MINUTES OF THE REGENTS’ COMMITTEE ON BUDGET & LONG-RANGE PLANNING

Date: Thursday, February 19, 2004

Place & Time: Campus Center Conference Room 220
University of Hawai‘i at Mānoa
2:16 p.m.

Committee Members Present: Regents
Tanaka (presiding)
Bender
Haynes
Hong
Kakuda
Kawakami
Lagareta
Nunokawa
Tatibouet
Yamasato
Lee (ex-officio)

Others Present: Evan S. Dobelle, President, University of Hawai‘i
Walter S. Kirimitsu, Vice President and University
General Counsel
Peter Englert, Chancellor, University of Hawai‘i at
Mānoa
Rodney T. Sakaguchi, Vice Chancellor for
Administration, Finance and Operations
David Iha, Executive Administrator and Secretary of
the Board
Carl Makino, Executive Assistant to the Board

Approval of Committee Meeting Minutes

Regent Nunokawa moved to approve the minutes of the meeting of the Regents’ Committee on Budget and Long-Range Planning held on November 20, 2003 and the Joint Committees on Budget and Long-Range Planning and Community Colleges held on November 20, 2003. The motion was seconded by Regent Yamasato and unanimously carried.
Vice Chancellor Sakaguchi presented the proposed Reorganization of the Office of the Chancellor, University of Hawai‘i at Mānoa. He explained that in January 2001, the Board approved an organization and implementation plan for the Office of the Chancellor for UH Mānoa. Under that organization, the Chancellor’s Office consisted of six executives: the Chancellor, the Vice Chancellor for Academic Services, two (2) Vice Chancellors for Instruction and Research, the Vice Chancellor for Student Affairs and the Vice Chancellor for Administration. The proposal further implements the organizational process for the administration of the Mānoa campus as authorized by the Board in January 2001.

The proposal specifies functional and position organization structures and formal functional statements for each vice chancellor. It also assigns the present Office of Student Affairs under the Office of the Vice Chancellor for Students and consists of five executives, one less than the six authorized by the Board in January 2001. The structure is relatively lean compared to other universities. The senior management team will consist of the Chancellor; Vice Chancellor for Research; Vice Chancellor for Students; Vice Chancellor for Administration, Finance and Operations; and Vice Chancellor for Academic Affairs. It is a model generally consistent with that of research-intensive universities.

Specific elements of the proposal include: assigning the Graduate Division to the Vice Chancellor for Academic Affairs; establishing an Office of Undergraduate Studies; establishing the Office of the Vice Chancellor for Students; establishing a Mānoa Office of Human Resources; and establishing offices for financial planning, physical planning, and information technology services.

Subsequent to the approval of the separation of the administration of UH Mānoa from the Office of the President in January 2001, those administrative functions and positions which supported UH-Mānoa were transferred to the new Mānoa Office of the Chancellor from the former offices of the President/Chancellor, Senior Vice President for Academic Affairs/Executive Vice Chancellor, Senior Vice President for Research and Dean of Graduate Education, Vice President for Student Affairs and Senior Vice President for Administration.

The University of Hawai‘i Professional Assembly and the Hawai‘i Government Employees Association (HGEA) were consulted as well as the student organizations. Questions were raised and addressed. The Mānoa Faculty Senate was consulted and discussions were held with the Senate Executive Committee, the Committee on Administration and Budget, and the full Senate. The full Senate voted to support the proposed structure. The Senate also expressed its desire that students and academic programs not be impacted adversely in future reallocation of resources to fund administrative costs.
At this point, Chancellor Englert announced that he would prefer to defer this matter because he found out that HGEA was not properly consulted. Chairperson Lee stated that the written material gave the false impression that HGEA was properly consulted. She added that in the future, the administration must become more forthright about the statements made in their action transmittals to the Board.

The following testimonies were received:

Mary Tiles, representing UHPA, expressed support for the proposal provided the additional funds needed for the reorganization are provided by the system and not through funds reallocated at the M~noa campus. She added that the M~noa faculty supported the reorganization.

Norman Kukona, ASUH Senator, expressed opposition to the proposal stating that the Student Affairs portion was not complete and would have an impact on the rest of the organizational structure. ASUH had asked for a dotted line relationship to the Chancellor. He stated that the Chancellor had agreed to this but the final version did not reflect this promise to the students. The students therefore felt misled and their trust betrayed.

Mealoha Shimizu, ASUH Senator, expressed reluctance to support the proposal until ASUH is given a direct line for consultation.

Written testimonies were also received from ASUH Senators Andy Lochman and Eric Petruno against the proposal and from Andrew Ogata, ASUH Senator asking that there be a more collaborative relationship between ASUH and the M~noa Chancellor. He further writes that there had been a severe lack of consultation by the Chancellor’s Office during the reorganization process. Kristopher Kaupalolo, Treasurer, Graduate Student Organization (GSO) asked that continued discussions were needed on the proposed reorganization and that there needs to be further consultation with students, faculty, staff and administration about the reorganization so that meaningful changes useful to the campus community can be provided.

Regent Hong inquired about the position of GSO. Jeff McNeill stated that GSO did not have an official position. They did agree on the location of the Grad Division. Regent Kakuda asked why would GSO and ASUH differ so greatly on testimony. He further pointed out that GSO differs within its organization with two of its officers differing by written testimony.

Norman Kukona affirmed that the Chancellor had not consulted properly with ASUH and that his staff had only consulted with certain Senators.
Lance Collins testified in support of the proposed reorganization.

Leimomi De Shea representing HGEA stated that HGEA did not consider the consultation process complete.

Regent Kakuda moved to table the matter. Regent Haynes seconded the motion.

Chairperson Lee commented that once again transmittals from the administration need to be questioned as to their integrity. She added that when the M~noa Chancellor’s signed transmittal gives the impression that the consultation process with the unions was properly conducted and HGEA and students publicly testify that consultation did not occur, the credibility of the written material is highly suspect.

Regent Tanaka asked that the Committee receive in writing documentation that the consultation with the appropriate organizations did take place and that these organizations concur that the consultation process was properly concluded. He also asked that the proposal be more comprehensive to include cost issues such as possible upgrading of secretaries and other employees due to the reorganization.

Regent Lagareta added that the consultation to take place should be genuine and not something between the Chancellor’s staff and one or two select individuals.

Upon call the motion was carried by majority vote. Regent Hong voted against the motion stating that he would have preferred that the motion was to reject the entire proposal rather than merely tabling the matter.

There being no further business before the Committee, the meeting was adjourned at 3:10 p.m.

Respectfully submitted,

David Iha, Secretary
Dated: March 16, 2004

c: Chairperson Patricia Y. Lee
   Members, Committee on Budget
   and Long-Range Planning
   President Evan S. Dobelle
   Vice President James R. W. Sloane
   Vice President David McClain