

Council of Community College Chancellors Meeting Summary

May 26, 2005
Dole St. Conference Room
9- 4 p.m.

Present: John Morton, Peggy Cha, Angela Meixell, Rockne Freitas, Clyde Sakamoto, Mark Silliman, Peter Quigley, Ramsey Pedersen, Mike Rota, Mike Unebasami, Cheryl Chappell-Long, Joanne Itano, Deborah Nakagawa.

Update on Reorganization

John Morton reported that the reorganization plan with the creation of the class Vice President for Community Colleges (VPCC) is scheduled for the BOR Personnel Committee at the June 2005 meeting and for the full BOR at the July 2005 meeting. If approved, the reorganization would be effective July 19, 2005.

Relationship of Reorganization and ACCJC

Would this change require a substantive change request to ACCJC? Or would it be viewed as a response to ACCJC recommendations? This will require clarification from ACCJC.

It is likely that this proposed reorganization will not impact the current review by ACCJC. The Commission will act on the reports by the visiting team at their June 8, 2005 meeting and will focus on “what is” rather than “what will be”. It is possible that the reorganization will address the ACCJC recommendations related to system functioning for January 2006 action by the Commission.

Role of Office of VP for Community Colleges (OVPCC)

What **might be** the role of the OVPCC in relation to the campuses?

- establish guiding principles that ensure some flexibility so that the individual needs of campuses are recognized and decisions may be made without an exception to policy.
- demonstrate the advantage and effectiveness of a CC system i.e. being able to move forward an agenda, develop a “synergy” of campuses working together to achieve greater goals; establish common data points for all campuses, etc.
- review of CCCMs which currently combine policy and procedure and separating these two pieces and consider which ones are needed at a CC system level, campus level.

Personnel responsibilities (hire, fire, tenure/promotion, salary placement, grievances, etc) delegated to Chancellors will not change. Currently HR system office is available for consultation and support to the CC campuses.

Suggestions of role of OVPCC in Personnel Issues may include:

- Continued support and consultation.
- Consistency across the campuses regarding personnel issues. Identification of areas where consistency is necessary and areas where flexibility is possible.
- Broad analysis of salary comparisons for CCs benchmarked against peer institutions
- Proper comparables that may be used by all CC campuses for market value comparisons
- System plan (i.e. ways to increase applicant pool) for the anticipated mass retirements after the 9/11 faculty raises.
- Development of systems to generate data to compare campuses which may then be tied to resource allocation.
- Identification of best practices, provide training, development of electronic means of processing forms to speed the approval process and also monitor the process.
- Creation of a cadre of well-trained individuals who can complete investigations related to complaints and grievances (union, workman's compensation, sexual harassment and EEO).

OVPCC role in Academic Issues may include:

- Advocacy for the CCs in relation to articulation.
- Generating the data to support the need for articulation within the UH system and establishing the value of recruiting CC students to UH four year campuses.
- Articulation of the AA degree to Bachelor's degree and AS degree to Bachelor's degree
- Capture the expertise of the CC faculty in teaching lower division courses and demonstrate it to the System.
- Foster the meetings of faculty across the system (i.e. working on SLOs) on a systematic and regular basis.
- Consider policies that might assist articulation, i.e. comparable courses have same number and alpha, similar programs use same alphas and number, etc.
- Delineate UH system responsibilities and CCs responsibility in relation to articulation.
- System guidance in what is a full FTE, what are the components of an AA/AS degree.
- Clarification of the articulation process among the CCs and with the 4 year institutions.
- Support alternate means of advising/counseling for students (online)

The OVPCC role in Workforce **may** include:

- Facilitate campuses working together as appropriate to address workforce needs of the State of Hawaii. Consider the differences of the neighbor island campuses and the Oahu campuses in meeting the needs of their own communities.
- Use resources efficiently and effectively in meeting workforce needs.
- Find resources to meet workforce needs (currently underfunded).
- Consider statewide programs to ensure consistency of product and efficient/effective use of resources.
- Work with DOE.
- Represents UH regarding workforce issues.
- Capitalize on workforce as a strength of CCs.

Resources

John Morton distributed materials on Financing the CCs, Building the CCs and a table on general fund/ssh and relative general fund/ssh by campus.

The impact of the increased tuition may be that students stay longer in CCs to complete lower division requirements.

The OVPCC role in resources **may** include:

- Advocacy for increased funding as CCs are currently underfunded compared to mainland institutions in all areas except instruction.
- Resolve inconsistencies in services across CC campuses which has become evident with the ability to register on multiple campuses.
- Develop better financial tools to more effectively use and distribute resources.
- Enrollment management
- Contracts office for CCs
- Higher return on RTRF funding to CCs (similar to JABSOM).

Building the CCs

Ideas include:

- Develop a true maintenance program. Priorities would be set by the Council of CC Chancellors. Each campus would have a preventive maintenance program.
- Develop an internal planning process rather than a project to project approach.
- Consider the authority to “float own bonds” for capital improvement.
- Develop community partnerships who would invest in the physical facilities on campuses.
- Handle own CIP.
- Develop focus on environmental sustainability.

Additional areas to be discussed include student services and communications.

Response to SCR 183

Mike Rota distributed the *Proposal to Assist in Developing a Response to SCR 183* related to role of UH in the economic future of the state. The CCs are the lead for the UH system. This will be added to the June 15, 2005 agenda of the Council of CC Chancellors.

US Department of Labor Grant

Ramsey Pedersen provided an overview of this grant. The focus is to develop mid level and technical individuals for the workforce in a number of identified areas. High school partners are needed as well as employers who will document the need of employees in specific areas. First deadline is July 2005. Maui, Kauai and Hawaii CC may collaborate to submit a proposal in the photonics area. Other possibilities are expansion of construction academy to the neighbor islands and life sciences (i.e. nursing) where need is clearly documented.

Focus of next retreat in August 2005 will be on programmatic issues.

Program Review Report to BOR

A monthly report was suggested by a BOR regent during the May BOR meeting. It is unclear if this was a formal request and when the first one is due. Clarification from BOR office is needed.