MINUTES
BOARD OF REGENTS' COMMITTEE ON COMMUNITY COLLEGES MEETING
March 16, 2012
Kapiʻolani Community College

I. CALL TO ORDER

Committee Chair, Teena Rasmussen, called the meeting to order at 8:40 a.m. on Friday, March 16, 2012, at Kapiʻolani Community College, Ohelio Building, Tamarind Room, 4303 Diamond Head Road, Honolulu, HI 96816.

Committee members in attendance: Committee Chair Teena Rasmussen; Artemio Baxa; John C. Holzman; and Ramon de la Peña.

Others in attendance: Vice President for Community Colleges, John Morton, Ph.D.; Kapiʻolani Community College Chancellor Leon Richards, Ph.D.; and others as noted.

Kapiʻolani Community College (KCC) Assistant Professor of Languages, Linguistics and Literature, Iwalani Tasaka, performed a Welina to welcome the guests and participants to the meeting.

II. APPROVAL OF MINUTES OF THE JANUARY 18, 2012 MEETING

Upon motion by Regent de la Peña and second by Regent Holzman, the minutes of the January 18, 2012 meeting were unanimously approved.

III. PUBLIC COMMENT PERIOD

Executive Assistant, Leila Wai, reported that no persons submitted written testimony or signed up to orally testify regarding today’s agenda items.

IV. AGENDA ITEMS

Campus Issues and Concerns

KCC Chancellor, Leon Richards, welcomed the Committee on Community Colleges to the campus.

Committee Chair Rasmussen explained that the Committee is a way for the Board of Regents to reach out to the community colleges. The meetings are a chance to voice issues and concerns.

Matthew Davis, the Student Congress Chairman, spoke of the role of the Student Congress, which encourages student involvement. Some of the initiatives that the Student Congress is working on include designing a coffee shop, health issues such as
a smoke-free campus, and improving technology on campus. Additionally, Regents discussed housing options for out-of-state students and parking with Davis.

**Michaelyn Nakoa**, the Vice Chairperson of the Faculty Senate and counselor for the Disability Support Center, shared the work initiatives of the Faculty Senate, which recently approved an Associate Degree in Hawaiian Studies. Other initiatives include distance education and learning, and developing policies regarding professional development and evaluations for online services. Additionally, Regents discussed articulation between KCC and four-year campuses, success rates after exiting KCC, and online courses.

**John Furstenworth**, the Associate Director of the Small Business Development Centers (SBDC), said that his program is run by the U.S. Small Business Administration. It would like to build and strengthen its partnership with the UH System, and feels like community colleges are a central part of what it is doing. With the support of Chancellor Richards and Vice President of Community Colleges, John Morton, SBDC is building a partnership with KCC, and has an opportunity to have a physical presence on the KCC campus.

**Dean Okimoto**, the President of the Hawai‘i Farm Bureau, spoke of the Farmers Market partnership with KCC. It has created a lot of synergy within the community, including partnerships between KCC’s Culinary Institute, restaurants, and farmers, as well as the visitor industry. It made a lot of farmers viable, and helped with their success. The Farmers Market is one of the major contributors to the “Buy Local” campaign. KCC does get monetary support for its programs from the Farmers Market.

**Calvin Nomiyama**, a Complex Area Superintendent (Farrington-Kaiser-Kalani Schools Complex) with the Department of Education (DOE), said that Chancellor Richards has generously welcomed partnerships that allow the DOE to focus on Science, Technology, Engineering, and Mathematics (STEM); work with the deaf community; and assist new teachers in earning certification and licensure. Additional DOE-KCC partnerships are in development.

Chancellor Richards discussed the student success model at KCC. Vice Chancellor Mona Lee spoke about student services practices, which are a mix of technology, policy, and assessment, which helps KCC identify the needs of students. Dean of Arts and Sciences, Charles Sasaki, spoke about educational practices at KCC, including initiatives such as student learning outcomes and course level assessment, nursing programs, and projects that are in place to ensure that faculty have the most up-to-date skill sets in terms of teaching strategies. Chancellor Richards then discussed KCC’s high-impact educational practices, including student engagement, student learning, and student achievement. Chancellor Richards also spoke about the transfer rates between KCC and the UH four-year campuses and mainland baccalaureate campuses.

VP Morton added that KCC found a donor to fund a project at KCC similar to Kaua‘i Community College’s Waialeale Project, which provides scholarships and academic support to participants, who have never been to college, to attain certificates and
associates degrees. Additionally, KCC has the most international students from Japan than any other institution in the United States.

Committee Chair Rasmussen complimented KCC on experimenting with how to engage students, along with remediation, so that students don't lose their enthusiasm.

V. ADJOURNMENT

Upon motion by Regent de la Peña and second by Regent Holzman, and with unanimous approval, the meeting was adjourned at 9:48 a.m.

Note: The Regents also toured the Kapi'olani Community College campus.

Leeward Community College

I. CALL TO ORDER

Committee Chair, Teena Rasmussen, called the meeting to order at 1:00 p.m. on Friday, March 16, 2012, at Leeward Community College, GT Room 105, 96-045 Ala Ike Street, Pearl City, HI 96816.

Committee members in attendance: Committee Chair Teena Rasmussen; Artemio Baxa; John C. Holzman; and Ramon de la Peña.

Others in attendance: Vice President for Community Colleges, John Morton, Ph.D.; Leeward Community College (LCC) Chancellor Manuel Cabral; and others as noted.

Regent Rasmussen introduced the Regents on the Committee, and explained what the Committee is tasked with doing.

II. PUBLIC COMMENT PERIOD

Executive Assistant, Leila Wai, reported that no persons submitted written testimony or signed up to orally testify regarding today's agenda items.

III. AGENDA ITEM

Campus Issues and Concerns

Randy Pacheco, a Senior Engineer with Time Warner Cable, who was previously a lecturer at LCC, spoke about internships for LCC students at Time Warner Cable. Pacheco likes interns from LCC's networking classes, and half of his employees at Time Warner Cable are former interns. Other former interns are currently employed in other Time Warner Cable areas.

Tracey Imper, Stephanie Carranza, and Penny Sanderson, ASUH-LCC members, spoke on Student Government projects, including involvement with the LCC's Waianae
Campus, changes to ASUH-LCC’s Constitution, a “Brownies not Bruises” event, designated smoking areas, involvement with intramural sports at UH Mānoa and on campus, the student publication Ka Mana'o, and activities run by the Student Activities Board.

Laurie Lawrence, the Chair of the LCC Campus Council and coordinator of the Waianae Campus, said that the purpose of the Campus Council is to act as a recommending and advisory body to the Chancellor in budgetary matters. Members of the Council are a cross-representation of the college. Along with aiding with the budget, the Council also reviews the campus planning process, and reviews and approves policy changes. Regents discussed the progress of the Waianae campus with Lawrence.

Michael Moser and Charlene Akina, the Senior Workforce Development Coordinator of the Office of Continuing Education and Workforce Development (OCEWD), said that its student population ranges from 16 years old to people in their 60s. Some students work on personal development, while others look at career changes. However, OCEWD’s main focus is workforce development. OCEWD serves about 3,000 students a year and is relatively self-sufficient. Course offerings are in business and computer skills, education, health care, health technology, hospitality and food, industry and trades, sustainability, and transportation. A discussion on care homes ensued.

Christopher Manaseri, the LCC Dean of Student Services, spoke about student success initiatives, including LCC’s student success committee. The 50-person committee consists of four subcommittees on graduation and transfers, gatekeeper/gateway, developmental education, and course success rates. Manaseri discussed the committee’s background, format, budget design, and next steps.

James Goodman, the LCC Dean of Arts and Sciences, reported on LCC’s developmental education. The emporium design, which is based on a learning center model, has no lectures and is a software-based curriculum. Teachers and tutors roam the class and the students receive personalized attention. Online exercises and testing give students immediate feedback on their results. There are no grades; the course is credit/no credit, and students need to achieve 85% mastery of the content. As of 2009, all of the developmental math courses are in the emporium model. There are also program counselors. Goodman also spoke about grant-funded activities and LCC’s connection with Hawai‘i high schools.

Mark Lane, the LCC Vice Chancellor of Administrative Services, spoke about the facilities, which need a lot of modernization. The Education Building will be the school’s first new major building since 1977; groundbreaking is slated for April 2012. Additionally, rail construction will result in facilities, provided by the city, in the lower part of the campus. Lane also mentioned that the campus has started its Long Range Development Plan process.

Chancellor Cabral thanked the day’s presenters. He also mentioned LCC’s growing enrollment, and that LCC was the only UH community college to improve in all five
benchmarks of a Community College Survey of Student Engagement, a national survey given every two years (active and collaborative learning, student effort, academic challenge, student-faculty interaction, and support for learners). Also, campus fundraising and foundation efforts have increased, including innovative sponsorship/naming opportunities, with positive results. Regents also discussed synergy with UH West O'ahu with Chancellor Cabral.

IV. ADJOURNMENT

Upon motion by Regent Holzman and second by Regent de la Peña, and with unanimous approval, the meeting was adjourned at 3:09 p.m.

Note: The Regents also toured the Leeward Community College campus.

Respectfully Submitted,

[Signature]

Keith Y. Amemiya
Executive Administrator and
Secretary of the Board of Regents