University of Hawai'i Community Colleges
Community College Council of Faculty Senate Chairs
January 11, 2008, 1 – 3 pm
UH Mānoa, Bachman 113

MINUTES

Present: Nancy Bushnell, Linda Currivan Harry Davis, Michele Katsutani, Jim
                Poole, Jill Savage, Libby Young, John Morton, Deborah Nakagawa

I.   Chair Davis called the meeting to order at 1:03 pm.

II.   Student Learning Outcomes

Per Davis, this a follow up to the ACCFSC meeting discussion relating to UHM's
request/need for a General Education systemwide agreement for symbolic reasoning
(FS), logic and written communication (FW), and global and multicultural perspectives
(FG) to translate into program SLO. Morton shared that SLO (measurable outcomes)
are a way to implement hallmark and are not tied to specific courses to allow faculty the
freedom to create course that will satisfy outcomes and enable students to meet
graduation requirements. As a follow up to status/proposal for distribution requirements,
Morton clarified that Johnsrud's intent is that a mechanism is being sought instead of
conducting course to course review to determine that courses are the same. The key is
to honor foundation boards.

Davis mentioned that there are programs and certificates that are accredited by non-
WASC that require SLO for certification. It was suggested to avoid course level SLO.
Currivan shared that Accreditation Standards III.A.3 requires course SLO. Davis
suggested that SLO should be developed from general to specific and he has made an
inquiry to the ACCJC/WASC regarding the possibility of establishing a hybrid system.
Morton stated that consistency would be achieved via course description vs. SLO. Per
Davis, competencies are nuts and bolts while SLO are general – how knowledge is
applied.

Savage suggested an update of CCCM 6100 is needed. Currivan shared that there is a
wide variation and no common understanding for developmental education.

Currivan mentioned that Carol Twigg, Executive Director of National Center for
Academic Transformation (NCAT), is providing assistance with writing SLO. NCAT is
an independent, non-profit organization that provides leadership in using information
technology to redesign learning environments to produce better learning outcomes for
students at a reduced cost to the institution. Twigg targets large introductory sections to
obtain good outcomes with reducing class size using technology and other tools.
Twiggs worked with WinCC and remedial/developmental education but this is not used
now since it did not fit well with CC courses.

Poole said that his role is to represent faculty and speaks on their behalf. Davis stated that at KapCC, faculty need documentation of discussion vs. consultation because though they trust their chancellor, they may not trust his successor -.

III. CC Campus Charters

Morton said that need to revise the UHCCP CCCFSC policy and then based on CCCFSC policy, may revise individual campus charters. All current charters were distributed to CCCFSC for their review and input. Bushnell said that KauCC has a basic charter with specific items in the bylaws. Morton recommended that core principal statement UHCC System statements relating to selected areas should included in campus charters, e.g., cross-campus registration, articulation, etc.

Currivan shared that the TPRC currently allows the convener from same division as the applicant (advocacy of convener of application appears improper). Application should be reviewed without being aware of the applicant's identity to ensure review is based on merit of document only vs. decision-making individuals who are prejudiced. Morton said that we are considering moving to electronic portfolio to provide more consistent materials and information. Savage suggested that the ratio change from 3 on- and 2 off-campus to 2 on- and 3 off-campus to form the TPRC committee.

IV. Role of the CC Council of Faculty Senate Chairs

Currivan discussed role change of ACCFSC (referred to Governance committee for review). Current campus charters do not support proposed role as faculty senate chair does not have the authority to speak for campus faculty at meetings. Goal is to minimize time between initiation and action. Morton shared that the VPCC relationship to the CCCFSC should be the same as the President to the ACCFSC. Advice from CCCFSC can be used but if CCFSC needs further discussion and information, then can defer action/decision until information and consultation can be conducted.

Currivan is not sure that her interpretation/conclusion accurately represent campus faculty. Morton stated that the CCCFSC can be best addressed as a system vs. independent voice. VPCC need ability to say an issue was brought to CCCFSC for discussion and consultation. It is not the intent to use this mechanism to solve campus-specific problems but rather to assist in developing strategies and promote discussion. Young said that for major issues, need sufficient lead time to get information, bring back to campus for discussion, then bring back to next CCCFSC meeting. Morton added that sometimes there may not be sufficient time to solicit comments. E.g., graduation requirements from KauCC – is this a system issue, initiated discussion with CCFSC, then draft policy for review/comments from individual faculty senates, then implement based on consultation. Poole suggested the need to formally vote on selected items. Young said that each faculty senate needs to understand the CCCFSC role and decision making ability depends on complexity of the issue.

Morton suggested the need to evaluate the established system, and update the CCCFSC UHCC policy 1.102 to ensure that the collegial process is the foundation. He also suggested that we allow conducting electronic polling and share results with all prior to taking action.

V.   CCCFSC 2008 Meeting Schedule

Need to determine AACFSC and CCCFSC meeting dates when the BOR conducts a one-day workshop on Fridays. Will the meeting be held on Thursday, one day prior to the BOR workshop or on the same day as the workshop?

VI.   What's on Your Mind?

Strategic Plans – Savage inquired how will outcomes be presented and recommendations prioritized? Also, campus may not concur with system priority. Bushnell shared that the CC strategic goals failed to address returning and older students. Young said that it is critical to identify workforce shortage areas and to consider incentive funding. Morton said that we should identify needs and fund source vs. others specifying this for us.

VII.   Next Meeting: February (date TDB), 2008 at (place TBD) [2/15/08 BOR at KapCC]

VIII.   Meeting adjourned at 2:35 pm.

Submitted by: Deborah Nakagawa