MINUTES

BOARD OF REGENTS’ COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS
MEETING

OCTOBER 1, 2015

I. CALL TO ORDER

Committee Chair Lee Putnam called the meeting to order at 2:16 p.m. on Thursday, October 1, 2015, at the University of Hawai‘i at Mānoa, Information Technology Building, 1st Floor Conference Room 105A, 2420 Correa Road, Honolulu, Hawai‘i 96822.

Committee members in attendance: Committee Chair Lee Putnam; Committee Vice Chair Michelle Tagorda; Board Vice Chair Bal; Regent Simeon Acoba; Regent Wayne Higaki; Regent Ernest Wilson, Jr.

Committee members excused: Regent David Iha.

Others in attendance: Board Chair Randy Moore; Regent Michael McEnerney (ex officio committee members); President David Lassner; Vice President for Academic Affairs Risa Dickson; Vice President for Community Colleges John Morton; Vice President for Legal Affairs and University General Counsel Counsel Carrie Okinaga; Vice President for Information Technology and Chief Information Officer, Garrett Yoshimi; Vice President for Budget/Chief Financial Officer, Kalbert Young; Executive Administrator and Secretary to the Board Cynthia Quinn; and others as noted.

II. APPROVAL OF MINUTES OF THE AUGUST 20, 2015 MEETING

Regent Wilson moved for approval of the minutes of the August 20, 2015 meeting, Committee Vice Chair Tagorda seconded the motion, and the minutes were unanimously approved.

III. PUBLIC COMMENT PERIOD

Executive Administrator and Secretary of the Board Cynthia Quinn announced that the Board Office received no written testimony, and no individuals had signed up to give oral testimony.

IV. AGENDA ITEMS

Committee Chair Putnam opened the meeting with a brief overview of the main goals of the committee for the upcoming year that focused on the Hawai‘i Graduation Initiative (HGI), and further developing a strategic approach to academic planning.

She asked VP Dickson to explain the timing on data regarding the HGI. VP Dickson explained that the metrics would be ready in November because the enrollment numbers for the year, including summer, are generally not known until the end of September. In order to get the data analysis done she suggested the metrics be calendared for every
Committee Chair Putnam noted the expected work of the committee to transition from a campus-based approach for program proposals to a more systemwide, holistic approach. The committee will be considering program proposals in the fall and the spring that include analysis on cost effectiveness, duplication/replication, the impact on accreditation, the relationship to strategic mission of campus/system, and value to students. Under the current process, the board has the strategic, long-term, institution-wide view of what programs are appropriate. After hearing the proposals, the committee has the choices of recommending the program proposal to the board as a consent agenda item; forwarding the program proposal without a recommendation for discussion/action as a separate agenda item; or deferring the program proposal back to administration.

A. **Recommend Approval of Provisional Status for New Programs**
   1. **Advanced Professional Certificate in HOM (Hospitality Operational Management), Kapi‘olani Community College**

   Regent Wilson moved to recommend approval of provisional status for the Advanced Professional Certificate (APC) in Hospitality Operational Management (HOM) at Kapi‘olani Community College (KapCC). Regent Higaki seconded the motion. Discussion ensued.

   Vice Chancellor for Academic Affairs, Louise Pagatto explained that the APC in HOM would begin in Fall 2016, and was structured similarly to the existing APC in Information Technology being proposed for established status. Both programs are intended to meet the needs of students completing an AS degree at any community college. The APC credential consists of 18 credits of 300-level coursework. The courses maximize use of distance learning technologies, allowing students to complete the majority of the program at their home island. Both programs are articulated with the UH-West O‘ahu (UHWO) Bachelor of Arts in Business Administration. These pathways have an applied focus, which prepares professionals in response industry needs, and are distinct from the baccalaureate degrees offered by UH Mānoa (UHM). There are adequate faculty, classroom and instructional support resources to deliver these programs, but it was noted that VP Morton will be bringing a proposal to the board to extend to all community colleges the current UH Maui College (UHMC) tuition schedule for courses that are 300-level and above before Fall 2016. At present Honolulu Community College (HonCC), UH Maui College (UHMC), and KapCC offer 300-level courses.

   The committee engaged in extended discussion concerning student demand and enrollment and employment projections, the national trend for competency based programs, quality of education using distance learning, distinctiveness of applied science vs. applied arts degrees, and sustainability of programs under the current tuition schedule.

   A lengthy discussion ensued regarding articulation efforts with the current UHM Travel Industry Management (TIM) program. VC Pagatto responded that these particular
courses were not discussed with TIM, but there were agreements on 6 credits under the two year program. Discussions are underway with Dean Bingham at TIM to provide an alternate pathway for this program. VP Morton added that UHWO offers a more direct pathway for community college students as it is aligned with the applied nature of their program of study, whereas UHM TIM does not. The AS degree program gives students very specific skills needed for concrete, technical jobs in mid-management and entry-level management (e.g., front desk, housekeeping supervisor, etc). This program equips those students possessing a technical degree and work experience to advance to a bachelor’s degree. Students who want to go to TIM have the path to take two years of liberal arts instead of the HOT. There is industry demand for graduates from both the UHWO and UHM pathways, and the student have the choice of pathway.

The committee raised concerns regarding the student mix and credentials of industry professionals returning to school, and utilizing distance learning methods. VC Pagatto responded that the professional certificate is structured to take graduates with an AS degree and those able to demonstrate mastery of the skills equivalent to a two year student. Procedures are in place (e.g., credit by institutional exam, portfolio assessment, etc.) to evaluate a student’s prior learning. For the APC in IT program, less than 10% of students have been in the workforce, with the majority of students continuing their education instead of returning from the industry workforce. The results could change with more outreach of the availability of this pathway to the industry workforce.

Regarding utilizing distance learning, VP Pagatto confirmed that the hospitality program has funding from the Trade Adjustment Act to make courses available via distance ed. The courses are being designed and outfitted to provide for delivery to the neighbor islands for all four hospitality classes. If the program is approved, courses would be offered for delivery in Fall 2016. Any student who holds a two year degree in hospitality would be eligible to sign up for these 300-level courses. UHWO classes are mostly online already, so students can continue their education while staying on their home island for most of the program.

The motion to recommend approval of provisional status for the Advanced Professional Certificate in Hospitality Operational Management at KapCC having been moved and seconded, the motion was put to a vote and passed unanimously.

B. Recommend Approval of Program Change in Status from Provisional to Established

1. Ph.D in Hawaiian and Indigenous Language and Culture Revitalization, Ka Haka ‘Ula O Ke’elikōlani, College of Hawaiian Language, University of Hawai‘i at Hilo

Regent Wilson moved to recommend approval of the change in status from provisional to established for the Ph.D. in Hawaiian and Indigenous Language and Culture Revitalization, Ka Haka ‘Ula O Ke’elikōlani, College of Hawaiian Language, at UH Hilo (UHH). Regent Higaki seconded the motion. Discussion ensued.
VC for Academic Affairs Matt Platz and Dr. Keiki Kawai‘ae’a, Director of Ka Haka ‘Ula O Ke‘elikolani; Dr. Scott Saft, Chair of Linguistics and Chair of Graduate Studies; and Dr. Hiapokeikikane Perreira, a writer of traditional knowledge and graduate of the PhD program presented. Administration explained how the program is related to the strategic objective as an indigenous serving institution, the high level of interest nationally and internationally, and a culmination of a movement in the 1980s to restore the Hawaiian language as a medium of instruction at all levels beginning at preschool. UHH had a crucial role in training the educators and providing curriculum, leading up to the proposed doctorate that will be the first in a Hawaiian studies field and the first in the world specific to the growing field of indigenous language and culture revitalization. Data was provided on participation, degree completion, and employment for the cohorts, research activity, publications, and conference presentations.

Administration further explained faculty engagement with faculty from other countries such as Sami, Canada, and New Zealand; and the activities of four laboratory schools, including one in Kea‘au called Nāwahīokalani‘ōpu‘u, which houses 400 K-12 students, and an ‘Aha Pūnana Leo site that intakes babies at the infant age into preschool. The schools engage families of the children who attend. Director Kawai‘ae’a noted that because they work on a national and global scale with many cultures because of the college’s reputation in language revitalization. The college receives an average of four to six visitors from all over the world every month, and as a result there are many exchanges. In addition, the college has held several conferences and gathered global leaders to help strengthen the program beyond their own faculty experience, and the foundations of coursework come from that.

The motion to recommend approval of the change in status from provisional to established for the Ph.D. in Hawaiian and Indigenous Language and Culture Revitalization, Ka Haka ‘Ula O Ke‘elikōlani, having been moved and seconded, the motion was put to a vote and passed unanimously.

2. Advanced Professional Certificate in Information Technology, Kapiʻolani Community College

Regent Wilson moved to recommend approval of the change in status from provisional to established status for the Advanced Professional Certificate in Information Technology at KapCC. Committee Vice Chair Tagorda seconded that motion.

VC Pagatto explained that the provisional APC certificate had been in existence for quite some time and done quite well. Currently, recruitment to fill an open position is underway. The goal of this certificate is to provide students in a two year program a pathway to a baccalaureate and provide incoming workers an opportunity to upgrade their skills. Classes are at almost 100% capacity. Graduation data is lower than expected, likely due to students transferring to UHWO and continuing to take APC courses. As a result, the numbers of graduates are expected to increase. The program was based on industry consultation with advisory boards, and the program is in emerging technologies, is hands-on, and is highly technical, whereas UHM programs are more theoretical. They are proud of the program and its rigor, and students are rising to the challenge.
Each campus has slightly different strengths among their faculty, but the programs are similar enough they can all feed into this program. In addition, there are several articulation agreements amongst the various community colleges.

Dr. Singer, who developed the program, explained that there was currently no distance learning for these courses, and neighbor island students would need to come to KapCC to access the APC courses. They recently received a Community College Career Training (C3T) grant, and part of that process involves developing of distance education courses. KapCC, HonCC, Leeward Community College and Kaua‘i Community College purchased a NETLAB+ appliance, which allows them to create virtual environments that can be accessed on the internet. They are in the process of learning how to deliver classes using this technology, and hope to deliver more courses using this technology and provide greater access to students.

President Lassner added that conventional computer science degrees are more theoretical and this APC program was grounded in a very hands-on AS degree, it builds into a hands-on certificate program, and is complemented in the fourth year at UHWO with the business administration and management courses that are useful in the workplace. In the IT area, there is good articulation between KapCC and UHM. It was acknowledged that the articulation agreement was in the process of being renewed and no problems were anticipated.

Regent Higaki left the meeting at 3:47 p.m.

Having moved to recommend approval of the change in status from provisional to established for the Advanced Professional Certificate in Information Technology at KapCC and seconded, the motion was put to a vote and passed unanimously.

V. ADJOURNMENT

There being no further business, on the motion of Committee Vice Chair Tagorda and second by Regent McEnerney and with unanimous approval, the meeting was adjourned at 3:48 p.m.

Respectfully Submitted,

/S/

Cynthia Quinn
Executive Administrator and Secretary of the Board of Regents