MINUTES

BOARD OF REGENTS’ COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS
MEETING

JANUARY 14, 2016

I. CALL TO ORDER

Committee Chair Lee Putnam called the meeting to order at 10:33 a.m. on Thursday, January 14, 2016, at the University of Hawai‘i at Mānoa, Information Technology Building, 1st Floor Conference Room 105A/B, 2420 Correa Road, Honolulu, Hawai‘i 96822.

Committee members in attendance: Committee Chair Lee Putnam; Committee Vice Chair Michelle Tagorda; Regent Wayne Higaki; Regent David Iha; Regent Ernest Wilson, Jr.

Committee members excused: Board Vice Chair Eugene Bal; Regent Simeon Acoba.

Others in attendance: Board Chair Randy Moore; Regent Coralie Matayoshi; Regent Michael McEnerney; Regent Jeffrey Portnoy (ex officio committee members); President David Lassner; Vice President for Academic Affairs Risa Dickson; Vice President for Community Colleges John Morton; Vice President for Legal Affairs and University General Counsel Carrie Okinaga; Vice President for Information Technology and Chief Information Officer, Garret Yoshimi; UH-Hilo (UHH) Chancellor, Donald Straney; UH-West O‘ahu (UHWO) Chancellor, Doris Ching; Honolulu Community College (HonCC) Chancellor, Erika Lacro; Executive Administrator and Secretary to the Board Cynthia Quinn; and others as noted.

II. APPROVAL OF MINUTES OF THE NOVEMBER 5, 2015 MEETING

Committee Chair Putnam indicated that non-substantive revisions to the minutes were distributed to the regents. Regent Higaki moved for approval of the minutes of the November 5, 2015 meeting, as amended, Board Chair Moore seconded the motion, and the minutes, as amended, were unanimously approved.

III. PUBLIC COMMENT PERIOD

Executive Administrator and Secretary of the Board Cynthia Quinn announced that the Board Office received no written testimony, and no individuals had signed up to give oral testimony.

IV. AGENDA ITEMS

A. For Information

1. STAR Update
VP Dickson explained that STAR was developed and supported by UH Mānoa (UHM), and historically used as an advising system. This model has been used to develop other programs across the country. The intent and purpose of STAR is to keep students on course. Until now, the program was voluntary. However, the university received a legislative appropriation last year, to link STAR advising system to registration. Students who register will know whether they are on path, which will lead them to graduation in a timely manner. This is linked to the Hawai‘i Graduation Initiative (HGI), one of the four strategic directions, in that it is keeping students on track towards timely graduation and relies on pathways. STAR is helping change how advising and registration will be done across the country.

Director of Advanced Technologies Gary Rodwell explained and gave a live demonstration of the STAR interface. Chancellor Lacro gave a PowerPoint presentation regarding the pilot project being done at HonCC, which was funded by the legislative appropriation. The presentation included information on the Guided-Pathway-Registration Summary; the Guided Pathway System (GPS); STAR registration process; Curriculum Actions & Scheduling; how STAR drives student success; and strategic completion and degree attainment goals.

Questions were raised regarding information on the general education courses in the STAR system; interfacing STAR with student financial aid and class availability; and sufficiency of resources and training on the new system for counselors/advisors.

Chancellor Lacro explained that there was more work to be done in building optimal course sequencing for degree completion, scheduling classes to maximize student velocity, and training faculty, staff, and students. A common messaging system was released in 2015 to all governance groups to ensure all departments were receiving the same information on protocol. One-on-one training was also completed with counselors to assist them in navigating through the interface. Further training will be completed in the coming semester for faculty members so they may be able to answer any questions students have. The updates to STAR are expected to promote the strategic graduation initiative and increase efficiency in use of resources (faculty and facilities), registration process, and academic advising by shifting course selection to career counseling.

2. Committee Discussion on Scope of Report on the Impact of Campuses Upon the Workforce in the State of Hawai‘i and how Campuses are Addressing the Dynamic Employment Needs and Demands of the State

Committee Chair Putnam led a discussion on identifying topics for a March briefing on how the University is addressing the needs of the workforce in Hawai‘i. The committee commented regarding status of training for areas of need by campus, how it is addressed and forecasted, how the system is falling short of programs for specific jobs, careers and student interest, correlation between graduate unemployment and fields of study, employer satisfaction with graduated students in terms of quality and preparedness for the workforce and effect on program development and improvement, and if there was a mechanism or process for a coordinated systemwide approach to planning for program actions and enrollment management to address the saturation of certain jobs in the state workforce.
B. **For Action**

1. **Request to Approve Revisions to RP 5.201 Instructional Programs**

   VP Dickson recommended lengthening the time for provisional to established status for programs, certificates and associates degrees. Currently, the provisional status equals 150% of the length for all programs. For shorter degree programs, such as certificates and associates degrees, the period of time is too short to determine if a program would be viable or not. The proposal requests to expand the provisional status for certificates and associates degrees to 200% to allow two full cycles to occur to determine viability.

   Regent Wilson moved to recommend approval of the revisions to RP 5.201 Instructional Programs. Regent Iha seconded the motion, which carried upon unanimous vote.

V. **ADJOURNMENT**

There being no further business, on the motion of Regent Wilson and seconded by Regent Iha, and with unanimous approval, the meeting was adjourned at 11:41 a.m.

Respectfully Submitted,

/S/

Cynthia Quinn  
Executive Administrator and  
Secretary of the Board of Regents