UNIVERSITY OF HAWAI‘I
UH Community Colleges System Standard IVB Work Group Meeting
Dole Street Offices (Polycom) September 15, 2011 2:00 – 4:00 p.m.
Record of Proceedings

PRESENT:

Gwen Kimura, HAW                      Erika Lacro, HON
Harry Davis, KAP                      Guy Kellog, KAP
Frances Dinnan, KAU                   Cherie Mooy, KAU
Roy Kamida, LEE                       Lance Yamamoto, OVPCC
Cheryl Chappell-Long, OVPCC           Sam Prather, OVPCC

Continuing Business

- Reviewed the draft IVB Descriptive Summary distributed April 2011 and discussed the timelines for completion. Discussion to include more recent history in the description. Cherie Mooy noted a recent change to the BOR By-laws which she will forward to the group. The group may wish to speak with the BOR regarding their involvement in accreditation and the subcommittee on community colleges.

- Lance Yamamoto discussed the DRAFT IVB Financial Descriptive Summary updates (distributed) and stated they need to be reviewed and approved by the VP Admin before incorporating.

- First draft Self-Evaluations – group agreed to provide first draft by the next meeting, September 29.

- Initial Discussion Actionable Improvement Plans – reviewed the rationale for comparable plans across the system.

Other Matters

- Function Map – The OVPCC will work with the UHCC Chancellors to review and revise, as necessary, the UHCC Function Map. Current Function Map

- Next Steps – meeting on September 29th to discuss college evaluations of the descriptions and actionable improvement plans.