UHCC PROGRAM REVIEW EVALUATION AND IMPLEMENTATION

MONDAY, August 7, 2006

9:00 A.M. to Noon - Akoakoa 105

1. Introductions: UHCC VP John Morton

2. Review of agenda and what we’ll accomplish in the next 2 days: Mike Rota
   - Review of ACCJC requirements and concerns about UHCC practices
   - Review of policy and practices we adopted to deal with ACCJC concerns
   - Assessment of the recent implementation of established program review process: what worked, what needs to be changed?
   - What benchmarks should we establish to assess program performance?
   - How should we summarize and report the college and system program review outcomes to inform faculty and staff, the BOR, the public?
   - How should we use the outcomes from the program review processes to make decisions relating to program improvement, program modification, and/or program termination, and the allocation of resources?

3. Presentation/Discussion: How we got to where we are today: Mike Rota/Cheryl Chappell-Long
   - ACCJC requirements and concerns
   - UHCC policy and practices in response to ACCJC
   - College Implementation
   - UHCC system data aggregation and reporting
   - Analysis of the outcomes – what worked, what needs to be changed?

Noon to 4:00 P.M.

Pickup lunch from WCC cafeteria and go to breakout session rooms:

**Instruction** (plus IR) – Akoakoa 105: Facilitator – Louise Pagotto
**Admin Services** (plus IR) – Akoakoa 106: Facilitator - Mike Yoshimura
**Student Services** (plus IR) – Akoakoa 107: Facilitator – Alvin Tagomori

Program review data sharing, discussion about college processes and outcomes; review of established UHCC procedures, data elements and summary reporting; recommendation for changes.

Benchmarking: What data elements should we use, how should we develop benchmarks, how should we report outcomes based upon analysis of performance against benchmarks?

Reporting the outcomes of program review: How should we report the outcomes of program reviews and annual data reports?
TUESDAY, August 8th

9:00 A.M. to 10:30 A.M. – Akoakoa 105

All together -- reports from Tuesday afternoon on program review: Summary of discussions, analysis of current practices, and recommendations for change

Benchmarking: What data elements should we use, how should we develop benchmarks, how should we report outcomes based upon analysis of performance against benchmarks?

Reporting the outcomes of program review: How should we report the outcomes of program reviews and annual data reports?

Noon to 3:00 P.M.

Pickup lunch from WCC cafeteria and go to breakout session rooms

Instruction (plus IR) – Akoakoa 105: Facilitator – Louise Pagotto
Admin Services (plus IR) – Akoakoa 106: Facilitator - Mike Yoshimura
Student Services (plus IR) – Akoakoa 107: Facilitator – Alvin Tagomori

Group discussion – What data and process should we use to determine how best to allocate UHCC funds available for program improvement?

3:00 P.M. to 4:00 P.M. – Akoakoa 105

Group reports on outcomes of the discussion and recommendations on how best to use UHCC funds available for program improvement.