NOTICE OF
STATE BOARD FOR CAREER AND TECHNICAL EDUCATION MEETING

Date:       Thursday, November 15, 2018
Time:   9:30 a.m.
Place: Honolulu Community College
        Norman W.H. Loui Conference Center
        Building 2, Room 201
        874 Dillingham Blvd.
        Honolulu, Hawai‘i 96817

AGENDA

I. Call Meeting to Order

II. Approval of Minutes of June 7, 2018 Meeting

III. Public Comment Period: All written testimony on agenda items received after posting of this agenda and up to 24 hours in advance of the meeting will be distributed to the board. Late testimony on agenda items will be distributed to the board within 24 hours of receipt. Written testimony may be submitted via US mail, email at bor@hawaii.edu, or facsimile at 956-5156. Individuals submitting written testimony are not automatically signed up for oral testimony. Registration for oral testimony on agenda items will be provided at the meeting location 15 minutes prior to the meeting and closed once the meeting begins. Oral testimony is limited to three (3) minutes. All written testimony submitted are public documents. Therefore, any testimony that is submitted verbally or in writing, electronically or in person, for use in the public meeting process is public information and will be posted on the board’s website.

IV. Agenda Items

A. For Information

1. University of Hawai‘i HINET – The Washington State Model Reducing Living and Education Costs for Career Pathway Students

V. Adjournment

For disability accommodations, contact the board office at 956-8213 or bor@hawaii.edu. Advance notice requested five (5) days in advance of the meeting.
Item IV.A.1.

UH HINET – The Washington State Model Reducing Living & Education Costs for Career Pathway Students

MATERIALS
Basic Food Employment & Training: Guiding Intent

• Provide education and training...
• to basic food recipients, ...
• preparing them for sustainable employment and economic self-sufficiency.
SNAP E&T in Washington

State Administrator

Contract Administrators

Providers

DSHS

SBCTC

34 CTCs

56 CBOs
## Community Impact

<table>
<thead>
<tr>
<th></th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individuals</td>
<td>89,448</td>
</tr>
<tr>
<td>$</td>
<td>$40 million</td>
</tr>
<tr>
<td>Employment rate</td>
<td>60%</td>
</tr>
<tr>
<td>Median wage</td>
<td>$14.44</td>
</tr>
</tbody>
</table>

- Individuals served
- Federal Funds to CBOs & Community/Technical Colleges
- Employment rate
- Median hourly wage

Source: [https://www.dshs.wa.gov/esa/community-partnership-program/basic-food-employment-training-bfet](https://www.dshs.wa.gov/esa/community-partnership-program/basic-food-employment-training-bfet)
Community & Technical College Impact

• Completion, retention, degrees
  • Percent at Exit of Completion
    • 45 Credits or more – 18%
    • Certificate of Completion – 16%
    • Degree Completion – 24%

• Employment outcomes, stats, wages
  • 75% employment after completion*
  • Median Wages By Completion
    • 45 Credits or more - $16.13
    • Certificate of Completion - $16.14
    • Degree Completion - $17.20
Students Served

BFET STUDENT HEADCOUNT

<table>
<thead>
<tr>
<th></th>
<th>FY11</th>
<th>FY12</th>
<th>FY13</th>
<th>FY14</th>
<th>FY15</th>
<th>FY16</th>
<th>FY17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students Served</td>
<td>4435</td>
<td>6257</td>
<td>8599</td>
<td>11151</td>
<td>11895</td>
<td>11912</td>
<td>11069</td>
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History of WA College SNAP E&T

- **2005**
  - King County Pilot

- **2009**
  - SBCTC Umbrella Contract with DSHS

- **2013**
  - All 34 Community & Technical Colleges onboard
## State Board & College Roles

<table>
<thead>
<tr>
<th>State Board</th>
<th>Colleges</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Contract Management</td>
<td>• Program Administration</td>
</tr>
<tr>
<td>• Compliance</td>
<td>• Direct Services</td>
</tr>
<tr>
<td>• Fiscal Management</td>
<td>• Program Procedures &amp; Local Policy</td>
</tr>
<tr>
<td>• Grant Management</td>
<td></td>
</tr>
<tr>
<td>• Program Policy</td>
<td></td>
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</tbody>
</table>
Allowable Educational Programs

Prof-Tech Programs
- Perkins Approved
- Short-term Certificates
- 2-year Degrees

Basic Education for Adults
- High School Completion
- High School Equivalency
- English Language Acquisition (formerly ESL)
College & SBCTC SNAP E&T Funding

<table>
<thead>
<tr>
<th>Year</th>
<th>50/50</th>
<th>100%</th>
<th>SBCTC</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY11</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>FY12</td>
<td>$2,000,000</td>
<td>$0</td>
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<tr>
<td>FY13</td>
<td>$4,000,000</td>
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<tr>
<td>FY14</td>
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</tr>
<tr>
<td>FY18</td>
<td>$14,000,000</td>
<td>$0</td>
<td>$0</td>
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</table>
Washington’s Non-Federal Fund Sources

- State Need Grant
- Opportunity Grant
- 3.5% Funds
- Foundation
- Reimbursed Funds
- Worker Retraining
Policy and Program Keys

• 50/50 Funds
  • Requires 100% non-federal expenditures – secure resources

• 100% Funds
  • Asset for starting a program but not sustaining

• Reimbursed Funds Policy
  • Ensure program sustainability and growth

• Student Recruitment
  • Reverse referral model
  • Connecting existing students to food assistance

• College Investment
  • Commitment to workforce development role for the college
Questions?

Erin Frasier, Ed.D.
State Board for Community & Technical Colleges
Policy Associate, Workforce Education
efrasier@sbctc.edu / 360-704-4339

Jennifer Dellinger
State Board for Community & Technical Colleges
BFET Program Administrator
jdellinger@sbctc.edu / 360.704.3925
Basic Food Employment & Training Median Wages by Industry

Wages by NAICS group title. Excludes any NAICS category with < 10 records.
Wages adjusted for inflation to the first quarter of 2017
Item IV.A.I.

REFERENCE MATERIALS
(Gift of Knowledge)

A Partnership with Shared Vision

Pathways out of Poverty
Supporting Hawaii’s low income students through college workforce training by removing economic and financial barriers to success.

Leveraging resources from DHS & UHCCs
The Genesis & Inspiration

DHS SNAP Employment & Training Program (E&T)

- Approximately 90,000 clients receiving SNAP
- 3,500 SNAP clients in Employment / Training Program
  - Previous Services: Job Search & worksite training

2013 - DHS Outlines Improvement Goals:

1) Transition more clients from welfare to self sufficiency
2) Provide more skills and employment training to clients
3) Reach eligible population not currently being served

2014 DHS contacts WCC to propose a partnership
DHS Lists Key Elements

DHS Needs
- Employment prep
- Workforce training
- Career pathways
- Work base learning
- Credentialed training
- Employer connections
- Training support

UHCC Resources
- Career centers
- Continuing ed. Workforce programs
- CTE programs / Continuing educ.
- Apprenticeships
- CTE programs
- Advisory boards / Sector partnerships
- Counselors, tutors, supplemental instr.
UHCC Student Barriers

DHS Resources

- $ for training / education
- $ for bus, gas, repairs
- $ food subsidies
- Childcare providers
- $ for basic education
- Emergency housing
- $ 50% reimbursement!

UHCC Needs

- Reduce student expenses
- Student transportation barriers
- Reduce food insecurity
- Care for dependents
- Remedial education
- Reduce homelessness
- $ funding for campus & students
Student Eligibility:
• Receive SNAP benefits from DHS
• Enroll in non credit workforce training or:
  • Min. 6 credits in Career Technical credit program
  • Maintain good academic standing

Benefits provided by DHS:

<table>
<thead>
<tr>
<th>STUDENT SAVINGS - FALL SEMESTER $2,375</th>
<th>STUDENT SAVINGS - SPRING SEMESTER $2,375</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,575 + $300 + $500</td>
<td>$1,575 + $300 + $500</td>
</tr>
</tbody>
</table>

1. SNAP Food Assistance (avg. $315/mo.)
2. Reimbursement for books and supplies (uniforms, tools, etc.)
3. Reimbursement for bus pass or gas money (up to $100/mo.)

SNAP Food Assistance (Avg. $315/mo.)
Reimbursement for books and supplies (uniforms, tools, etc.)
Reimbursement for bus pass or gas money (up to $100/mo.)
DHS Support for Colleges

- Trust and open communication between Agency administrators
- DHS waives SNAP 20/hr work requirement, allowing for education
- DHS converts program to voluntary participation
- Startup funding provided for college program operational costs
- Colleges request 50% reimbursement of non federal support $(sustainability plan for college programs)
- Colleges written into DHS State plan and line itemed
- Colleges update student progress data in DHS database
- WCC serves as UHCC consortium lead and DHS contract liaison
- DHS funds SNAP benefits and student reimbursement of education
Budget & Expansion

FY 18-19: $1,395,000
($653,000 – Operational
$739,000 – Campus Reimbursements)
Campus Reimbursement

* Only non federal funds spent to support HINET program

Example:

#1 UHCC expenditures (non federal)
- $200,000 – KSBE scholarship
- $350,000 – Hawaii’s Promise Scholarship
- $600,000 – College opportunity grants
- $120,000 – College counselor salary
- $85,000 - Campus space for HINET

- $1,355,000 Claim #1- 50% reimbursement request

Reimbursement #1 to campus

+ $667,500

#2 Expense plan for reimbursement 1 received
- $100,000 – HINET staff salary
- $450,000 – HINET student scholarship
- $65,000 – Student emergency fund
- $52,500 - Tutoring for HINET

- $667,500 50% reimbursement request

Reimbursement #2 to campus
+ $333,750
Mahalo!

Special thanks to:

• Doug Dykstra – Chancellor, WCC
• Pankaj Bhanot – Director, DHS
• Geneva Spear – SNAP E&T Program Specialist
• Kathy Helfrich – WCC HINET Program Coordinator
• Cindy Sunada – WCC HINET Admin. / Fiscal Specialist
Apply for HINET & SNAP

Hawai‘i CC  (808) 934-2700 / (808) 934-2689
Kapio‘lani CC  (808) 734-9341
Leeward CC  (808) 455-0563 / (808) 455-0240
Windward CC  (808) 235-7320

www.hinethawaii.org
Windward Community College offers a program in partnership with the State of Hawai‘i and other service providers to deliver assistance and support for college and workforce training. HINET (Hawaii Nutrition, Employment, and Training) program is a federally funded program designed to help remove barriers and provide students with access to education and skills training opportunities so they can earn a living wage and achieve financial independence.

Students who qualify may be eligible to receive:

✔ Tuition Assistance
✔ Assistance with Books and Mandatory Fees (funds pending)
✔ Service Learning
✔ Workforce Training
✔ Educational Advising, Academic Coaching and Personal Support

Support Services
- Bus Pass, Gas Money
- Tutoring
- Emergency Costs
- Employment Advising
- Uniforms
- Career Coaching
- Job Search Assistance
- Resume Writing
- Supplemental Instruction

Program Eligibility Criteria
✔ Completion of the FAFSA
✔ Currently receiving or eligible to receive SNAP benefits through DHS (Department of Human Services) (We will help you apply.)
✔ Preparing for vocational, professional technical non-transfer degree or certificate program
✔ Enrolled in Windward Community College at a minimum of 6 credit hours (part-time) or in an approved noncredit workforce training program or 3 credit hours in a basic education course
✔ Not receiving TANF or SSDI

What Do You Want For Your Future?
Are you looking for a New Career, Job Training, or Financial Security? Are you wanting to improve your Math and English Skills to get a better job and Earn A Living Wage?

Service Provider Partners
Contact Windward Community College, Service providers, or your local SNAP office. Windward Community College will advise you on job training or retraining courses. We will provide you with support to cover transportation, books, uniforms and school supplies and job search assistance.

A SNAP office will assist you with your SNAP needs.

Are You Eligible?
You may qualify if:
✔ You are a student at Windward CC enrolled in a workforce program
✔ You are currently receiving or qualify for SNAP (We will help you apply.)
✔ You meet the SNAP gross income guidelines:

<table>
<thead>
<tr>
<th>SNAP GROSS INCOME STANDARDS (effective 10/1/18)</th>
</tr>
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<tbody>
<tr>
<td>Household Size</td>
</tr>
<tr>
<td>----------------</td>
</tr>
<tr>
<td>1</td>
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<tr>
<td>2</td>
</tr>
<tr>
<td>3</td>
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<tr>
<td>4</td>
</tr>
</tbody>
</table>

To apply for SNAP benefits through DHS visit any local processing center or your local community campus HINET office.
Or download form: http://humanservices.hawaii.gov/bessd/snap/

The University of Hawai‘i’s Community Colleges are an Equal Opportunity/Affirmative Action Institution. USDA is an equal opportunity provider, employer, and lender.
Workforce Training Programs

The following courses, degrees and certificates are currently available to you at Windward Community College.

Workforce Training
- Certified Nurse’s Aide
- Ocean Education & Safety
- Foodservice
- CPR, First Aid and AED
- Universal Banker

Associate Degree (AS)
- Associate in Science in Veterinary Technology

Academic Subject Certificates (ASC)
- Bio-Resources and Technology: Bio-Resources Development and Management
- Business

Certificates of Achievement
- Agripharmtech
- Veterinary Assisting

Certificates of Competence
- Geographic Information System and Global Positioning System
- Web Support
- Plant Food Production and Technology

In coordination with other UH Community Colleges:
Kapiolani CC: Physical Therapy, Dental Assisting, EMT, Hospitality/Tourism
Honolulu CC: Human Services, Admin. of Justice, Early Childhood Education
Leeward CC: Business, Technology, Digital Media, Computer Science, TV Production

How Do I Apply?

Three ways to apply:

1. **Online** Complete the on-line “Quick Application” form at hinethawaii.org
2. **Form by mail** Call the HINET office at (808) 235-7320 to request an application form to be sent to you by mail.
3. **Make an appointment** by calling the HINET office at (808) 235-7320 to meet and receive assistance to complete your application.

If you are uncertain if you qualify please call the HINET office for more information.

HINET Office
Monday–Friday
9:00 am–3:00 pm
Hale Alaka‘i, Room 106
45-720 Kea‘ahala Road
Kāne‘ohe, HI 96744

tel (808) 235-7320
fax (808) 235-7434
hinet@hawaii.edu

hinethawaii.org