MEMORANDUM

TO: Randy Moore  
   Chairperson, Board of Regents,

VIA: David K. Lassner 
   President

FROM: Risa E. Dickson, Ph.D.  
   Vice President for Academic Affairs

SUBJECT: Request to Approve Revisions to RP6.202, Board Policy on Tuition

SPECIFIC ACTIONS RECOMMENDED:

It is recommended that the Board of Regents approve the following revisions to RP6.202, Board Policy on Tuition.

- Grant full delegation of authority to the President to set summer tuition by removing the existing cap. The cap limits the President's authority to approve summer tuition to the rate of increase from the previous academic year. Any rate of increase higher than the previous academic year currently requires Board approval. Placing a cap on the President's authority had the unintended consequence of "freezing" rate differentials at the status quo despite the desire to synchronize rates or respond to rapidly changing demographic demands.

- Add a directive that Summer tuition increases for residents must remain in line with tuition increases from the previous academic year and that the non-resident rate cannot be lower than the resident rate. Details will be specified in the Executive Policy EP6.201.
- Allow the President to set summer tuition at any time after the academic year rate immediately preceding a particular summer is set. For multi-year tuition schedules, it is then possible to set summer tuition more than a year in advance. Current policy specifies that summer rates will be established on an annual basis during the prior Fall or Spring semester.

- Adopt other non-substantive changes to the format and organization of the policy for clarity and consistency as recommended by the Office of the Vice President for Legal Affairs & University General Counsel.

RECOMMENDED EFFECTIVE DATE: Upon approval.

PURPOSE:

The purpose of removing the existing cap is to give the President the flexibility to allow campuses to adjust summer tuition rates for non-residents.

Campuses must balance dual goals of encouraging more students to attend summer school through attractive pricing and providing campuses with a viable financial return. Historically, UH Mānoa has elected to charge residents and non-residents the same rate as resident tuition in the previous academic year. This practice encourages larger non-resident enrollments which helps to financially sustain the campus' summer programs. For UH Hilo, the campus believes that setting higher rates for non-residents would not unduly affect enrollment of non-residents and that the higher rates would be needed for financial self-sufficiency.

The policy revision would leave the summer rates for residents in line with the rates of growth of the previous academic year, but there would be no explicit cap set in board policy, but instead would be specified in the Executive Policy EP6.201.

The change to allow the President to set summer tuition at any time after the regular academic schedule has been set will make it possible to set summer tuition schedules more than a year in advance, rather than just a semester in advance. This change will increase predictability for students and allow campuses to prepare long term budgets.
BACKGROUND INFORMATION:

Campuses (except for UH Mānoa) have historically charged higher per credit hour tuition rates during summer than during the regular academic year. The rationale for charging higher rates during summer rests on the premise that summer is a self-supporting enterprise. For the most part, summer offerings are not subsidized, and campuses need to cover their direct instructional costs with tuition.

In 2012, the Board delegated the authority to the President to establish summer tuition rates. The purpose was to provide the University administration with the flexibility to moderate and adjust rates to achieve the dual goals of encouraging more students to attend summer school through attractive pricing to accelerate degree completion and graduation and providing campuses with a viable financial return. The President’s delegation of authority was capped within a specified limit. Anything over the limit required Board approval.

Placing a cap on the President’s authority had the unintended consequence of “freezing” rate differentials at the status quo despite the desire to synchronize rates or respond to rapidly changing demographic demands. The proposed amendments to the policy removes the cap and provides the President and the campuses increased operational flexibility.

ACTION RECOMMENDED:

It is recommended that the Board of Regents: 1) remove the existing cap on increases in summer tuition; 2) add a directive that summer tuition increases for residents must remain in line with tuition increases from the previous academic year, the details of which will be specified in the Executive Policy EP6.202; 3) allow the President to set summer tuition at any time after the academic year rate immediately preceding a particular summer is set; and 4) approve other non-substantive changes for clarity and consistency.

Attachments:  Current RP 6.202
Proposed RP 6.202
Comparison to Original
Draft EP 6.201 (for information only)
Title
Tuition

Header
Regents Policy Chapter 6, Tuition, Financial Assistance, and Fees
Regents Policy RP 6.202, Tuition
Effective Date: October 16, 2014
Prior Dates Amended: Nov. 16, 2006; Oct. 31, 2014 (recodification)
Review Date: August 2018

I. Purpose
To set forth tuition policies.

II. Definitions
Tuition is the basic charge for students to be enrolled in credit programs offered by the university.

III. Board of Regents Policy

A. Tuition is the basic charge for students to be enrolled in credit programs offered by the university. Tuition shall be established for full and part-time attendance. Tuition shall also be established for the apprenticeship and journey worker classes offered by the community colleges.

B. The tuitions covered by this section include:

1. Tuition for attendance in credit courses offered during the regular Fall and Spring semesters or for other credit courses designated by the president;
2. Tuition for attendance in credit courses offered through continuing education and outreach programs; and

3. Tuition for attendance in credit courses offered during summer session; and

4. Tuition for attendance at courses offered as part of the apprenticeship and journey worker programs.

C. Any increase in tuition for regular credit courses shall be established at an open public board meeting subject to the requirements of Chapter 92, HRS, provided that:

1. The open public meeting is held during or prior to the semester preceding the semester to which the tuition applies;

2. The president determines the processes and procedures by which public input is solicited; and that

3. A copy of the schedule of resident tuition and the non-resident differential is filed in the Office of the Lieutenant Governor prior to taking effect.

D. Any decrease in tuition for regular credit courses that was previously approved by the board shall be established at an open public board meeting. The decrease is not subject to advance notice meeting requirements of Chapter 92, HRS, but need not be determined a semester or more in advance.

E. This policy articulates the basic philosophy, objectives, and guidelines of a tuition structure such that the university's administration, faculty, students and external constituents will have a common understanding of the basis for establishing tuition schedules at the campuses of the university.

The ultimate intent of this policy is that every qualified Hawai'i citizen shall have an opportunity to pursue postsecondary education within the university system. Since tuition and mandatory fees are critical to access, they shall not be so uniformly high that they prevent qualified citizens from attending a campus of the university. As a general principle, the board subscribes to a tuition policy that seeks to keep costs to resident students at the lowest practical level while maintaining a financial aid program that responds to the needs of students who cannot meet the costs of attendance.

The board recognizes that students and the general public derive benefits from higher education and that both can be expected to share in its cost through user charges and taxes. Further, to the extent possible, the tuition structure at the university should bear a reasonable relationship to that at mainland institutions of comparable size, quality, and mission.

Therefore, in determining the specific tuition schedules, the following are taken into
consideration:

1. Accessibility and the mix of students (ethnic background, residents and non-residents, etc.);

2. Financial aid availability and use;

3. The cost of education and the sharing of that cost between students and the general public;

4. Differential tuition rates that (a) reflect the different missions of the major university units, (b) acknowledge differing costs of instruction by student level (undergraduate, graduate, law and medicine), and (c) distinguish between residents and nonresidents in conformance with state law; and

5. Relative standing in terms of tuition charges at like regional and national institutions of higher education.

F. The impact of tuition increases on enrollments, program operations, and educational policy shall be monitored annually by campuses in cooperation with the president or the president’s designee. Every effort will be made to provide advance notice of tuition increases.

G. The university's regular tuition schedules covering all institutions and selected programs are located in executive policy.

H. When there is no established tuition schedule for an upcoming academic year, the tuition from the last year of the current tuition schedule shall remain in effect until a new schedule is approved by the board.

I. Special Credit Tuition Rates Delegated to the President.

1. The university is committed to the use of telecommunication to maximize equitable access to higher education at equivalent costs throughout the state and does not charge differential tuition or fees to residents for its credit programs and/or courses that may be delivered by telecommunications within the State of Hawai‘i other than as may be specifically provided for in this chapter. However, the president is delegated the authority to set tuition for credit programs and/or courses offered outside Hawai‘i and delivered by telecommunication.

2. The president or the president's designee is delegated the authority to set tuition for credit programs and/or courses offered in-state or out-of-state to specialized populations including under special agreements or contractual arrangements. As a general rule, unless subsidized, the tuition shall not be less than the resident tuition rate for a comparable program or course and may recover all reasonable costs associated with program or course delivery.
3. The president or the president's designee is delegated the authority to set tuition for executive format programs, which shall not be less than the non-executive tuition rate for a comparable program course and may recover all reasonable costs associated with program delivery.

4. The president or president's designee is delegated the authority to establish tuition for summer. This delegation is based on the condition that summer rate increases are capped at the rate of increase of the academic year immediately preceding summer within a respective tuition category. For example, if the rate of increase for resident undergraduate tuition at a campus was three percent for that academic year, tuition rates can be increased up to no more than three percent for the summer following that academic year. Any increase beyond the cap will require board approval. Summer rates will be established on an annual basis during the prior fall or spring semester.

5. Special tuitions approved by the president in accord with this subsection are filed with the board and made available to the general public. The last approved rate for these special tuitions shall remain in effect until the schedules are officially replaced by action of the president or president's designee.

IV. Delegation of Authority

Any increase or decrease in tuition shall be established at an open public board meeting subject to the requirements of Chapter 92, HRS, provided that the president determines the process and procedures by which public input is solicited.

Special Credit Tuition Rates Delegated to the President. See RP 6.202(l).

V. Contact Information

Office of the Board of Regents, 956-8213, bor@hawaii.edu

VI. References

A. http://www.hawaii.edu/offices/bor/
B. http://www.capitol.hawaii.gov/hrscurrent/Vol02_Ch0046-0115/HRS0092/
C. EP 6.201
VII. Exhibits and Appendices

No Exhibits and Appendices found

Approved

Approved as to Form:
Cynthia Quinn
October 31, 2014
Date
Executive Administrator and Secretary of the Board of Regents
I. Purpose

To set forth tuition policies.

II. Definition

Tuition is the basic charge for students to be enrolled in credit programs offered by the university.

There are several categories of tuition including:

1. Regular tuition: Tuition for attendance in credit courses offered during the regular Fall and Spring semesters
2. Special credit tuition: Tuition for special programs, formats or populations including tuition for attendance in credit courses offered through continuing education and outreach programs; and tuition for attendance at courses offered as part of the apprenticeship and journey worker programs.
3. Summer tuition: Tuition for attendance in credit courses offered during the summer.

III. Board of Regents Policy
Tuition is the basic charge for students to be enrolled in credit programs offered by the university. This policy articulates the basic philosophy, objectives, and guidelines of a tuition structure such that the university's administration, faculty, students and external constituents will have a common understanding of the basis for establishing tuition schedules at the campuses of the university.

The ultimate intent of this policy is that every qualified Hawai'i citizen shall have an opportunity to pursue postsecondary education within the university system. Since tuition and mandatory fees are critical to access, they shall not be so uniformly high that they prevent qualified citizens from attending a campus of the university. As a general principle, the board subscribes to a tuition policy that seeks to keep costs to resident students at the lowest practical level while maintaining a financial aid program that responds to the needs of students who cannot meet the costs of attendance.

The board recognizes that students and the general public derive benefits from higher education and that both can be expected to share in its cost through user charges and taxes. Further, to the extent possible, the tuition structure at the university should bear a reasonable relationship to that at mainland institutions of comparable size, quality, and mission.

Therefore, in determining the specific tuition schedules, the following are taken into consideration:

1. Accessibility and the mix of students (ethnic background, income levels, residents and non-residents, etc.);

2. Financial aid availability and use;

3. The cost of education and the sharing of that cost between students and the general public;

4. Differential tuition rates that (a) reflect the different missions of the major university units, (b) acknowledge differing costs of instruction by student level (undergraduate, graduate, law and medicine), and (c) distinguish between residents and nonresidents in conformance with state law; and

5. Relative standing in terms of tuition charges at like regional and national institutions of higher education.

There are several categories of tuition including:

1. Regular tuition: Tuition for attendance in credit courses offered during the regular Fall and Spring semesters. Regular tuition shall be established for full and part-time attendance and shall also be established for the apprenticeship and journey worker classes offered by the community colleges.
2. Special credit tuition: Tuition for special programs, formats or populations including tuition for attendance in credit courses offered through continuing education and outreach programs; and tuition for attendance at courses offered as part of the apprenticeship and journey worker programs.

3. Summer tuition: Tuition for attendance in credit courses offered during the summer.

A. Regular Tuition

1. Any increase in tuition for regular credit courses shall be established at an open public board meeting subject to the requirements of Chapter 92, HRS, provided that:

   a. The open public meeting is held during or prior to the semester preceding the semester to which the tuition applies;

   b. The president determines the processes and procedures by which public input is solicited; and that

   c. A copy of the schedule of resident tuition and the non-resident differential is filed in the Office of the Lieutenant Governor prior to taking effect.

2. At an open public meeting, the board may reduce a scheduled increase in regular tuition that was previously approved by the board. The decrease is subject to advance notice meeting requirements of Chapter 92, HRS, but need not be determined a semester or more in advance.

3. The impact of tuition increases on enrollments, program operations, and educational policy shall be monitored annually by campuses in cooperation with the president or the president's designee. Every effort will be made to provide advance notice of tuition increases.

4. The university's regular tuition schedules covering all institutions and selected programs are located in executive policy.

5. When there is no established tuition schedule for an upcoming academic year, the tuition from the last year of the current tuition schedule shall remain in effect until a new schedule is approved by the board.

B. Special Credit Tuition

1. The university is committed to the use of telecommunications to maximize equitable access to higher education at equivalent costs throughout the state and does not charge differential tuition or fees to residents for its credit programs and/or courses that may be delivered by telecommunications within
the State of Hawai'i other than as may be specifically provided for in this chapter. However, the president is delegated the authority to set tuition for credit programs and/or courses offered outside Hawai'i and delivered by telecommunication.

2. The president is delegated the authority to set tuition for credit programs and/or courses offered in-state or out-of-state to specialized populations including under special agreements or contractual arrangements. As a general rule, unless subsidized, the tuition shall not be less than the resident tuition rate for a comparable program or course and may recover all reasonable costs associated with program or course delivery.

3. The president is delegated the authority to set tuition for executive format programs, which shall not be less than the non-executive tuition rate for a comparable program course and may recover all reasonable costs associated with program delivery.

4. Special credit tuitions approved by the president in accord with this subsection shall be available to the general public. The last approved rate for these special credit tuitions shall remain in effect until the schedules are officially replaced by action of the president or president's designee.

C. Summer Tuition

1. The president is delegated the authority to establish tuition for summer. This delegation is based on the expectation that summer rate increases for residents should be in line with the rate of increase of the academic year immediately preceding summer and that the rate for nonresidents is not lower than that for residents. Keeping summer classes affordable will encourage students to accelerate credits accumulated for timely completion. An Executive Policy shall specify limits to increases in summer tuition rates for residents.

2. Summer tuitions approved by the president in accord with this subsection shall be available to the general public. The last approved rate for summer tuitions shall remain in effect until the schedules are officially replaced by action of the president or president's designee.

IV. Delegation of Authority

The authority to establish tuition rates for the special credit and summer tuition is delegated to the president or the president's designee.

V. Contact Information
Office of the Board of Regents, 956-8213, bor@hawaii.edu

VI. References
   A. http://www.hawaii.edu/offices/bor/
   B. http://www.capitol.hawaii.gov/hrscurrent/Vol02_Ch0046-0115/HRS0092/
   C. EP 6.201

VII. Exhibits and Appendices
No Exhibits and Appendices found

Approved
   Approved as to Form:
   Cynthia Quinn
   October **, 2015
   Date
   Executive Administrator and Secretary of the Board of Regents
Viewing Policy RP 6.202

Title
Tuition

Header
Regents Policy Chapter 6, Tuition, Financial Assistance, and Fees
Regents Policy RP 6.202, Tuition
Effective Date: October 16, 2014
Prior Dates Amended: Nov. 16, 2006; Oct. 31, 2014 (recodification)
Review Date: August 2018

I. Purpose
To set forth tuition policies.

II. Definitions

Tuition is the basic charge for students to be enrolled in credit programs offered by the university.

III. Board of Regents Policy

A. Tuition is the basic charge for students to be enrolled in credit programs offered by the university. Tuition shall be established for full and part-time attendance. Tuition shall also be established for the apprenticeship and journey worker classes offered by the community colleges.

B. The tuition covered by this section include:

1. There are several categories of tuition including:
2. Regular tuition: Tuition for attendance in credit courses offered during the regular Fall and Spring semesters or for other;
3. Special credit courses designated by the president;
   - 2-tuition: Tuition for special programs, formats or populations, including tuition for attendance in credit courses offered through continuing education and outreach programs, and tuition for attendance at courses offered as part of the apprenticeship and journey worker programs.
4. Summer tuition: Tuition for attendance in credit courses offered during the summer.

III. Board of Regents Policy

3. Tuition for attendance in credit courses offered during summer session; and
4. Tuition for attendance at courses offered as part of the apprenticeship and journey worker programs.

C. Any increase in tuition for regular credit courses shall be established at an open public board meeting subject to the requirements of Chapter 92, HRS, provided that:
   1. The open public meeting is held during or prior to the semester preceding the semester to which the tuition applies.
   2. The president determines the processes and procedures by which public input is solicited, and that
   3. A copy of the schedule of resident tuition and the non-resident differential is filed in the Office of the Lieutenant Governor prior to taking effect.
D. Any decrease in tuition for regular credit courses that was previously approved by the board shall be established at an open public board meeting. The decrease is not subject to advance notice meeting requirements of Chapter 92, HRS, but need not be determined a semester or more in advance.
E. This policy articulates the basic philosophy, objectives, and guidelines of a tuition structure such that the university’s administration, faculty, students and external constituents will have a common understanding of the basis for establishing tuition schedules at the campuses of the university.

The ultimate intent of this policy is that every qualified Hawai‘i citizen shall have an opportunity to pursue postsecondary education within the university system. Since tuition and mandatory fees are critical to access, they shall not be so uniformly high that
they prevent qualified citizens from attending a campus of the university. As a general principle, the board subscribes to a tuition policy that seeks to keep costs to resident students at the lowest practical level while maintaining a financial aid program that responds to the needs of students who cannot meet the costs of attendance.

The board recognizes that students and the general public derive benefits from higher education and that both can be expected to share in its cost through user charges and taxes. Further, to the extent possible, the tuition structure at the university should bear a reasonable relationship to that at mainland institutions of comparable size, quality, and mission.

Therefore, in determining the specific tuition schedules, the following are taken into consideration:

1. Accessibility and the mix of students (ethnic background, income levels, residents and non-residents, etc.);
2. Financial aid availability and use;
3. The cost of education and the sharing of that cost between students and the general public;
4. Differential tuition rates that (a) reflect the different missions of the major university units, (b) acknowledge differing costs of instruction by student level (undergraduate, graduate, law and medicine), and (c) distinguish between residents and nonresidents in conformance with state law; and
5. Relative standing in terms of tuition charges at like regional and national institutions of higher education.

III. Regular Tuition

A. Any increase in tuition for regular credit courses shall be established at an open public board meeting subject to the requirements of Chapter 92, HRS, provided that:

1. The open public meeting is held during or prior to the semester preceding the semester to which the tuition applies.
2. The president determines the processes and procedures by which public input is solicited, and that
3. A copy of the schedule of resident tuition and the non-resident differential is filed in the Office of the Lieutenant Governor prior to taking effect.
At an open public meeting, the board may reduce a scheduled increase in regular tuition that was previously approved by the board. The decrease is subject to advance notice meeting requirements of Chapter 92, HRS, but need not be determined a semester or more in advance.

C. The impact of tuition increases on enrollments, program operations, and educational policy shall be monitored annually by campuses in cooperation with the president or the president’s designee. Every effort will be made to provide advance notice of tuition increases.

G-D. The university’s regular tuition schedules covering all institutions and selected programs are located in executive policy.

H. When there is no established tuition schedule for an upcoming academic year, the tuition from the last year of the current tuition schedule shall remain in effect until a new schedule is approved by the board.

IV. Delegation of Authority

A. Special Credit Tuition Rates Delegated to the President.

1. The university is committed to the use of telecommunication to maximize equitable access to higher education at equivalent costs throughout the state and does not charge differential tuition or fees to residents for its credit programs and/or courses that may be delivered by telecommunications within the State of Hawai‘i other than as may be specifically provided for in this chapter. However, the president is delegated the authority to set tuition for credit programs and/or courses outside Hawai‘i and delivered by telecommunication.

2. The president or the president’s designee is delegated the authority to set tuition for credit programs and/or courses offered in-state or out-of-state to specialized populations including under special agreements or contractual arrangements. As a general rule, unless subsidized, the tuition shall not be less than the resident tuition rate for a comparable program or course and may recover all reasonable costs associated with program or course delivery.

3. The president or the president’s designee is delegated the authority to set tuition for executive format programs, which shall not be less than the non-executive tuition rate for a comparable program course and may recover all reasonable costs associated with program delivery.
B. Summer Tuition

The president or president's designee is delegated the authority to establish tuition for summer. This delegation is based on the condition that the rate increase for resident students should be in line with the rate of increase of the academic year immediately preceding summer within a respective tuition category. For example, if the rate of increase for resident undergraduate tuition at a campus was three percent for that academic year, tuition rates can be increased up to no more than seven percent for residents. Keeping summer following that academic year any increase beyond the cap classes affordable will require board approval. Summer rates will be established on an annual basis during the prior fall or spring semester.

5. Encourage students to accelerate credits accumulated for timely completion. An Executive Policy shall specify limits to increases in summer tuition rates for residents.

Special credit and summer tuitions approved by the president in accord with this subsection are filed with the board and made available to the general public. The last approved rate for these special credit and summer tuitions shall remain in effect until the schedules are officially replaced by action of the president or president's designee.

IV. Delegation of Authority

Any increase or decrease in tuition shall be established at an open public board meeting subject to the requirements of Chapter 92, HRS, provided that the president determines the process and procedures by which public input is solicited.

Special Credit Tuition Rates Delegated to the President. See RP 6.202(I).

V. Contact Information
Office of the Board of Regents, 850-6213, bor@hawaii.edu

VI. References
A. http://www.hawaii.edu/offices/bor/
B. http://www.capitol.hawaii.gov/hrscurrent/Vol02_Ch0046-0115/HRS0092/
C. EP 6.201
VII. Exhibits and Appendices
No Exhibits and Appendices found

Approved
Approved as to Form:
Cynthia Quinn
October 31, 2014, 2015
Date
Executive Administrator and Secretary of the Board of Regents