Program Review — Instruction Debrief
8/7/06 Breakout Session

Program Review Implementation

- Shared experience:
  - Many hours of work by many faculty, staff & admin
  - Some confusion about what to do, in what format, for whom

Program Review Implementation

- Differences:
  - Deadlines: Nov, Feb, Apr
  - Cycles: 3-year, 4-year, 5-year
  - Data: previous year’s, this year’s
  - “Program”: definitions vary

Program Review Outcomes

- One Excel spreadsheet sent to campuses
- Seven different versions sent back
**Terrain**

- **The Goal:** clarity, simplicity, consistency, utility

**Data**

- Reduce number of data elements
- Identify explicit, coherent, consistent data sources
- Generate accurate, coherent, consistent data
- **Recommendation:** centralize data generation
  
  - **Decision:** last year’s data, ODS as source

**Timelines**

- Program review should inform budgeting
- Program review should feed Perkins reports (June)
- Program review needs to be presented to BOR (July)
- Need to allow time for data generation, analysis & write up, sharing drafts with stakeholders
- **Recommendation:** Nov or Dec deadline for campus reports

**Procedures**

- Clearer communication channels: who’s responsible for what?
- Improved information flow: system ↔ campus
- Annual reports should roll up to generate comprehensive reports
Benchmarks

- Establish benchmarks for core indicators
- Balance need for uniformity with campus & program diversity
- Look to external measures, where and when applicable
- Develop range for benchmarks
- However benchmarks are set, campus must commit to acting on the program review data

Who is going to do this work?

PRC

- Program Review Council ... Cadre ... Cabal
- Representatives from IR, Chancellors, CAOs (Department Chairs?)
  - Study & make recommendations on data, timeline, format issues
  - Develop more effective communication channels
  - Investigate & make recommendations on benchmarks