UH Community Colleges System Standard IVB Work Group Meeting
Dole Street Offices (Polycom) January 27, 2006 2:00 – 4:00 p.m.

PRESENT:
Bob Asato, Leeward CC  
Kate Muraoka Maui CC
Rick Carmichael, Kauai CC  
Dan Kruse, Maui CC
Cheryl Chappell-Long, OVPCC  
Pat Watase, Kaua‘i CC
Susan Inouye, Kapi‘olani CC  
Charles Whitten, Windward CC
Pat Patterson, Honolulu CC  
Mike Yoshimura, OVPCC
Sam Prather, OVPCC  
Lou Zitnik, Hawai‘i CC

Descriptive Summary

- UH Community College System work group agreed to use the draft UHCC chronology of organizational change (attached) with revisions to follow.
- The workgroup reviewed and revised the descriptive summary working from the January draft previously submitted from Honolulu Community College (attached) and the November 4th draft (attached). OVPCC will combine the two drafts with revisions and comments made at the meeting.
- The revised drafts of the chronology and the combined descriptive summary will be forwarded to the workgroup for review.
- The BOR has provided a hard copy of their orientation manual which will be copied and distributed.

Functional Roadmap

- The chancellors discussed) Jan 11th and Jan 20th) and continue to review a draft functional roadmap for use in Standard IV B.3. Comments were requested by January 27th or soon there after.
  - Kapiolani CC has posted a Standard IV.B.3 draft to their website

Next Steps/Meeting

- OVPCC distribute chronology and descriptive summary for review.
- Colleges develop self evaluation. Members discussed exchanging self evaluation information/drafts
- Work group will reconvene to develop action plans
- Next Meeting TBD
Attachments:

Agenda January 27, 2006 meeting
Honolulu January 06 Descriptive Summary Draft
OVPCC November 4\textsuperscript{th} Descriptive Summary Draft (incorporates BOR meeting comments)
OVPCC Chronology Draft