

# Annual Report of Career and Technical Education Program Data Glossary 2013

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# Demand Indicators

## 1 - New & Replacement Positions (State)

**Data Source:** ODS - OVPCC\_APR\_EMSI, OVPCC\_APR\_PROGMAJOR

### Definition / Description

Economic Modeling Specialists Inc. (EMSI) annual new and replacement jobs at state level. Compiles data based on Standard Occupational Classification (SOC) codes aligned to the program's Classification of Instructional Programs (CIP) codes.

Data based on annual new/replacement positions projections as of Summer 2013

State position numbers are not pro-rated.

## 2 - New & Replacement Positions (County Prorated)

**Data Source:** ODS - OVPCC\_APR\_EMSI, OVPCC\_APR\_PROGMAJOR

### Definition / Description

Economic Modeling Specialists Inc. (EMSI) annual new and replacement jobs at county level. Compiles data based on Standard Occupational Classification (SOC) codes aligned to the program's Classification of Instructional Program (CIP) codes.

Note: It is possible for the number of new and replacement positions in the county to be higher than the state if the projection in other counties is for a loss of new and replacement positions.

County data pro-rated to reflect number of programs aligned to the SOC code and weighted by number of majors in each program/institution for programs that share SOC codes.

Data based on annual new/replacement positions projections as of Summer 2013.

### **3 - Number of Majors**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_BASE\_UH

#### **Definition / Description**

Count of program majors who are home-institution at your college. Count excludes students who have completely withdrawn from the semester at CENSUS.

This is an annual number. Programs receive a count of .5 for each term within the academic year that the student is a major. A maximum count of 1.0 (one) for each student.

### **3a - Number of Majors Native Hawaiian**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_BASE\_UH

#### **Definition / Description**

Count of program majors who are Native Hawaiian and home-institution at your college. Count excludes students who have completely withdrawn from the semester at CENSUS.

This is an annual number. Programs receive a count of .5 for each term within the academic year that the Native Hawaiian student is a major. A maximum count of 1.0 (one) for each student.

Native Hawaiian students are identified by the IRO\_BASE\_UH.ETHNICITY field.

### **3b - Fall Full-Time**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_BASE\_UH

#### **Definition / Description**

Percentage of majors (#3) enrolled in 12 or more credits in the college in the reporting Fall semester.

### **3c - Fall Part-Time**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_BASE\_UH

#### **Definition / Description**

Percentage of majors (#3) enrolled in less than 12 credits in the college in the reporting Fall semester.

### **3d - Fall Part-Time who are Full-Time in System**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_BASE\_UH

#### **Definition / Description**

Percentage of majors in #3c (enrolled in less than 12 credits in the reporting Fall semester in the institution) who are enrolled in credits in other UH institutions where their total number of credits enrolled in the UH System is equal to or greater than 12.

### **3e - Spring Full-Time**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_BASE\_UH

#### **Definition / Description**

Percentage of majors enrolled in 12 or more credits in the reporting Spring semester at the institution.

### **3f - Spring Part-Time**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_BASE\_UH

#### **Definition / Description**

Percentage of majors enrolled in less than 12 credits at the institution in the reporting Spring semester.

### **3g - Spring Part-Time who are Full-Time in System**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_BASE\_UH

#### **Definition / Description**

Percentage of majors in #3f (enrolled in less than 12 credits in the reporting Spring semester in the institution) who are enrolled in credits in other UH institutions where their total number of credits enrolled in the UH System is equal to or greater than 12.

#### **4 - SSH Program Majors in Program Classes**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, OVPCC\_APR\_PROGMAJOR, IRO\_XOVER

##### **Definition / Description**

The sum of Fall and Spring Student Semester Hours (SSH) taken by program majors in courses linked to the program. Captured at CENSUS and excludes students who have already withdrawn (W) at this point.

Note: for programs where year-round attendance is mandatory, Summer SSH are included.

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data includes Cooperative Education (93 series) as there is a resource cost to the program.

#### **5 - SSH Non-Majors in Program Classes**

**Data Source:** Calculated

##### **Definition / Description**

The sum of Fall and Spring Student Semester Hours (SSH) taken by non-program majors (not counted in #4) in courses linked to the program. Captured at CENSUS and excludes students who have already withdrawn (W) at this point.

Note: for programs where year-round attendance is mandatory, Summer SSH are included

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data Includes Cooperative Education (93 series) as there is a resource cost to the program.

#### **6 - SSH in All Program Classes**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCAD\_UH

##### **Definition / Description**

The sum of Fall and Spring Student Semester Hours (SSH) taken by all students in classes linked to the program. Captured at CENSUS. Captured at CENSUS and excludes students who have already withdrawn (W) at this point.

Note: for programs where year-round attendance is mandatory, Summer SSH are included

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data Includes Cooperative Education (93 series) as there is a resource cost to the program.

## **7 - FTE Enrollment in Program Classes**

**Data Source:** Calculated

### **Definition / Description**

Sum of Student Semester Hours (SSH) taken by all students in classes linked to the program (#6) divided by 30. Undergraduate, lower division Full Time Equivalent (FTE) is calculated as 15 credits per term. Captured at CENSUS and excludes students who have already withdrawn (W) at this point.

Note: for programs where year-round attendance is mandatory, summer SSH are included.

## **8 - Total Number of Classes Taught**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCEX\_UH, IRO\_REGGS\_UH

### **Definition / Description**

Total number of classes taught in Fall and Spring that are linked to the program. Includes Summer classes if year-round attendance is mandatory.

Concurrent and Cross listed classes are only counted once for the primary class. Excludes Directed Studies (99 series). Differs from MAPS as UHCC data Includes Cooperative Education (93 series) as there is a resource cost to the program.

## **Demand Health**

**Data Source:** I-PRC Rubric

### **Definition / Description**

Indicate: Healthy, Cautionary, or Unhealthy.

# Efficiency Indicators

## 9 - Average Class Size

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCEX\_UH, IRO\_REGGS\_UH

### Definition / Description

Total number of students actively registered in Fall and Spring program classes divided by classes taught (#8). Does not include students who have already withdrawn from the class by CENSUS.

Excludes Directed Studies (99 series). Differs from MAPS as UHCC data Includes Cooperative Education (93 series) as there is a resource cost to the program.

## 10 - Fill Rate

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCEX\_UH, IRO\_REGGS\_UH

### Definition / Description

Total active student registrations in program classes (number of seats filled) at Fall and Spring CENSUS divided by the maximum enrollment (number of seats offered).

Captured at CENSUS and excludes students who have already withdrawn (W) at this point.

## **11 - FTE BOR Appointed Faculty**

**Data Source:** ODS - OVPCCT\_APR\_HRCTE

### **Definition / Description**

Sum appointments (1.0, 0.5, etc.) of all BOR appointed program faculty (excludes lecturers and other non BOR appointees).

Uses the "hiring status" of the faculty member – not the teaching/work load.

Uses the Employing Agency Code (EAC) recorded in the Human Resources (HR) database to determine faculty's program home.

Data as of October 31, 2012 provided by UH Human Resources Office.

## **12 - Majors to FTE BOR Appointed Faculty**

**Data Source:** Calculated

### **Definition / Description**

Number of majors (#3) divided by sum appointments (#11) (1.0, 0.5, etc.) of all BOR appointed program faculty. Data show the number of student majors in the program for each faculty member (25 majors to 1 faculty shown as "25")

## **13 - Majors to Analytic FTE Faculty**

**Data Source:** Calculated

### **Definition / Description**

Number of majors (#3) divided by number of Analytic FTE faculty (13a).

## **13a - Analytic FTE Faculty**

**Data Source:** Calculated

### **Definition / Description**

Calculated by sum of Semester Hours (not Student Semester Hours) taught in program classes divided by 27.

Analytic FTE is useful as a comparison to FTE of BOR appointed faculty (#11). Used for analysis of program offerings covered by lecturers.

## **14 - Overall Program Budget Allocation**

**Data Source:** College Provided  
(Sum of 14a, 14b and 14c)

### **Definition / Description**

To be determined by the College using these guidelines from VCAA/DOI/ADOI -- Salaries (general funds, special funds, etc.), overload, lecturer costs for all faculty and staff assigned to the program, supply and maintenance, amortized equipment, and tuition and fees.

## **14a - General Funded Budget Allocation**

**Data Source:** College Provided

### **Definition / Description**

See item "14 - Overall Program Budget Allocation" above.

## **14b - Special/Federal Budget Allocation**

**Data Source:** College Provided

### **Definition / Description**

See item "14 - Overall Program Budget Allocation" above.

## **14c - Tuition and Fees**

**Data Source:** College Provided

### **Definition / Description**

See item "14 - Overall Program Budget Allocation" above.

## **15 - Cost per SSH**

**Data Source:** College Provided

### **Definition / Description**

Program Budget Allocation (#14) divided by SSH in program classes (#6)

## **16 - Number of Low-Enrolled (<10) Classes**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCEX\_UH, IRO\_REGGS\_UH

### **Definition / Description**

Classes taught (#8) with 9 or fewer active students at CENSUS. Excludes students who have already withdrawn (W) at this point.

Excludes Directed Studies (99 series). Includes Cooperative Education (93 series) as there is a resource cost to the program.

## **Efficiency Health**

**Data Source:** IPRC Rubric

### **Definition / Description**

Indicate: Healthy, Cautionary, or Unhealthy.

# Effectiveness Indicators

## **17 - Successful Completion (Equivalent C or higher)**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCEX\_UH, IRO\_REGGS\_UH

### **Definition / Description**

Percentage of students actively enrolled in program classes at Fall and Spring CENSUS whom at End Of Semester (EOS) have earned a grade equivalent to C or higher.

## **18 - Withdrawals (Grade = W)**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCEX\_UH, IRO\_REGGS\_UH

### **Definition / Description**

Number of students actively enrolled (at this point have not withdrawn) at Fall and Spring CENSUS who at End Of Semester (EOS) have a grade of W.

## **19 - Persistence Fall to Spring**

**Data Source:** ODS - OVPCC\_APR\_PROGMAJOR, IRO\_BASE\_UH

### **Definition / Description**

Count of students who are majors in program at reporting Fall semester CENSUS and at subsequent Spring semester CENSUS are enrolled and continue to be a major in the program.

Removed from the count (both numerator and denominator) are program major students to whom a program degree (or CA if highest credential awarded) has been conferred in the reporting Fall semester.

## **19a - Persistence Fall to Fall**

**Data Source:** ODS - OVPCC\_APR\_PROGMAJOR, IRO\_BASE\_UH

### **Definition / Description**

Count of students who are majors in program at reporting Fall semester CENSUS and at subsequent Fall semester CENSUS are enrolled and continue to be a major in the program.

Removed from the count (both numerator and denominator) are program major students to whom a program degree (or CA if highest program credential awarded) has been conferred in the first Fall, Spring, or Summer reporting term.

## **20 - Unduplicated Degrees/Certificates Awarded**

**Data Source:** ODS - OVPCC\_APR\_PROGMAJOR, IRO\_DEGREE\_UH

### **Definition / Description**

Unduplicated number of program degrees and certificates conferred the fiscal year reported (Sum of 20a, 20b, 20c, and 20d). Uses most recent available freeze of fiscal year data.

## **20a - Degrees Awarded**

**Data Source:** ODS - OVPCC\_APR\_PROGMAJOR, IRO\_DEGREE\_UH

### **Definition / Description**

Degrees conferred in the FISCAL\_YEAR\_IRO.

The count is of degrees and may show duplicate degrees received in the program by the same student if the program offers more than one degree.

Uses most recent available freeze of fiscal year data.

FISCAL\_YEAR\_IRO:

“Fiscal year, where the value indicates the ending of the fiscal year. For example, a FISCAL\_YR\_IRO value of 2013 indicates the fiscal year 2012-2013 (July 1, 2012 to June 30, 2013) which includes Summer 2012, Fall 2012, and Spring 2013 semesters...”

[IRO Data Element Dictionary, LIST OF VIEWS >> IRO\_DEGREE\_UH >> FISCAL\_YR\_IRO ]

## **20b - Certificate of Achievement Awarded**

**Data Source:** ODS - OVPCC\_APR\_PROGMAJOR, IRO\_DEGREE\_UH

### **Definition / Description**

Certificates of achievement conferred in the FISCAL\_YEAR\_IRO.

The count is of program certificates of achievement and may show multiple certificates of achievement in the same program received by the same student.

Uses most recent available freeze of fiscal year data.

FISCAL\_YEAR\_IRO:

“Fiscal year, where the value indicates the ending of the fiscal year. For example, a FISCAL\_YR\_IRO value of 2005 indicates the fiscal year 2004-2005 (July 1, 2004 to June 30, 2005) which includes Summer 2004, Fall 2004, and Spring 2005 semesters...”

[IRO Data Element Dictionary, LIST OF VIEWS >> IRO\_DEGREE\_UH >> FISCAL\_YR\_IRO ]

## **20c – Advanced Professional Certificates Awarded**

**Data Source:** ODS - OVPCC\_APR\_PROGMAJOR, IRO\_DEGREE\_UH

### **Definition / Description**

The count is of program Advanced Professional Certificates and may show multiple Advanced Professional Certificates in the same program received by the student.

Uses most recent available freeze of fiscal year data.

## **20d - Other Certificates Awarded**

**Data Source:** ODS - OVPCC\_APR\_PROGMAJOR, IRO\_DEGREE\_UH

### **Definition / Description**

The count is of other program certificates and will show multiples received by the same student.

Uses most recent available freeze of fiscal year data.

## **21 - External Licensing Exams Passed**

**Data Source:** College Provided

### **Definition / Description**

These are data to be entered by the college (the same information currently collected on the Graduates and Leavers surveys). Note: Not all CTE programs have external licensing exams.

## **22 - Transfers to UH 4-yr**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, OVPCC\_APR\_PROGLIST,  
IRO\_BASE\_UH, IRO\_DEGREE\_UH

### **Definition / Description**

The number of students who are home-institution at a UH System 4-yr institution for the first time in Fall whom were in the reporting program prior to that Fall. UH Maui College is included when students transfer from any UHCC program to a UH Maui College four year program. Number based on Fall semester only.

Note: At the college level, an individual student might be counted in more than one program in the event the student has had more than one major at the college. Each program/major receives the count. Therefore adding transfers program by program will exceed the unduplicated college-level transfer number reported in the Strategic Plan.

## **22a - Transfers with credential from program**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_BASE\_UH

### **Definition / Description**

Students included in #22 who have received a degree from the community college program prior to transfer. Does not include any certificates. Number based on Fall semester only.

## **22b - Transfers without credential from program**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_BASE\_UH

### **Definition / Description**

Students included in #22 who did not receive a degree from the community college program prior to transfer. Number based on Fall semester only.

## **Effectiveness Health**

**Data Source:** IPRC Rubric

### **Definition / Description**

Indicate: Healthy, Cautionary, or Unhealthy.

# Distant Education - Completely On-line Classes

## 23 - Number of Distance Education Classes Taught

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCEX\_UH, IRO\_REGGS\_UH

### Definition / Description

Measures the number of classes taught with the mode of delivery as “Distance Completely Online.”

In setting up the class, the college indicates the method of instruction used by the instructor in conducting the class. If the method is Distance Education, the college indicates the “mode” of distance delivery the class will be included in this count.

## 24 - Enrollments Distance Education Classes

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCEX\_UH, IRO\_REGGS\_UH

### Definition / Description

At the Fall and Spring CENSUS, the number of student enrollments in all classes owned by the program and identified as Distance Completely On-Line (DCO) #23. Does not include students who at CENSUS have already withdrawn from the class.

The number is an unduplicated count of registrations but is a duplicated count of students. (e.g. If a student is enrolled in two DCO classes both are included in this count.)

## 25 - Fill Rate

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCEX\_UH, IRO\_REGGS\_UH

### Definition / Description

Total active student enrollment in program distance education classes (#24) classes (number of seats filled) at CENSUS divided by the maximum enrollment (number of seats offered). Does not include students who at CENSUS have already withdrawn from the class.

Excludes students who at CENSUS have already withdrawn from the class.

## **26 - Successful Completion (Equivalent C or higher)**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCEX\_UH, IRO\_REGGS\_UH

### **Definition / Description**

Percentage of students enrolled in program Distance Education classes (#24) at Fall and Spring CENSUS whom at End Of Semester (EOS) have earned a grade equivalent to C or higher.

## **27 - Withdrawals (Grade = W)**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCEX\_UH, IRO\_REGGS\_UH

### **Definition / Description**

Number of students actively enrolled at CENSUS (#24) whom at End Of Semester (EOS) have a grade of W.

## **28 - Persistence (Fall to Spring Not Limited to Distance Education)**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, IRO\_SOCAD\_UH, IRO\_REGGS\_UH

### **Definition / Description**

Students enrolled in program distance education classes at Fall CENSUS who at subsequent Spring semester CENSUS are enrolled in the college.

Not limited to students continuing to take program distance education classes. This measure provides college-level data to inform the question, "do DE students have lower persistence than students enrolled in non-DE classes?"

# Perkins IV Core Indicators

## Perkins IV Measures 2011-2012

### **29 - 1P1 Technical Skills Attainment**

**Data Source:** ODS - OVPCC\_APR\_PERKINS

#### **Definition / Description**

Numerator: Concentrators who have a cumulative GPA  $\geq 2.0$  in CTE courses and who have stopped program participation in the year reported.

Denominator: Concentrators who have stopped program participation in the year reported.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

### **30 - 2P1 Completion**

**Data Source:** ODS - OVPCC\_APR\_PERKINS

#### **Definition / Description**

Numerator: Concentrators who received a degree or certificate in a CTE program who have stopped program participation in the year reported.

Denominator: Concentrators who have stopped program participation in the year reported.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

### **31 - 3P1 Student Retention or Transfer**

**Data Source:** ODS - OVPCC\_APR\_PERKINS

#### **Definition / Description**

Numerator: Concentrators in the year reported who have not completed a program and who continue postsecondary enrollment (includes transfer to baccalaureate degree program).

Denominator: Concentrators in the year reported who have not completed a program.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

### **32 - 4P1 Student Placement**

**Data Source:** ODS - OVPCC\_APR\_PERKINS

#### **Definition / Description**

Numerator: Concentrators in the year reported (Previous Perkins year) who have stopped program participation and who are placed or retained in employment, military service, or an apprenticeship program within Unemployment Insurance Quarter following program completion.

Denominator: Concentrators in the year reported (Previous Perkins year) who have stopped program participation.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

### **33 - 5P1 Nontraditional Participation**

**Data Source:** ODS - OVPCC\_APR\_PERKINS

#### **Definition / Description**

Numerator: Participants from underrepresented gender groups who participated in a program that leads to employment in non-traditional fields.

Denominator: Participants who participated in a program that leads to employment in non-traditional fields.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

### **34 - 5P2 Nontraditional Completion**

**Data Source:** ODS - OVPCC\_APR\_PERKINS

#### **Definition / Description**

Numerator: Concentrators from underrepresented gender groups who received a degree or certificate in a program that leads to employment in non-traditional fields. Denominator: Concentrators who received a degree or certificate in a program that leads to employment in non-traditional fields.

Uses Perkins data from prior year Perkins Consolidated Annual Report (CAR). Data show State goal and College actual.

# Performance Funding

**\*\*NEW 2013\*\***

## **35 - Number of Degrees and Certificates**

### **Performance Funding**

**Data Source:** ODS - OVPCC\_APR\_PROGDEGREES, IRO\_DEGREE\_UH

### **Definition / Description**

Number of Degrees, Certificate of Achievement and, Advance Professional Certificates in the program conferred in the fiscal year. This is a count of credentials, not students.

## **36 - Number of Degrees and Certificates Native Hawaiian**

### **Performance Funding**

**Data Source:** ODS - OVPCC\_APR\_PROGDEGREES, IRO\_DEGREE\_UH

### **Definition / Description**

Number of Degrees, Certificate of Achievement and, Advance Professional Certificates in the program conferred in the fiscal year to Native Hawaiian students. This is a count of credentials, not students.

Native Hawaiian students are identified by the IRO\_BASE\_UH.ETHNICITY field.

## **37 - Number of Degrees and Certificates STEM**

### **Performance Funding**

**Data Source:** ODS - OVPCC\_APR\_PROGDEGREES, IRO\_DEGREE\_UH

### **Definition / Description**

If the CTE program is designated as a Science, Technology, Engineering, or Math (STEM) program, the number of degrees and certificates of achievement (or higher) in the program conferred in the fiscal year will be counted. This is a count of credentials, not students.

If this is not a STEM program, the cell will show "Not STEM". List of program majors identified to be STEM can be located at

[https://www.hawaii.edu/institutionalresearch/stemMajors.action?reportId=STEM\\_MAJORS](https://www.hawaii.edu/institutionalresearch/stemMajors.action?reportId=STEM_MAJORS)

### **38 - Number of Pell Recipients**

#### **Performance Funding**

**Data Source:** ODS - OVPCC\_APR\_PROGMAJOR, ODSMGR.MTT\_ACCOUNT\_DETAIL

#### **Definition / Description**

The number of majors who received a Pell Grant in the Academic Year beginning Fall.

### **39 - Number of Transfers to UH 4-yr**

#### **Performance Funding**

**Data Source:** ODS - OVPCC\_APR\_PROGOWNER, OVPCC\_APR\_PROGLIST,  
IRO\_BASE\_UH, IRO\_DEGREE\_UH

#### **Definition / Description**

The number of students who are home-institution at a UH System 4-yr institution for the first time in Fall whom were in the reporting program prior to that Fall. UH Maui College is included when students transfer from any UHCC program to a UH Maui College four year program. Number based on Fall semester only.

Note: At the college level, an individual student might be counted in more than one program in the event the student has had more than one major at the college. Each program/major receives the count. Therefore adding transfers program by program will exceed the unduplicated college-level transfer number reported in the Strategic Plan.