MINUTES OF THE REGENTS’ JOINT COMMITTEES ON COMMUNITY COLLEGES AND BUDGET AND LONG-RANGE PLANNING

Date: Friday, February 20, 2004

Place & Time: Building 2, Room 201
Honolulu Community College
8:20 a.m.

Committee on Community Colleges

Committee Members Present: Regents
Kawakami (presiding)
Bender
Haynes
Lagareta
Lee (ex-officio)

Committee on Budget and Long-Range Planning

Committee Members Present: Regents
Tanaka
Bender
Haynes
Hong
Kakuda
Kawakami
Lagareta
Nunokawa
Tatibouet
Yamasato
Lee (ex-officio)

Others Present: Evan S. Dobelle, President, University of Hawai‘i
David McClain, Vice President for Academic Affairs
Ramsey Pedersen, Chancellor, Honolulu Community College
David Iha, Executive Administrator and Secretary of the Board
Carl Makino, Executive Assistant to the Board
Honolulu Community College Strategic Plan, 2003-2004

Chancellor Pedersen provided an informational briefing on the Honolulu Community College (HonCC) Strategic Plan 2003-2010. The current University of Hawai‘i strategic plan was adopted by the Board of Regents on June 21, 2002 and the UH Community College (UHCC) strategic plan was adopted on November 22, 2002. The current community college mission statement was adopted by the Board of Regents in 1996 and reaffirmed as part of the current strategic planning process.

The Accrediting Association for Community and Junior College (AACJC) recently communicated to the University the expectation that individual community college mission statements and community college strategic plans must receive Board of Regents approval. Accordingly, Honolulu Community College requests approval of its mission statement and its strategic plan by the Board of Regents.

The Honolulu Community College mission statement and strategic plan were developed through a broad based process as a part of the overall University and Community College Master Plan development. The mission and planned directions for the College are consistent with these previously approved documents. Upon approval, the Honolulu Community College strategic plan will serve as the guiding force for the College for the period 2003-2010, subject to regular review and revision.

The HonCC Strategic Plan is founded on the stated mission and core values of the College, made explicit in the preface. The College structured its strategic action goals under the five themes identified in the 2002-2010 UHCC Strategic Plan.

- Promote Learning and Teaching for Student Success
- Function as a Seamless State System
- Promote Workforce and Economic Development
- Develop Human Resources: Recruitment, Retention, and Renewal
- Develop an Effective, Efficient, and Sustainable Infrastructure to Support Student Learning

In addition, the College identified institutional priorities underlying specific strategic activities. The Strategic Plan reflects the:

- Need for effective communications, transparency of information and processes, and meaningful inclusion of the entire college community in decision-making
- Need to more actively and consistently integrate assessment into decision-making and systematize ongoing program improvement.

These are the same themes emphasized in the 2002 WASC standards for accreditation.

The following is a brief outline of important directions and goals framing strategic plan actions.
I. Promote Learning and Teaching for Student Success
   A. Ensure necessary support services to student - strengthening tutoring, remedial education, and other academic support service
   B. Increase effectiveness in retention and recruitment strategies
   C. Expand access and diversity of students by strengthening/expanding: distance education program, evening program, off-campus program, international affairs and development, Native Hawaiian students program
   D. Expand program development and offerings and promote continued curriculum revision

II. Function as a Seamless State System
   A. Work for more effective and student-centered articulation and transfer process in UH system
   B. Continue improvements in use of the systemwide Student Information System
   C. Expand relationships with DOE programs and students (i.e. Running Start)

III. Promote Workforce and Economic Development
   A. Develop new program/curriculum targeted towards state employment needs for degrees and short-term training (i.e. PACT, PCATT, CENT, COSM)
   B. Develop institutional support for internships, job placement, and tracking of graduates/alumni
   C. Continue involvement in community planning and development activities (i.e. Kalihi Technology Corridor, Construction Academy)
   D. Increase international partnerships and agreements to provide training and degree programs

IV. Develop Human Resources: Recruitment, Retention, and Renewal
   A. Improve work life of faculty
      1. raise salaries
      2. address reduction in teaching load
      3. increase opportunities for professional development
   B. Improve work life of staff
      1. promote greater and more meaningful staff inclusion in decision making
      2. improve processes of evaluation and professional development

V. Develop an Effective, Efficient, and Sustainable Infrastructure
   A. Improve level of technical support for faculty/staff/students in terms of equipment technical support staff, and training
B. Continue improvement and upgrading of distance education infrastructure
C. Secure necessary funding and cycles for equipment replacement to ensure program currency
D. Ensure necessary marketing efforts to enhance financial resources
E. Provide necessary technical, equipment/supplies and personnel support for academic support services units
F. Expand and cultivate new sources of revenue generation
G. Improve and upgrade physical facilities with underlying priorities: safety and health; disabilities access; space for program growth

Regent Kawakami moved to approve in principle that Honolulu Community College Strategic Plan for the period 2003-2010 and the Honolulu Community College mission statement with the understanding that implementation details shall be subject to applicable policies. The motion was seconded and unanimously carried.

There being no further business before the Committee, the meeting was adjourned at 8:46 a.m.

Respectfully submitted,

David Iha

Dated: March 16, 2004

Chairperson Patricia Y. Lee
Members, Committee on Community Colleges
Members, Committee on Budget and Long-Range Planning
President Evan S. Dobelle
Vice President James R. W. Sloane
Vice President David McClain