NOTICE OF

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION MEETING

Date: Thursday, November 15, 2018

Time: 9:30 a.m.

Place: Honolulu Community College
       Norman W.H. Loui Conference Center
       Building 2, Room 201
       874 Dillingham Blvd.
       Honolulu, Hawai‘i 96817

AGENDA

I. Call Meeting to Order

II. Approval of Minutes of June 7, 2018 Meeting

III. Public Comment Period: All written testimony on agenda items received after posting of this agenda and up to 24 hours in advance of the meeting will be distributed to the board. Late testimony on agenda items will be distributed to the board within 24 hours of receipt. Written testimony may be submitted via US mail, email at bor@hawaii.edu, or facsimile at 956-5156. Individuals submitting written testimony are not automatically signed up for oral testimony. Registration for oral testimony on agenda items will be provided at the meeting location 15 minutes prior to the meeting and closed once the meeting begins. Oral testimony is limited to three (3) minutes. All written testimony submitted are public documents. Therefore, any testimony that is submitted verbally or in writing, electronically or in person, for use in the public meeting process is public information and will be posted on the board’s website.

IV. Agenda Items

   A. For Information

      1. University of Hawai‘i HINET – The Washington State Model Reducing Living and Education Costs for Career Pathway Students

V. Adjournment
STATE BOARD FOR CAREER AND TECHNICAL EDUCATION MEETING

JUNE 7, 2018

I. CALL TO ORDER

Chair Jan Sullivan called the meeting to order at 9:03 a.m. on Thursday, June 7, 2018, at the Sullivan Conference Center, University of Hawai‘i Cancer Center, 701 Ilalo Street, Honolulu, Hawai‘i 96813.

Quorum (13): Chair Jan Sullivan; Vice Chair Ben Kudo; Vice Chair Randy Moore; Regent Simeon Acoba; Regent Eugene Bal; Regent Brandon Marc Higa; Regent Wayne Higaki; Regent Michael McEnerney; Regent Jeffrey Portnoy; Regent Lee Putnam; Regent Michelle Tagorda; Regent Ernest Wilson Jr.; and Regent Stanford Yuen.

Excused (1): Regent Douglas Shinsato.

Others in attendance: President/Interim UH-Mānoa (UHM) Chancellor David Lassner; Vice President for Legal Affairs/University General Counsel Carrie Okinaga; Vice President for Academic Planning & Policy Donald Straney; Vice President for Research & Innovation Vassilis Syrmos; Vice President for Information Technology/Chief Information Officer Garret Yoshimi; Vice President for Budget & Finance/Chief Financial Officer Kalbert Young; UH-West O‘ahu (UHWO) Chancellor Maenette Benham; Windward Community College (WinCC) Chancellor Douglas Dykstra; Honolulu Community College (HonCC) Chancellor Erika Lacro; Kapi‘olani Community College (KapCC) Chancellor Louise Pagotto; Executive Administrator and Secretary to the Board of Regents (Board Secretary) Kendra Oishi; and others as noted.

II. APPROVAL OF MINUTES OF MARCH 22, 2018 MEETING

Upon motion by Regent Tagorda and seconded by Regent McEnerney, the minutes of the March 22, 2018, meeting were unanimously approved.

Vice Chair Kudo arrived at 9:05 a.m.

III. PUBLIC COMMENT PERIOD
Board Secretary Kendra Oishi announced that the Board Office received no written testimony, and no individuals had signed up to give oral testimony.

IV. AGENDA ITEMS

A. For Information

Bernadette Howard, State Director for Career and Technical Education (CTE) provided a chart comparing Hawai'i’s performance on select secondary and postsecondary core indicators to the national average for Program Year 2015-2016. Hawai'i is above average on all indicators except three postsecondary indicators: 2P1 Credential, Certificate, or Degree; 4P1 Student Placement; and 5P1 Nontraditional Participation. Improvement was made last year on the 2P1 and 5P1 indicators, but 4P1 student placement is still below average.

Regent Acoba arrived at 9:06 a.m.

1. Federal and State Updates

Ms. Howard indicated that Congress approved $75 million in Perkins funding for the coming year, of which Hawai'i will receive $334,000. This is first time in 30 years that there has been an increase in funding. The Senate will be revising the Perkins reauthorization legislation on June 20, 2018, which means the reauthorization might actually get done this year.

At the state level, a cross-agency team in Hawai'i has been working on a career pathway system with the purpose of reducing duplication, leveraging resources, and perform cross-agency collaboration. An example of these efforts is the new HINET Ho'ōla Ike (Gift of Knowledge) program at WinCC. Michael Moser, Director of Career and Community Education at WinCC, provided an overview of the HINET program and informational handouts were provided to the board.

The HINET initiative originated with the community colleges in partnership with the State of Hawai'i Department of Human Services (DHS) as a result of the realization that 40% of the student population on the community college campuses were food impoverished, struggling to meet basic financial needs, or homeless. HINET students can attend school full-time, work or not work, and still be eligible for federal Supplemental Nutrition Assistant Program (SNAP) Employment and Training Program services and benefits. The purpose of the program is to leverage federal, state, university, and community resources to improve academic and financial success, and help program participants get into the workforce and earn a living wage.

B. For Action

1. Review and Approval of Hawai'i Department of Education, University of Hawai'i Community Colleges, and Department of Public Safety 2018-2019 Perkins Basic Grant Annual Plans
Ms. Howard requested the board approve the Hawai‘i Department of Education, UH Community Colleges, and Department of Public Safety 2018-2019 Perkins Basic Grant Annual Plans. She noted that the plans are in compliance and alignment with strategic goals and the CTE Advisory Council had reviewed the plans and recommended approval.

Regent Tagorda moved to approve the plans, seconded by Regent Wilson. The motion was put to a vote and carried unanimously.

V. ADJOURNMENT

There being no further business, Regent Yuen moved to adjourn, and Regent Moore seconded, and with unanimous approval, the meeting was adjourned at 9:19 a.m.

Respectfully Submitted,

Kendra Oishi
Executive Administrator and Secretary
of the Board of Regents
Item IV.A.1.

UH HINET – The Washington State Model Reducing Living & Education Costs for Career Pathway Students

MATERIALS
Basic Food Employment & Training: Guiding Intent

• Provide education and training...
• to basic food recipients, ...
• preparing them for sustainable employment and economic self-sufficiency.
SNAP E&T in Washington

State Administrator

Contract Administrators

Providers

34 CTCs

56 CBOs
## Community Impact

| **89,448** | • Individuals served |
| **$40 million** | • Federal Funds to CBOs & Community/Technical Colleges |
| **60%** | • Employment rate |
| **$14.44** | • Median hourly wage |

Source: [https://www.dshs.wa.gov/esa/community-partnership-program/basic-food-employment-training-bfet](https://www.dshs.wa.gov/esa/community-partnership-program/basic-food-employment-training-bfet)
Community & Technical College Impact

- Completion, retention, degrees
  - Percent at Exit of Completion
    - 45 Credits or more – 18%
    - Certificate of Completion – 16%
    - Degree Completion – 24%

- Employment outcomes, stats, wages
  - 75% employment after completion*
  - Median Wages By Completion
    - 45 Credits or more - $16.13
    - Certificate of Completion - $16.14
    - Degree Completion - $17.20
Students Served

BFET STUDENT HEADCOUNT

- FY11: 4435
- FY12: 6257
- FY13: 8599
- FY14: 11151
- FY15: 11895
- FY16: 11912
- FY17: 11069
History of WA College SNAP E&T

- **2005**: King County Pilot
- **2009**: SBCTC Umbrella Contract with DSHS
- **2013**: All 34 Community & Technical Colleges onboard
State Board & College Roles

State Board
• Contract Management
• Compliance
• Fiscal Management
• Grant Management
• Program Policy

Colleges
• Program Administration
• Direct Services
• Program Procedures & Local Policy
Allowable Educational Programs

Prof-Tech Programs
• Perkins Approved
• Short-term Certificates
• 2-year Degrees

Basic Education for Adults
• High School Completion
• High School Equivalency
• English Language Acquisition (formerly ESL)
College & SBCTC SNAP E&T Funding

FY11 FY12 FY13 FY14 FY15 FY16 FY17 FY18

$0 $2,000,000 $4,000,000 $6,000,000 $8,000,000 $10,000,000 $12,000,000 $14,000,000

50/50 100% SBCTC
Washington’s Non-Federal Fund Sources

- State Need Grant
- Worker Retraining
- Reimbursed Funds
- Opportunity Grant
- Foundation
- 3.5% Funds
Policy and Program Keys

• **50/50 Funds**
  - Requires 100% non-federal expenditures – secure resources

• **100% Funds**
  - Asset for starting a program but not sustaining

• **Reimbursed Funds Policy**
  - Ensure program sustainability and growth

• **Student Recruitment**
  - Reverse referral model
  - Connecting existing students to food assistance

• **College Investment**
  - Commitment to workforce development role for the college
Questions?

Erin Frasier, Ed.D.
State Board for Community & Technical Colleges
Policy Associate, Workforce Education
efrasier@sbctc.edu / 360-704-4339

Jennifer Dellinger
State Board for Community & Technical Colleges
BFET Program Administrator
jdellinger@sbctc.edu / 360.704.3925
### Basic Food Employment & Training Median Wages by Industry

<table>
<thead>
<tr>
<th>Industry</th>
<th>Median Inflation Adjusted Wages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation and Food Services</td>
<td>$13.52</td>
</tr>
<tr>
<td>Administrative and Support and Waste Management and Remediation Services</td>
<td>$14.49</td>
</tr>
<tr>
<td>Arts, Entertainment, and Recreation</td>
<td>$13.22</td>
</tr>
<tr>
<td>Construction</td>
<td>$20.94</td>
</tr>
<tr>
<td>Educational Services</td>
<td>$16.89</td>
</tr>
<tr>
<td>Finance and Insurance</td>
<td>$16.17</td>
</tr>
<tr>
<td>Health Care and Social Assistance</td>
<td>$16.71</td>
</tr>
<tr>
<td>Information</td>
<td>$16.78</td>
</tr>
<tr>
<td>Manufacturing</td>
<td>$17.01</td>
</tr>
<tr>
<td>Other Services (except Public Administration)</td>
<td>$15.56</td>
</tr>
<tr>
<td>Professional, Scientific, and Technical Services</td>
<td>$18.46</td>
</tr>
<tr>
<td>Public Administration</td>
<td>$15.68</td>
</tr>
<tr>
<td>Real Estate, Rental, and Leasing</td>
<td>$16.30</td>
</tr>
<tr>
<td>Retail Trade</td>
<td>$13.05</td>
</tr>
<tr>
<td>Transportation and Warehousing</td>
<td>$16.79</td>
</tr>
<tr>
<td>Wholesale Trade</td>
<td>$16.72</td>
</tr>
</tbody>
</table>

Wages by NAICS group title. Excludes any NAICS category with < 10 records.

Wages adjusted for inflation to the first quarter of 2017
Item IV.A.I.

REFERENCE MATERIALS
(Gift of Knowledge)

A Partnership with Shared Vision

Pathways out of Poverty
Supporting Hawaii’s low income students through college workforce training by removing economic and financial barriers to success.

Leveraging resources from DHS & UHCCs
The Genesis & Inspiration

DHS SNAP Employment & Training Program (E&T)
- Approximately 90,000 clients receiving SNAP
- 3,500 SNAP clients in Employment / Training Program
  - Previous Services: Job Search & worksite training

2013 - DHS Outlines Improvement Goals:
1) Transition more clients from welfare to self sufficiency
2) Provide more skills and employment training to clients
3) Reach eligible population not currently being served

2014 DHS contacts WCC to propose a partnership
DHS Lists Key Elements

DHS Needs

- Employment prep
- Workforce training
- Career pathways
- Work base learning
- Credentialed training
- Employer connections
- Training support

UHCC Resources

- Career centers
- Continuing ed. Workforce programs
- CTE programs / Continuing educ.
- Apprenticeships
- CTE programs
- Advisory boards / Sector partnerships
- Counselors, tutors, supplemental instr.
UHCC Student Barriers

DHS Resources

- $ for training / education
- $ for bus, gas, repairs
- $ food subsidies
- Childcare providers
- $ for basic education
- Emergency housing
- $ 50% reimbursement!

UHCC Needs

- Reduce student expenses
- Student transportation barriers
- Reduce food insecurity
- Care for dependents
- Remedial education
- Reduce homelessness
- $ funding for campus & students
Student Eligibility:

- Receive SNAP benefits from DHS
- Enroll in non credit workforce training or:
  - Min. 6 credits in Career Technical credit program
  - Maintain good academic standing

Benefits provided by DHS:

**STUDENT CAN SAVE OVER $4,700 A YEAR!**

**STUDENT SAVINGS - FALL SEMESTER $2,375**

<table>
<thead>
<tr>
<th>Item</th>
<th>Savings</th>
</tr>
</thead>
<tbody>
<tr>
<td>SNAP Food Assistance (avg. $315/mo.)</td>
<td>$1,575</td>
</tr>
<tr>
<td>Reimbursement for books and supplies (uniforms, tools, etc.)</td>
<td>$300</td>
</tr>
<tr>
<td>Reimbursement for bus pass or gas money (up to $100/mo.)</td>
<td>$500</td>
</tr>
</tbody>
</table>

**STUDENT SAVINGS - SPRING SEMESTER $2,375**

<table>
<thead>
<tr>
<th>Item</th>
<th>Savings</th>
</tr>
</thead>
<tbody>
<tr>
<td>SNAP Food Assistance (Avg. $315/mo.)</td>
<td>$1,575</td>
</tr>
<tr>
<td>Reimbursement for books and supplies (uniforms, tools, etc.)</td>
<td>$300</td>
</tr>
<tr>
<td>Reimbursement for bus pass or gas money (up to $100/mo.)</td>
<td>$500</td>
</tr>
</tbody>
</table>
DHS Support for Colleges

- Trust and open communication between Agency administrators
- DHS waives SNAP 20/hr work requirement, allowing for education
- DHS converts program to voluntary participation
- Startup funding provided for college program operational costs
- Colleges request 50% reimbursement of non federal support
  (sustainability plan for college programs)
- Colleges written into DHS State plan and line itemed
- Colleges update student progress data in DHS database
- WCC serves as UHCC consortium lead and DHS contract liaison
- DHS funds SNAP benefits and student reimbursement of education
Budget & Expansion

FY 18-19: $1,395,000
($653,000 – Operational
$739,000 – Campus Reimbursements)
Campus Reimbursement

* Only non federal funds spent to support HINET program

Example:

#1 UHCC expenditures (non federal)
- $200,000 – KSBE scholarship
- $350,000 – Hawaii’s Promise Scholarship
- $600,000 – College opportunity grants
- $120,000 – College counselor salary
- $85,000 - Campus space for HINET

- $1,355,000 Claim #1- 50% reimbursement request

+ $667,500 Reimbursement #1 to campus

#2 Expense plan for reimbursement 1 received
- $100,000 – HINET staff salary
- $450,000 – HINET student scholarship
- $65,000 – Student emergency fund
- $52,500 - Tutoring for HINET

- $667,500 50% reimbursement request

Reimbursement #2 to campus
+ $333,750
Mahalo!

Special thanks to:

• Doug Dykstra – Chancellor, WCC
• Pankaj Bhanot – Director, DHS
• Geneva Spear – SNAP E&T Program Specialist
• Kathy Helfrich – WCC HINET Program Coordinator
• Cindy Sunada – WCC HINET Admin. / Fiscal Specialist
EAT HEALTHY

RECEIVE FUNDING & SUPPORT FOR COLLEGE

HO'OLA 'IKE
(gift of knowledge)

ACHIEVE YOUR GOAL

Apply for HINET & SNAP

Hawai‘i CC  (808) 934-2700 / (808) 934-2689
Kapio‘lani CC  (808) 734-9341
Leeward CC  (808) 455-0563 / (808) 455-0240
Windward CC  (808) 235-7320

www.hinethawaii.org

COLLEGE • EDUCATION • TRAINING • EMPLOYMENT

The University of Hawaii Community Colleges are Equal Opportunity/Affirmative Action Institutions. USDA is an equal opportunity provider, employer, and lender.
HINET: College and Workforce Training Funding and Support

Windward Community College offers a program in partnership with the State of Hawai‘i and other service providers to deliver assistance and support for college and workforce training. HINET (Hawaii Nutrition, Employment, and Training) program is a federally funded program designed to help remove barriers and provide students with access to education and skills training opportunities so they can earn a living wage and achieve financial independence.

**Students who qualify may be eligible to receive:**
- ✔ Tuition Assistance
- ✔ Assistance with Books and Mandatory Fees (funds pending)
- ✔ Service Learning
- ✔ Workforce Training
- ✔ Educational Advising, Academic Coaching and Personal Support
- ✔ Support Services
  - Bus Pass, Gas Money
  - Employment Advising
  - Job Search Assistance
  - Tutoring
  - Uniforms
  - Career Coaching
  - Emergency Costs
  - Resume Writing
  - Supplemental Instruction

**Program Eligibility Criteria**
- ✔ Completion of the FAFSA
- ✔ Currently receiving or eligible to receive SNAP benefits through DHS (Department of Human Services) (We will help you apply.)
- ✔ Preparing for vocational, professional technical non-transfer degree or certificate program
- ✔ Enrolled in Windward Community College at a minimum of 6 credit hours (part-time) or in an approved noncredit workforce training program or 3 credit hours in a basic education course
- ✔ Not receiving TANF or SSDI

**What Do You Want For Your Future?**
Are you looking for a New Career, Job Training, or Financial Security? Are you wanting to improve your Math and English Skills to get a better job and Earn A Living Wage?

**Are You Eligible?**
**You may qualify if:**
- ✔ You are a student at Windward CC enrolled in a workforce program
- ✔ You are currently receiving or qualify for SNAP (We will help you apply.)
- ✔ You meet the SNAP gross income guidelines:

<table>
<thead>
<tr>
<th>Household Size</th>
<th>200% Monthly Gross Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$2,328</td>
</tr>
<tr>
<td>2</td>
<td>$3,156</td>
</tr>
<tr>
<td>3</td>
<td>$3,984</td>
</tr>
<tr>
<td>4</td>
<td>$4,812</td>
</tr>
</tbody>
</table>

**Service Provider Partners**
Contact Windward Community College, Service providers, or your local SNAP office. Windward Community College will advise you on job training or retraining courses. We will provide you with support to cover transportation, books, uniforms and school supplies and job search assistance.

A SNAP office will assist you with your SNAP needs.

**SNAP GROSS INCOME STANDARDS**
(effective 10/1/18)

To apply for SNAP benefits through DHS visit any local processing center or your local community campus HINET office.


The University of Hawai‘i’s Community Colleges are an Equal Opportunity/Affirmative Action Institution. USDA is an equal opportunity provider, employer, and lender.
Workforce Training Programs

The following courses, degrees and certificates are currently available to you at Windward Community College.

Workforce Training
- Certified Nurse’s Aide
- Ocean Education & Safety
- Foodservice
- CPR, First Aid and AED
- Universal Banker

Associate Degree (AS)
- Associate in Science in Veterinary Technology

Academic Subject Certificates (ASC)
- Bio-Resources and Technology: Bio-Resources Development and Management
- Business

Certificates of Achievement
- Agripharmtech
- Veterinary Assisting

Certificates of Competence
- Geographic Information System and Global Positioning System
- Web Support
- Plant Food Production and Technology

In coordination with other UH Community Colleges:
Kapiolani CC: Physical Therapy, Dental Assisting, EMT, Hospitality/Tourism
Honolulu CC: Human Services, Admin. of Justice, Early Childhood Education
Leeward CC: Business, Technology, Digital Media, Computer Science, TV Production

How Do I Apply?
Three ways to apply:

1. **Online** Complete the on-line “Quick Application” form at hinethawaii.org
2. **Form by mail** Call the HINET office at (808) 235-7320 to request an application form to be sent to you by mail.
3. **Make an appointment** by calling the HINET office at (808) 235-7320 to meet and receive assistance to complete your application.

If you are uncertain if you qualify please call the HINET office for more information.

HINET Office
Monday–Friday
9:00 am–3:00 pm
Hale Alaka‘i, Room 106
45-720 Kea‘ahala Road
Kāne‘ohe, HI 96744

tel (808) 235-7320
fax (808) 235-7434
hinet@hawaii.edu

hinethawaii.org