MINUTES

BOARD OF REGENTS’ COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS MEETING

MARCH 24, 2016

I. CALL TO ORDER

Committee Chair Lee Putnam called the meeting to order at 2:01 p.m. on Thursday, March 24, 2016, at the Kapi‘olani Community College, Ka Ikena Room, Ohelo Building, 4303 Diamond Head Road.

Committee members in attendance: Committee Chair Lee Putnam; Committee Vice Chair Michelle Tagorda; Regent Simeon Acoba; Board Vice Chair Eugene Bal; Regent Wayne Higaki; Regent David Iha; Regent Ernest Wilson, Jr.

Others in attendance: Board Chair Randy Moore; Regent Michael McEnerney; (ex officio committee members); President David Lassner; Vice President for Academic Affairs Risa Dickson; Vice President for Community Colleges John Morton; Vice President for Legal Affairs and University General Carrie Okinaga; Interim UH-Mānoa (UHM) Chancellor Robert Bley-Vroman; UH-Hilo (UHH) Chancellor Donald Strand; Interim UH-West O‘ahu (UHWO) Chancellor Doris Ching; Windward Community College (WinCC) Chancellor Douglas Dykstra; Executive Administrator and Secretary to the Board Cynthia Quinn; and others as noted.

II. APPROVAL OF MINUTES OF THE MARCH 9, 2016 MEETING

Regent Wilson moved to approve the minutes of the March 9, 2016 meeting, seconded by Regent Tagorda, and the motion carried unanimously.

III. PUBLIC COMMENT PERIOD

Executive Administrator and Secretary of the Board Cynthia Quinn announced that the Board Office no written testimony, or have individuals signed up to give oral testimony.

IV. AGENDA ITEMS

A. For Action

1. Recommend Approval of Provisional to Established Programs:

   a. Bachelor of Science (BS) in Marine Biology, College of Natural Sciences, University of Hawai‘i at Mānoa

   Chancellor Bley-Vroman requested the committee recommend board approval of the provisional to established status of Bachelor of Science (BS) in Marine Biology, College of Natural Sciences, UHM. Highlights establishing cost effectiveness and success included
data on high enrollment, with approximately 50% of resident students, community engagement demonstrating prestige and national attention, high number of graduates in the field in academics or related work, requiring only three additional programs to provide the degree, delay in conversion due to fine tuning and restructuring curriculum to increase enrollment that required shifting of resources to meet course demand.

Comments and concerns raised regarded information on graduate success and employment demand; noting the delay for transition; consideration of other programs for reduction in credits to graduate in 4 years, other than the exceptional unique degrees; efficiency of merging sub-disciplines in biological sciences that align; reconsideration of financial assumptions beyond fulltime resident level; international student demand; student support and advising assistance; ensuring differences between similar degrees; extent of impediments due to facilities requirements.

It was explained how UHH and UHM have coordinated efforts to provide different programs that lead to different sets of career choices, with a healthy overlap for flexibility, and current collaboration with the School of Ocean & Earth Science & Technology in environmental science; and that current space is sufficient and expansion is expected and can be addressed with new building plans.

Regent Wilson moved to recommend board approval of the proposal as presented, seconded by Regent Moore, and the motion carried unanimously.

b. Associates in Science (ASVT) in Veterinary Technology, Windward Community College

Chancellor Dykstra requested the committee recommend board approval of the provisional to established status of Associates in Science (ASVT) in Veterinary Technology, WinCC. Highlights included a correction in financial projections that should show a positive revenue at the end of the period; addressing longstanding industry demand and survey; historical background; facilities modification undertaken; curriculum changes including large animal labs; demand exceeding enrollment and graduation rates, and employment projections; online collaboration interest with other community colleges, alignment to the market and provides a pathway to an Associate Science degree; high military enrollment providing job preparation if transferred.

Comments and questions raised regarded ability to transition to professional track as a veterinarian; lack of peer comparison; extent of collaboration with other campuses; addressing deficiencies noted by American Veterinary Medical Association for two fulltime faculty if expanding; average salaries between a certificate and degree; encouraging AA degree effort because of recognized high market demand.

It was explained how the program provides a unique method for students to engage in the field and can lead to a new track towards veterinary school; collaboration efforts are underway with Maui CC and Hawaii CC Palamanui with online course and labs onsite, in the field, or can fly to ‘Oahu; and all deficiencies were met through internal reallocation with a follow up in April expected. Salaries ranged from $12-13 to $26 - $28 per hour.
Regent Higaki moved to recommend board approval of the proposal as presented, seconded by Chair Moore, and the motion carried unanimously.

B. For Information

1. Recommend Approval of Board Policy Amendments Regarding Programs with Low Numbers of Graduates

VP Dickson requested the committee recommend to the board approval of amendments to the board policy regarding programs with a low number of graduates that is restructured extensively to reflect campus level review that will align with executive policy, and requires annual reviews and reports that included certificate programs.

Comments and questions were raised regarding intent of terms used in the policy and consider reference to the executive policy for details and definitions, and clarity that termination is before it is established and the president may terminate programs after becoming permanent. The approach was explained that the policy will require information on programs with low number of graduates, and provide discretion to the president as will be detailed in the executive policy to address the uniqueness of each campus. It was made clear that low number does not mean low performance, and in the current executive policy the definition of small number means lower than 10 students in a course. It was agreed to make a friendly amendment to allow president to terminate programs at any time by adding the language “may be recommended to the president for termination.”

Chair Moore moved to recommend board approval of the proposal as amended, seconded by Regent Wilson, and the motion carried unanimously.

V. ADJOURNMENT

There being no further business, Regent Wilson moved to adjourn, and Regent Tagorda seconded, and with unanimous approval, the meeting was adjourned at 3:08 p.m.

Respectfully Submitted,

/S/

Cynthia Quinn
Executive Administrator and
Secretary of the Board of Regents