

MINUTES OF THE REGENTS'
COMMITTEE ON COMMUNITY COLLEGES

Date: Thursday, October 19, 2006

Place and Time: University Classroom Building
University of Hawai'i at Hilo
9:09 a.m.

Committee Members Present: Regents Haynes (presiding)
Migita
de la Peña
Hapai
Tanaka

Other Regents Present: Regents Lagareta
Bender
Dahilig
Landon
Tatibouet

Others Present: David McClain, President
Linda Johnsrud, Vice President for Academic Planning and
Policy
Sam Callejo, Vice President for Administration
Howard Todo, Vice President for Budget and Finance and
and Chief Financial Officer
John Morton, Interim Vice President for Community Colleges
Darolyn Lendio, Vice President for Legal Affairs and University
General Counsel
David Lassner, Chief Information Officer
Presley Pang, Interim Executive Administrator and
Secretary of the Board

Approval of Committee Meeting Minutes

The minutes of the July 21, 2006, meeting of the Committee on Community Colleges, as amended, were unanimously approved.

Upcoming Visit of Accrediting Commission for Community and Junior Colleges (ACCJC) (Information Only)

Vice President John Morton briefed the Board on the accreditation visit commencing on Sunday, the 22nd, reviewed the standards in 4(b) specific to the Regents, and reviewed the slides that will be presented on Sunday.

Seven teams totaling about 100 people will visit the various community college campuses. The visit opens on Sunday afternoon with a meeting involving Regents, system administrators, and the chairs of each of the seven teams. Vice President Morton will provide a system overview, followed by breakout sessions on major issues: (1) Governance; (2) Administration, which includes finance,

facilities, and human resources; (3) Academic matters; and (4) Information technology and distance education.

On Monday, the teams will organize and prepare. On Tuesday, Wednesday, and Thursday, the teams will interview, visit classes, and review documents at the various campuses. On Wednesday morning a polycom session will be available to address system issues.

On Thursday, the teams will give an oral report to the campus. On Friday, they will give an oral report to President McClain, Vice President Morton, and the Chancellors. Written draft reports will be sent to each campus to correct factual errors. The teams' recommendations are then sent to the Commission, which meets in January 2007 to determine the accreditation status for the Colleges.

Marie Smith, one of the seven chairs, has been designated as the overall chair, responsible for ensuring that the Community Colleges receive consistent messages from all teams.

Vice President Morton explained that he would contrast the differences between Hawai'i and California, where most of the teams come from: California boards are elected rather than appointed; their boards do not include a student member; the UH Regents are responsible for the entire University System rather than a specific community college. There are differences between a board governing a research university and one governing a community college. The creation of the UH Board Committee on Community Colleges addresses these differences.

Vice President Morton explained that the Board must have a written policy on self-evaluation. The teams would be informed that all other accreditation standards are met except for having a written policy on self-evaluation.

Vice President Morton explained that some Board policy statements are philosophical, some are very specific, but all work together for the good of the institution. The Board is responsible for establishing policies and selecting and evaluating the chief administrator. The Board must be independent and reflect the public interest. The teams will look for evidence that the Board does not represent special interests. The accreditors assert that the Board is ultimately responsible for educational quality, legal matters, and financial integrity.

Vice President Morton said that the Board undergoes a self-evaluation and there is full record. He stated that the Board understands and is involved in the accreditation process. The Board delegates responsibility to administer Board policies by separating the Board's policy role and leadership role from micro-management. Board policy includes selecting the President and Vice President for Community Colleges, as well as the individual campus Chancellors. The accreditation teams are looking for continuous quality improvement.

In response to questions from Regents Hapai and Tanaka, Vice President Morton explained that the accreditation committee found no written Board policy on self evaluation.

Vice President Morton will report to the accreditation teams on organizational changes concerning UH community colleges that have occurred since the teams' last visit in 2000. He explained that the former structure with a Senior Vice President, Chancellor for Community Colleges, and campus Provosts created an issue over the limited authority of the provost to execute campus policies. As an example, a grievance wasn't handled at the campus but instead went as step one to the Vice President. There was an organizational change in 2002, and a substantive change request was submitted to and approved by the commission. The campus Chancellors did receive additional authority and were able to report to the President, but administrative support for Community Colleges, both in academic and administrative matters, were moved into the System offices.

The current structure was approved by the Board in 2005. Support offices for the Community Colleges and leadership at the system level were re-created under the Vice President for Community Colleges. The Chancellors retained much of the authority received in 2002, and report jointly to the President and the Vice President for Community Colleges. The dual reporting lines put the Chancellors at the same level with their baccalaureate counterparts on university-wide matters, but also allow for specific oversight by the Vice President for Community Colleges. This new structure will be re-examined in three years

Vice President Morton explained that the teams would be provided an abbreviated version of the Second Decade Report. He will emphasize the Community Colleges as a component of a statewide system, and will focus on issues of transfer and articulation, planning and infrastructure, and policy questions.

Regent de la Peña asked about in-house program reviews and Vice President Morton identified key data elements.

Regent Lagareta asked about administrative positions. Vice President Morton explained that the pool of applicants for administration positions has diminished because the salary difference between entry level administrative positions compared to senior level faculty has grown smaller. He said that both areas are being looked at, especially because he anticipates significant faculty retirement in about four years. The concern is replacing people with experience and expertise.

In response to a question about remedial training, Vice President Morton explained that students aren't moving through those programs quickly enough, resulting in discouraged students who eventually drop out.

In response to a comment from Regent Lagareta, Vice President Morton thought the accreditors believe the Board should make policy decisions, not by popular opinion, but by looking at the evidence to determine where money is being placed, and where the Board needs to pay attention. Regent Lagareta asked about the impact of the Spelling report, to which Vice President Morton responded that the teams were concerned about accountability and developing a culture of decision-making based on evidence.

Regent Tanaka asked about funding. Vice President Morton explained that the numbers provided through FY2007 are existing dollars, and show a significant increase in general fund appropriation for the Community Colleges this year of about \$15 million. He projects increasing revenues in some of the non-tuition, non-general fund programs such as culinary programs and other commercial enterprises. He explained that by design the Community College revenue per student will always be a small fraction of the cost per student. The Community Colleges promote access and affordable tuition. They can't grow, even on the margin, on tuition revenue alone, so the creation of a pool of money that they can tap into is being requested. President McClain reported that Community College tuition covers 13 to 14 percent of the cost per student, which would increase to 22 percent under the new tuition schedule.

Regent Haynes noted that Dr. J.N. Musto distributed an article *From Learning Education* by Chad Hanson, reprinted at *Community College Review*, Vol. 34, No. 2, October 2006, and offered Dr. Musto an opportunity to address the Committee.

Dr. Musto stated that the article would be relevant and helpful for the accreditation visit. He noted that learning is private and psychological, whereas education is both social and public. Learning can take place anytime or anywhere; however, education is a social institution and the process of becoming an educated person is complex and multifaceted. He said that the Community Colleges

needed to get away from learning just for workforce development to learning for educated citizenship in society. He offered the article for the Regents' review.

There being no further business before the Committee, the meeting was adjourned at 10:05 a.m.

Respectfully submitted,

Presley Pang, Esq.
Interim Executive Administrator
and Secretary of the Board

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