I. CALL TO ORDER

Committee Chair Stanford Yuen called the meeting to order at 12:15 p.m. on Thursday, August 2, 2018, at the University of Hawai‘i at Mānoa, Information Technology Building, 1st Floor Conference Room 105A/B, 2520 Correa Road, Honolulu, Hawai‘i 96822.

Committee members in attendance: Committee Chair Stanford Yuen; Committee Vice Chair Simeon Acoba; Regent Randy Moore; Regent Jan Sullivan; Regent Michelle Tagorda; Regent Ernest Wilson, Jr.

Others in attendance: Board Chair Lee Putnam; Regent Eugene Bal; Regent Brandon Marc Higa; Board Vice Chair Wayne Higaki; Regent Michael McEnerney; Board Vice Chair Jeffrey Portnoy (ex officio committee members); President/Interim UH-Mānoa (UHM) Chancellor David Lassner; Vice President for Administration Jan Gouveia; Vice President for Community Colleges John Morton; Association Vice President for Legal Affairs Gary Takeuchi; Vice President for Research & Innovation Vassilis Syrmos; Vice President for Information Technology/Chief Information Officer Garret Yoshimi; Vice President for Budget & Finance/Chief Financial Officer Kalbert Young; Interim UH-Hilo (UHH) Chancellor Marcia Sakai; UH - West O‘ahu (UHWO) Chancellor Maenette Benham; Executive Administrator and Secretary to the Board of Regents (Board Secretary) Kendra Oishi; and others as noted.

II. APPROVAL OF MINUTES OF THE MAY 24, 2018 MEETING

Regent Wilson moved to approve the minutes of the May 24, 2018, meeting, seconded by Regent Tagorda, and the motion carried unanimously.

III. PUBLIC COMMENT PERIOD

Board Secretary Kendra Oishi announced that the Board Office received no written testimony and no one signed up to provide oral testimony.

IV. AGENDA ITEMS

Committee Chair Yuen recommended taking up the action items first. There were no objections.

B. For Review & Approval
1. **Recommend Board Approval of the Fiscal Year (FY) 2019 Capital Improvement Project (CIP) Plan**

VP Gouveia provided an overview of the CIP plan for FY 2019, which represents how the university proposes to expend the CIP funds appropriated by the Legislature during the 2018 legislative session on major projects; renew, improve, and modernize projects; minor projects for the community colleges; and planning projects. She also reviewed the funding provided for initiatives and priorities established by the Legislature that were not included in the university’s budget request.

Committee Vice Chair Acoba made a motion to recommend board approval of the FY 2019 CIP Plan, seconded by Regent Moore.

Committee Chair Yuen noted that the President or his designee is authorized to make minor changes to the project plan.

There having been a motion that was moved and seconded, the motion was put to a vote and carried unanimously.

Board Vice Chair Portnoy left at 12:26 p.m.

2. **Recommend Board approval of the UH Fiscal Biennium 2020-2021 CIP Budget Request**

VP Gouveia provided an overview of the UH 2020-2021 fiscal biennium CIP budget request by campus in the context of the 6-year CIP plan, which represents what the campuses, through their own planning and in alignment with the Integrated Academic and Facilities Plan (IAFP) principles and their academic growth, believe is necessary to maintain the standards of the 21st century learning environment. The overall biennium CIP budget request is for $295 million for FY 2020 and $284.5 million for FY 2021. For FY 2018, 67% of the amounted budgeted for CIP was funded, and only 38% of the budgeted amount was funded for FY 2019. A total of $95 million is needed annually to maintain the status quo in keeping facilities maintained. Administration has adjusted its plan to use funds strategically.

Questions were raised regarding the long-term plan for the temporary Agripharmatech Bioprocessing Facility at WinCC and the guard shack at WinCC, including whether other campuses have guard shacks, whether guard shacks impact public safety, and staffing for the guard shack. VP Morton explained that the faculty previously converted a shipping container into a laboratory facility that is located within the garden. The container is no longer safe, so a larger temporary facility will be built. Associate Vice President for Community Colleges Mike Unebasami indicated that the guard shack was emphasized in the WinCC request because of its location, the proximity of the campus to the Hawai’i State Hospital, and roadway design. WinCC administration felt very strongly that this is a safety issue and that a controlled entry would mitigate concerns.

Questions were raised regarding whether the General Education Building at UHWO was going to be the public elementary school that the Department of Education (DOE)
was expecting within the UHWO district lands. UHWO Chancellor Benham indicated that an agreement was previously made with the DOE, but the General Education Building is not an elementary school. The building will house the education division program, classrooms, and a teacher preparation program within a lab school setting. Discussions occurred regarding the existing University Laboratory School that was established for the purpose of training teachers and performing research, whether $40 million is sufficient for the proposed General Education Building, and if a lab school setting would be representative of the population being served. Chancellor Benham noted that the conceptual design of the General Education Building is still being developed. UHWO is reviewing models of colleges of education that exist within a pre-K to 12 lab school setting that would be representative of the proposed student population.

President Lassner suggested that the lab school be removed from the General Education Building proposal. He noted that the existing University Laboratory School on the Mānoa campus, which is a charter school with a lab school format, is slated to be relocated. It is unclear whether another lab school is needed at this time.

Questions were raised regarding the process for prioritizing projects in the CIP budget request given the limited funding. President Lassner explained that VP Gouveia works with the administration of each campus regarding their highest priorities, including projects that are ready to commence.

Comments were made regarding the importance of the engineering program and the tremendous strides the program had made through the years, the critical role of improved facilities in recruiting deans and faculty, and whether the Holmes Hall project could be moved up on the priority list. President Lassner explained that finding a dean for the College of Engineering is a priority and that the search committee is reviewing applications and is optimistic that finalist visits will occur in fall 2018.

A question was raised regarding the development of a new campus for HawCC given the lack of information on this project and weighing it against other competing priorities. VP Gouveia responded that the $52 million budgeted for FY20 and FY21 will lapse in FY22, and explained that the appropriation process includes a one year lag. The campus anticipates having programming complete so they can move quickly once the funds become available in FY21 for FY22. VP Morton added that this project is the number one priority within the community college system. The figures in the budget were based on a consultant’s report and there would not be problem spreading the amount out for a longer period of time and reducing the amount, if necessary.

A comment was made that the approach to the CIP projects seems disjointed given that each individual campus applies the IAFP to its own needs and there appears to be a lack of coordination on the system level. VP Gouveia clarified that approving the CIP budget request does not constitute approval of specific projects. President Lassner explained that this request is for the next biennium budget that will be submitted to the Legislature in the upcoming legislative session, which is based on the next two years of the 6-year CIP plan. The first agenda item involved approving the projects that will be executed during the current fiscal year, which are based on the previously approved 6-year CIP plan and appropriations received from the Legislature last session.
Regent Sullivan made a motion to recommend board approval of the UH Fiscal Biennium 2020-2021 CIP budget request with an amendment to include $35 million for Holmes Hall in the FY21 budget request, seconded by Regent Moore.

Discussion occurred regarding the anticipated space and facilities needs of the engineering program that go beyond Holmes Hall, and will involve other buildings in the area. VP Gouveia explained that an additional 40,000 square feet of space will be needed to meet the anticipated growth and demand of the College of Engineering in the next 5 years. Administration has been working on this in the context of the larger UHM campus plan, and is considering the possibility of making that area of campus more of a STEM/tech zone. President Lassner noted that one of the challenges is that UHM currently does not have a forward-looking campus master plan, although the long-range development plan (LRDP) has been periodically updated. Space analysis of the entire campus has been done and is driving a new UHM campus master plan.

President Lassner suggested amending the budget request to remove the reference to the laboratory school from the UHWO budget request. Regent Sullivan and Regent Moore agreed to modify the motion accordingly.

The motion having been moved seconded recommending board approval of the UH Fiscal Biennium 2020-2021 CIP Budget request with amendments to include $35 million for Holmes Hall in the FY21 budget request and remove the reference to the laboratory school from the UHWO budget request, was put to a vote and carried unanimously.

3. Committee Goals & Objectives

The committee considered the proposed goals and objectives for this academic year: continue improving on our ability to deliver capital projects on time and on budget by regularly monitoring projects and utilizing current technology; continue to monitor the deferred maintenance backlog and the repair and maintenance programs of the campuses; evaluate the incorporation of space management analysis and decision making as part of the capital program plan; continue improving energy efficiency and savings for facilities; and provide updates to Chapter 4 of board policies to reflect the policies and implementation of the IAFP. These goals are similar to previous years but have been updated to incorporate the IAFP implementation and updates to Chapter 4 of the Regents Policies. These goals and objectives may be revised throughout the year as needed.

Regent Wilson made a motion to approve the committee goals and objectives, seconded by Regent Sullivan, and the motion was put to a vote and carried unanimously.

Committee Chair Yuen indicated that he would like to review the process for contract awards to ensure there is a level playing field. Committee Vice Chair Acoba indicated that the planning scope in the bylaws is very broad, and includes planning for development of the university, not just the facilities. That goal overlaps with other committees, so the Committee on Planning and Facilities may have to work jointly with other committees.
A. For Information & Discussion

1. FY 2018 Fourth Quarter Major Projects Update

VP Gouveia provided an update for the fourth quarter of FY 2018 on construction projects over $5 million and design projects over $1 million, including changes from the previous quarterly report. She highlighted a $4 million change order associated with remediation related to chlordane discovered in the soil at the UH Mānoa Life Sciences building site.

Regent Higaki left at 1:28 p.m.

Regent Sullivan left at 1:30 p.m., quorum was not affected.

A question was raised regarding the public health benefit of putting chlordane underground. VP Gouveia explained that it was more cost effective to bury the chlordane at the parking lot site because it only required digging 20 feet below the surface, whereas conditions at the current site required digging more than 40 feet. The soil was completely contained during the project and the Department of Health closely monitored the project.

VP Gouveia shared a video on the Academy of Creative Media facility at UHWO. Committee Chair Yuen requested an update on projects being done at UHWO at an upcoming committee meeting.

2. 6-Year Capital Improvement Project (CIP) Plan Update

An update was provided in conjunction with the CIP budget request for the 2020-2021 fiscal biennium (see above)

V. ADJOURNMENT

There being no further business, Regent Wilson moved to adjourn the meeting, and Regent Moore seconded the motion, and with unanimous approval, the meeting was adjourned at 1:44 p.m.

Respectfully Submitted,

Kendra Oishi
Executive Administrator and Secretary of the Board of Regents