MINUTES OF THE REGENTS’ COMMITTEE
ON UNIVERSITY AND EXTERNAL AFFAIRS

Date: Thursday, September 9, 2004

Place & time: Kaua‘i Community College
University of Hawai‘i at Mānoa
5:27 p.m.

Committee Members Present: Regents Albano (presiding)
Bender
Kai
Lagareta
Tatibouet
Lee (ex-officio)

Other Regents Present: Regents Haynes
Kakuda
Kawakami
Tanaka
Yamasato

Others Present: David McClain, Acting President, University of Hawai‘i
John Morton, Chancellor, Kapi‘olani Community College
Donna Vuchinich, President, University of Hawai‘i
Foundation
David Iha, Executive Administrator and Secretary of the Board
Carl H. Makino, Executive Assistant to the Board

Approval of Committee Meeting Minutes

Regent Tatibouet moved to approve the minutes of the meeting of the Regents’ Committee on University and External Affairs held on June 3, 2004 and June 16, 2004 and July 16, 2004. The motion was seconded by Regent Bender and unanimously carried.

Subjects:

1. University of Hawai‘i Foundation Reports
2. Naming Opportunities for Private Gifts to the University of Hawai‘i Foundation to Support the Culinary Institute of the Pacific at Diamond Head, Kapi‘olani Community College

University of Hawai‘i Foundation Reports

President Vuchinich reported that the Foundation had raised $25.9 million as of June 2004. Approximately 99.21% of the monies raised are designated as restricted to specific units, colleges and campus programs as designated by the donors.

Foundation Vice President Bill King reported that the Foundation would be trying to strengthen its procedures for reimbursements and working with a task group.

A brief discussion ensued regarding the Foundation’s decision relative to the legal settlement. Regent Tatibouet commented that both Boards should have a meeting on this and other matters.

Naming Opportunities for Private Gifts to the University of Hawai‘i Foundation to Support the Culinary Institute of the Pacific at Diamond Head, Kapi‘olani Community College

Chancellor Morton requested that the Committee approve a proposed naming opportunity program for the Culinary Institute of the Pacific at Kapi‘olani Community College. This would enable the University of Hawai‘i Foundation and Kapi‘olani Community College to plan and implement a systematic, comprehensive, and meaningful donor recognition program that encourages donors to support the Culinary Institute of the Pacific’s efforts to raise the size and quantity of private gifts for the benefit of the Culinary Institute for the Pacific at Diamond Head.

This request is in keeping with the Board’s policy on “Naming of Campus Improvements and Academic Programs,” which grants Chancellors authority to develop procedures for recommending to the Board other than functional names for a building, facility, or academic programs.

This recommended action will enable the University of Hawai‘i Foundation and Kapi‘olani Community College to:

1) Create a donor recognition program that encourages major, private gifts in support of the Culinary Institute of the Pacific; and

2) Enable the University of Hawai‘i Foundation and Kapi‘olani Community College to immediately begin soliciting lead gifts for this project.
Chancellor Morton emphasized that this request would not include the naming of a building which would require an exception to Board policy. It would be limited to such facilities as laboratories, kitchens, and other rooms within the building.

Regent Haynes inquired about the total cost of the building. Chancellor Morton informed that it would be about $22 million. The first phase would be $14 million and the second phase would be $8 million.

Regent Tatibouet asked if there would be any administrative space. Chancellor Morton said it was included in the administration category.

Regent Lagareta moved to approve the proposed naming opportunities schedule for the Culinary Institute for th Pacific at Kapi‘olani Community College as recommended with the understanding that exceptions to Board policies shall require the prior approval of the Board and that the schedule shall not be applicable to buildings and the academic programs but rather internal facilities. The motion was seconded by Regent Tatibouet and unanimously carried.

There being no further business before the Committee, the meeting was adjourned at 5:58 p. m.

Respectfully submitted,

David Iha, Secretary

Dated: October 5 2004

c: Chairperson Patricia Y. Lee
Members, Committee on University and External Affairs
Acting President David McClain