UHCC PROGRAM REVIEW EVALUATION AND IMPLEMENTATION

<u>MONDAY, August 7, 2006</u>

9:00 A.M. to Noon - Akoakoa 105

1.   Introductions: UHCC VP John Morton

2.   Review of agenda and what we'll accomplish in the next 2 days: Mike Rota

- Review of ACCJC requirements and concerns about UHCC practices
- Review of policy and practices we adopted to deal with ACCJC concerns
- Assessment of the recent implementation of established program review process: what worked, what needs to be changed?
- What benchmarks should we establish to assess program performance?
- How should we summarize and report the college and system program review outcomes to inform faculty and staff, the BOR, the public?
- How should we use the outcomes from the program review processes to make decisions relating to program improvement, program modification, and/or program termination, and the allocation of resources?

3.   Presentation/Discussion: How we got to where we are today: Mike Rota/Cheryl Chappell-Long

ACCJC requirements and concerns
UHCC policy and practices in response to ACCJC
College Implementation
UHCC system data aggregation and reporting
Analysis of the outcomes – what worked, what needs to be changed?

Noon to 4:00 P.M.

Pickup lunch from WCC cafeteria and go to breakout session rooms:

Instruction	(plus IR) – Akoakoa 105: Facilitator – Louise Pagotto
Admin Services	(plus IR) – Akoakoa 106: Facilitator - Mike Yoshimura
Student Services	(plus IR) – Akoakoa 107: Facilitator – Alvin Tagomori

Program review data sharing, discussion about college processes and outcomes; review of established UHCC procedures, data elements and summary reporting; recommendation for changes.

Benchmarking: What data elements should we use, how should we develop benchmarks, how should we report outcomes based upon analysis of performance against benchmarks?

Reporting the outcomes of program review: How should we report the outcomes of program reviews and annual data reports?

9:00 A.M. to 10:30 A.M. – Akoakoa 105

All together -- reports from Tuesday afternoon on program review: Summary of discussions, analysis of current practices, and recommendations for change

Benchmarking: What data elements should we use, how should we develop benchmarks, how should we report outcomes based upon analysis of performance against benchmarks?

Reporting the outcomes of program review: How should we report the outcomes of program reviews and annual data reports?

Noon to 3:00 P.M.

Pickup lunch from WCC cafeteria and go to breakout session rooms

Instruction	(plus IR) – Akoakoa 105: Facilitator – Louise Pagotto
Admin Services	(plus IR) – Akoakoa 106: Facilitator - Mike Yoshimura
Student Services	(plus IR) – Akoakoa 107: Facilitator – Alvin Tagomori

Group discussion – What data and process should we use to determine how best to allocate UHCC funds available for program improvement?

3:00 P.M. to 4:00 P.M. – Akoakoa 105

Group reports on outcomes of the discussion and recommendations on how best to use UHCC funds available for program improvement.