

MAXIMIZING THE IMPACT OF OUR STRATEGIES

UNIVERSITY OF HAWAII - WEST OAHU

MEETING AGENDA

October 22, 2013

Implementing Grades First (9-12 noon)

- **Session Overview and Introductions (10 minutes)**
- **Defining Our Theory of Change (30 minutes)**
Implementing a new strategy requires being clear about why a particular strategy is needed and how it will help move the work of the institution forward. In this session, we will discuss why Grades First is needed, how it can help students, and what we expect its overall impact on retention will be if utilized effectively.
- **Clarifying Roles & Needs of Faculty (30 minutes)**
Faculty plays a key role in ensuring that Grades First is adopted and utilized fully. This session will focus on three key areas needed to ensure faculty buy-in and support for Grades First: 1) Determining which faculty are critical to successful implementation; 2) Establishing clarity around the specific “ask” we are making of faculty; and 3) Devising ways to support faculty in their use of Grades First.
- **Garnering Other Stakeholder Support (30 minutes)**
Successful implementation of Grades First will rely on a number of other important stakeholders at UH West Oahu. In this session, we will identify who those stakeholders are, what roles they need to play in the successful integration of Grades First across the campus, and how to ensure their overall support of this initiative.
- **Measuring Overall Effectiveness (30 minutes)**
In this session, we will discuss how to determine the degree to which Grades First can be effective in bolstering student retention, among other important outcomes.
- **Roll-out Planning for Grades First (80 minutes)**
During this session, we will define the key action steps that need to be taken in implementing Grades First. Owners and specific assignments will be determined as well.

UH West Oahu Retention Team Planning (1-4 p.m.)

- **Session Overview and Introductions (10 minutes)**
- **Defining Our Focus (50 minutes)**
There is no limit to the number challenges, barriers, and issues a Delivery team might be expected to tackle. In this session, we will focus on defining which are the most pressing challenges facing UH West Oahu when it comes to student success and determining what priority strategies and actions should be followed.
- **Providing Support as the Retention Team (60 minutes)**
In this session, we will explore the kinds of support and guidance the Retention Team will have to provide to the other units and staff engaged in the priority student success efforts identified earlier.
- **Outlining the Next Critical Moves (60 minutes)**
During this session, the Retention Team will outline the key actions steps they need to take to move their prioritized strategies forward.