/Provost

SUBJECT: MEMORANDUM OF AGREEMENT BETWEEN THE UNIVERSITY OF HAWAI'I AND HAWAI'I HEALTH SYSTEMS CORPORATION

Attached for your signature is a memorandum of agreement ("MOA") between all of the University of Hawaiʻi nursing programs (on all campuses) and the Hawaiʻi Health Systems Corporation ("HHSC") for the purpose of establishing an affiliation relationship with HHSC primarily for the conduct of student clinical experience programs at the HHSC facilities.

There is some urgency in signing the attached MOA. Our understanding is that there are a number of nursing students who are scheduled to begin clinical experience programs at HHSC facilities as early as next Monday. HHSC has indicated that it is inclined not to permit these programs to start until the attached MOA is fully executed. Consequently, we ask for your help in reviewing and executing the MOA as soon as possible.

The nursing program directors at each campus have been working with our Office of General Counsel (OGC) and have approved the form and substance of the MOA. The MOA has also been reviewed and approved by HHSC, including its legal office. Your respective directors would probably be able to promptly respond to any questions you might have regarding the MOA. In addition, OGC has offered to be available to brief you if you so desire.

OGC will be coordinating the execution of the MOA and should be sending this memo and the MOA to you by email. The MOA may be signed in...
counterparts, meaning that you may print out the MOA, sign it, and email the
signature page (or the entire MOA) back to OGC. OGC will be assembling all of
the signature pages, including those from HHSC. HHSC’s President and CEO
and several regional CEOs will also be signing the MOA. Once all of the
signature pages have been collected, OGC will assemble them and produce a
fully executed MOA, copies of which will be forwarded to everyone involved (e.g.,
HHSC and the chancellors and program directors from each University campus
with a nursing program).

On a separate note, we have worked with OGC to adapt the MOA so that
it can be used as a template (“Template”) whenever a University nursing program
desires to establish an affiliation relationship with a state agency or facility. The
Template (a copy of which is attached) has also been reviewed and approved by
the nursing program directors from each campus and OGC.

Should your nursing program need to establish an affiliation relationship
with any other state agency and/or facility, the attached Template should be
used, with the substitution of appropriate references to the applicable University
nursing program and applicable state agency and/or facility. The completed
Template should then be submitted to my office and OGC for review and
approval, with your nursing program noting any revisions that it desires to make
to the Template, if any.

We anticipate that an electronic copy of the Template will be available
through a link that is to be established in the near future. We will let you know
when this link is available.

If you have any questions regarding the MOA or the Template, please do
not hesitate to contact my office.

Enclosure
cc: President M.R.C. Greenwood
    David Lonborg