# Annual Report of General and Pre-Professional Education Program Data Glossary 2011

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Demand Indicators

1 - Number of Majors

**Data Source:** ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

**Definition / Description**

Count of program majors who are home-institution at your college. Count excludes students that have completely withdrawn from the semester at CENSUS.

This is an annual number. Programs receive a count of .5 for each term within the academic year that the student is a major. A maximum count of 1.0 (one) for each student.

2 - Increase Majors from Prior Year

In alignment with UHCC Strategic Planning Goals, General and Pre-Professional Education programs are expected to grow by 3% per year.

**Data Source:** Difference in item #2 from prior year divided item #2 current year.

**Definition/Description**

Calculation (shown as a percentage) showing change in majors from prior year.

3 - SSH Program Majors in Program Classes

**Data Source:** ODS - OVPCC_APR_PROGOWNER, OVPCC_APR_PROGMAJOR, IRO_XOVER

**Definition / Description**

The sum of Fall and Spring SSH taken by program majors in courses linked to the program. Captured at Census and excludes students who have already withdrawn (W) at this point.

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data includes Cooperative Education (93 series) as there is a resource cost to the program.
4 - SSH Non-Majors in Program Classes

**Data Source:** Calculated

**Definition / Description**

The sum of Fall and Spring SSH taken by non-program majors not counted in (#3) in courses linked to the program. Captured at Census and excludes students who have already withdrawn (W) at this point.

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data Includes Cooperative Education (93 series) as there is a resource cost to the program.

5 - SSH in All Program Classes

**Data Source:** ODS - OVPCC_APR_PROGOWNER, IRO_SOCAD_UH

**Definition / Description**

The sum of Fall and Spring SSH taken by all students in classes linked to the program. Captured at Census and excludes students who have already withdrawn (W) at this point.

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data Includes Cooperative Education (93 series) as there is a resource cost to the program.

6 - FTE Enrollment in Program Classes

**Data Source:** Calculated

**Definition / Description**

Sum of Fall and Spring Student Semester Hours (SSH) taken by all students in classes linked to the program (#5) divided by 30. Undergraduate, lower division Full Time Equivalent (FTE) is calculated as 15 credits per term. Captured at Census and excludes students who have already withdrawn (W) at this point.
7 - Total Number of Classes Taught

**Data Source:** ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

**Definition / Description**

Total number of classes taught in Fall and Spring that are linked to the program.

Concurrent and Cross-listed classes are only counted once for the primary class. Excludes Directed Studies (99 series). Differs from MAPS as UHCC data includes Cooperative Education (93 series) as there is a resource cost to the program.

**Demand Health**

**Data Source:** IPRC Rubric

**Definition / Description**

Indicate: Healthy, Cautionary, or Unhealthy.
Efficiency Indicators

8 - Average Class Size

**Data Source**: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

**Definition / Description**

Total number of students actively registered in Fall and Spring program classes divided by classes taught (#7). Captured at Census and excludes students who have already withdrawn (W) at this point.

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data includes Cooperative Education (93 series) as there is a resource cost to the program.

9 - Fill Rate

**Data Source**: ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

**Definition / Description**

Total active student registrations in program classes (number of seats filled) at Fall and Spring census divided by the maximum enrollment (number of seats offered). Captured at Census and excludes students who have already withdrawn (W) at this point.

10 - FTE BOR Appointed Faculty

**Data Source**: ODS - OVPCC_APR_HRGPP

**Definition / Description**

Sum appointments (1.0, 0.5, etc.) of all BOR appointed program faculty (excludes lecturers and other non BOR appointees).

Uses the “hiring status” of the faculty member – not the teaching/work load.

Uses the Employing Agency Code (EAC) recorded in the Human Resources (HR) database to determine faculty’s program home.

Faculty Teaching solely Remedial and/or Developmental Reading, Writing, or Mathematics are excluded from the counts in Liberal Arts and included in the counts for the Remedial/and or Developmental programs. Faculty with “split” assignments among Remedial/Developmental classes and Transfer level classes are reflected proportionally.

Data as of March 2010.
Data provided by UH Human Resources Office.
11 - Majors to FTE BOR Appointed Faculty

**Data Source:** Calculated

**Definition / Description**

Number of majors (#1) divided by sum appointments (#10) (1.0, 0.5, etc.) of all BOR appointed program faculty. Data shows the number of student majors in the program for each faculty member (25 majors to 1 faculty shown as “25”)

12 - Majors to Analytic FTE Faculty

**Data Source:** Calculated

**Definition / Description**

Number of majors (#1) divided by number of Analytic FTE faculty (12a).

12a - Analytic FTE Faculty

**Data Source:** Calculated

**Definition / Description**

Calculated by sum of Semester Hours (not Student Semester Hours) taught in program classes divided by 27.

Analytic FTE is useful as a comparison to #10 BOR appointed faculty. Used to analyze program offerings covered by lecturers.

13 - Overall Program Budget Allocation

**Data Source:** College Provided

(Sum of 13a and 13b)

**Definition / Description**

To be determined by the College using these guidelines from DOI/ADOI -- Salaries (general funds, special funds, etc.), overload, lecturer costs for all faculty and staff assigned to the program, supply and maintenance and amortized equipment

13a - General Funded Budget Allocation

**Data Source:** College Provided

**Definition / Description**

See item “13 - Overall Program Budget Allocation” above.
13b - Special / Federal Budget Allocation

Data Source: College Provided

Definition / Description

See item “13 - Overall Program Budget Allocation” above.

14 - Cost per SSH

Data Source: College Provided

Definition / Description

Program Budget Allocation (#13) divided by SSH in All Program Classes (#5)

15 - Number of Low-Enrolled (<10) Classes

Data Source: ODS - OVPCC APR PROGOWNER, IRO SOCEX_UH, IRO REGS_UH

Definition / Description

Classes taught (#7) with 9 or fewer active students. Captured at Census and excludes students who have already withdrawn (W) at this point.

Excludes Directed Studies (99 series). Includes Cooperative Education (93 series) as there is a resource cost to the program.

Efficiency Health

Determination of program’s Efficiency health
Data Source: IPRC Rubric

Definition / Description
Indicate: Healthy, Cautionary, or Unhealthy.
Effectiveness Indicators

16 - Successful Completion (Equivalent C or higher)

**Data Source:** ODS - OVPCC APR PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

**Definition / Description**

Percentage of students actively enrolled in program classes at Fall and Spring census who at end of semester have earned a grade equivalent to C or higher. Captured at Census and excludes students who have already withdrawn (W) at this point.

17 - Withdrawals (Grade = W)

**Data Source:** ODS - OVPCC APR PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

**Definition / Description**

Number of students actively enrolled (at this point have not withdrawn) at Fall and Spring census who at end of semester have a grade of W.

18 - Persistence (Fall to Spring)

**Data Source:** ODS - OVPCC APR PROGMAJOR, IRO_BASE_UH

**Definition / Description**

Count of students who are majors in program at fall census (from Fall semester #1) and at subsequent Spring semester census are enrolled and are still majors in the program. Excludes students who have already withdrawn (W) at this point.

19 - Unduplicated Degrees / Certificates Awarded

**Unduplicated degrees / certificates earned within fiscal year**

**Data Source:** ODS - OVPCC APR PROGMAJOR, IRO_DEGREE_UH

**Definition / Description**

Unduplicated headcount of students in the fiscal year reported to whom a program degree or any certificate has been conferred. (Sum of 19a, 19b, 19c, and 19d) Uses most recent available freeze of fiscal year data. Note: for ARPD year 2009, the most recent fiscal data on August 15, 2009, was from FY 2008. For ARPD year 2010, the most recent fiscal data on August 15, 2010, was from FY 2010.
19a - Associate Degrees Awarded

**Data Source:** ODS - OVPCC_APR_PROGMAJOR, IRO_DEGREE_UH

**Definition / Description**

Degrees conferred in the FISCAL_YEAR_IRO.

The count is of degrees and may shows duplicate degrees received in the program by the same student.

Uses most recent available freeze of fiscal year data.

FISCAL_YEAR_IRO:
“Fiscal year, where the value indicates the ending of the fiscal year. For example, a FISCAL_YR_IRO value of 2005 indicates the fiscal year 2004-2005 (July 1, 2004 to June 30, 2005) which includes Summer 2004, Fall 2004, and Spring 2005 semesters...”

[IRO Data Element Dictionary, LIST OF VIEWS >> IRO_DEGREE_UH >> FISCAL_YR_IRO ]

19b - Academic Subject Certificates Awarded

**Data Source:** ODS - OVPCC_APR_PROGMAJOR, IRO_DEGREE_UH

**Definition / Description**

Academic Subject Certificates conferred in the FISCAL_YEAR_IRO.

The count is of program Academic Subject Certificates and may show multiple Academic Subject Certificates in the same program received by the student.

Uses most recent available freeze of fiscal year data.

19c - Goal

**Data Source:** ODS - OVPCC_APR_PROGMAJOR, IRO_DEGREE_UH

**Definition / Description**

The UH Community Colleges have established increasing the number of Associate Degrees awarded as a priority. Beginning with the baseline of 2006 (see MAPS Degrees and Certificates Earned 2005-2006), programs are expected to increase the number of Associate Degrees by 3% compounded annually. The number in 19c reflects the goal for the appropriate year.

Uses most recent available freeze of fiscal year data.
19d - Difference Between Unduplicated Awarded and Goal

**Data Source:** ODS - OVPCC_APR_PROGMAJOR, IRO_DEGREE_UH

**Definition / Description**

The percent difference between the number of Associate degrees awarded (#19a) and the goal (#19c). General Pre Professional Programs are expected to increase Associate Degrees awarded by 3% compounded annually.

Example: The program’s goal is 119 (19c). The actual number of Associate degrees awarded (19a) is 154 – 35 degrees more than their goal. Thirty-five is 29% greater than the goal.

Uses most recent available freeze of fiscal year data.

20 - Transfers to UH 4-yr

**Number of program majors transferred (enrolled) to a UH four-year institution**

**Data Source:** ODS - OVPCC_APR_PROGMAJOR, IRO_BASE_UH

**Definition / Description**

Students with home campus UH Manoa, UH Hilo, or UH West Oahu for the first time Fall 2009 who prior to Fall 2009 had UH community college as home campus. Also includes students who for the first time in Fall 2009 show Maui CC, Applied Business Information Technology as home campus and major.

This is a program measure. A student is included in the count of program transfers in as many programs in which they have been a major at the college.

For new programs, the baseline is calculated in the year following the establishment of the program – specifically the year in which there is a critical mass of majors reported in IRO_Base_UH.

20a - Transfers with degree from program

**Data Source:** ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

**Definition / Description**

Students included in #20 who have received a degree from the community college program prior to transfer. Does not include any certificates.
20b - Transfers without degree from program

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

Students included in #20 who did not receive a degree from the community college program prior to transfer but did transfer.

20c - Increase by 3% Annual Transfers to UH 4-yr Goal

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

The UH Community Colleges have established increasing the number of students who transfer to UH 4-year institutions as a priority. Beginning with the baseline of 2006, General Pre Professional programs are expected to increase the number of students who transfer by 3% compounded annually. The number in 20c reflects the goal for the appropriate year.

Source: UHCC Strategic Plan 2.4. Subset of all transfers, filtering for specific program.

20d - Difference Between Transfers and Goal

Data Source: ODS - OVPCC_APR_PROGOWNER, IRO_BASE_UH

Definition / Description

The percent difference between the number of Transfers to UH 4-year institutions (20) and the goal (#20c). General Pre Professional Programs are expected to increase transfers to UH 4-year institutions by 3% compounded annually.

Example: The program’s goal is 59 (20c). The actual number of transfers (20) is 69 – 9 transfers more than their goal. Nine is 15% greater than the goal.
Effectiveness Health

**Data Source:** IPRC Rubric

**Definition / Description**

Indicate: Healthy, Cautionary, or Unhealthy.

**Distant Education - Completely On-line Classes**

**21 - Number of Distance Education Classes Taught**

**Data Source:** ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

**Definition / Description**

Measures the number of classes taught with the mode of delivery as “Distance Completely Online.”

In setting up the class, the college indicates the method of instruction used by the instructor in conducting the class. If the method is Distance Education, the college indicates the “mode” of distance delivery the class will be included in this count.

**22 - Enrollment Distance Education Classes**

**Data Source:** ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

**Definition / Description**

At the Fall and Spring census, the number of students actively enrolled in all classes owned by the program and identified as Distance Completely On-Line (#21). Captured at Census and excludes students who have already withdrawn (W) at this point.

**23 - Fill Rate**

**Data Source:** ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

**Definition / Description**

Total active student registrations in program distance education (#21) classes (number of seats filled) at Fall and Spring census divided by the maximum enrollment (number of seats offered). Captured at Census and excludes students who have already withdrawn (W) at this point.
24 - Successful Completion (Equivalent C or higher)

**Data Source:** ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

**Definition / Description**

Percentage of students enrolled in program Distance Education classes (#22) at Fall and Spring census who at end of semester have earned a grade equivalent to C or higher.

25 - Withdrawals (Grade = W)

**Data Source:** ODS - OVPCC_APR_PROGOWNER, IRO_SOCEX_UH, IRO_REGS_UH

**Definition / Description**

Number of students actively enrolled at Fall and Spring census (#22) who at end of semester have a grade of W.

26 - Persistence (Fall to Spring Not Limited to Distance Education)

**Data Source:** ODS - OVPCC_APR_PROGOWNER, IRO_SOCAD_UH, IRO_REGS_UH

**Definition / Description**

Students enrolled in program distance education classes at Fall census (#22) who at subsequent Spring semester census are enrolled in the college.

Not limited to students continuing to take program distance education classes.