University of Hawaiʻi Community Colleges
Community College Council of Faculty Senate Chairs
October 20, 2006
UH Hilo ADM Chancellor's Conference Room

MINUTES

Present: Joseph Chernisky, Harry Davis, Daniel Kruse, Floyd McCoy, John Morton, Debbie Nakagawa Jill Savage, Carmela Tamme,

I. Chair Kruse called the meeting to order at 1:10 pm.

II. ACCJC 10/06 Comprehensive Evaluation Visit

To familiarize the Accreditation Visit Team Chairs and Team Assistants, an Overview of the UH and UHCC will be presented on 10/22/06. This will highlight the differences between Hawaiʻi and California in areas such as: collective bargaining/bargaining units, fund sources (general, tuition and fees, non-general, reallocation), capital improvement programs (no local bonds, just State bonds), budget process (not formula funded), etc. Additionally, to enable further discussion/clarification, resource breakout sessions with BOR, President, System VPs, VPCC, and AVPCC in the following areas have been scheduled: Governance; Academic Planning Assessment and Policy Analysis; Finance, Facilities, and Human Resources; and Distance Education/Information Technology.

The BOR approved the Policy on Self-Evaluation at their 10/20/06 meeting. This will enable the Colleges to meet the accreditation standard relating to the "governing board's self-evaluation processes for assessing board performance are clearly defined, implemented, and published in its policies or bylaws."

III. UH Legislative Audit

Last year, per HCR 213 relating to the Systemwide Audit of the UH System, 2005 Legislature, UHM was audited by Legislative Auditor during Phase I. Currently, the UHCC, UHH, and UHWO are being audited during Phase II of the audit. The Legislature determined that a systemwide audit of the UH was necessary before granting UH's request for complete autonomy. The Legislature must be assured that UH has established policies, procedures, and systems that provide a full and open accounting of general and tuition funds and the financial stability of the UH system. The VPCC – Budget and Planning Office provided info and coordinated responses relating to responsibilities of the UH system, UHCC system and campuses; delegation of authority; and expect minimal need for the UHCC campuses to provide info. Audit report due to the 2007 Legislature.

IV. CC/DOE Science Technology Engineering Mathematics (STEM) Academy

The Hawaiʻi Technology Academy (T-Academy) Initiative is to develop a stronger and broader high school to postsecondary education pipeline by designing and teaching standards-based postsecondary level applied science, technology, engineering, and mathematics programs. The UHCC, DOE, and business and industry partners will collaborate on the development of a STEM program option for high school juniors and seniors. These programs will be taught by UHCC trained and certified teachers in participating DOE high schools. Then the UHCC and DOE will be responsible for program management, organization, and implementation. In addition to the Construction Academy, a proposed IT Academy may be formed as part of the T-Academy. This initiative may be included in an Executive budget package for FB 2007-09.

V.   CC Policies - System Versus Campus

College practices and procedures are guided by University system policies. These include: Board of Regents (BOR) Policies; University Executive Policies; and, prior to 2002, CCs Policies titled Chancellor for Community Colleges Memoranda (CCCM). When the Office of the Chancellor for CC was eliminated in 2002, the Council of CC Chancellors (CCCC) and two University system Associate Vice Presidents responsible for CC issues analyzed the University Executive Policies and the CCCMs to determine areas where common CC practices were appropriate, as well as areas where University Executive Policies provided adequate guidance. A summary table of the outcomes of that discussion is the CC System Policy Conversion. In those areas where common practice was to be followed, either an individual, or a group was designated with developing draft language for consideration by the CCCC. Once agreement was reached by the CCCC, each college was expected to adopt its own version of the policy.

In July 2005, the Board of Regents approved a reorganization that established the Office of the Vice President for Community Colleges. This new CC system office has finalized several policies and is in the process of drafting and adopting UHCC Policies (UHCCP) as appropriate. A UHCC policy will be created only if it is necessary to have a consistent policy vs. campus-specific policy. Campuses should develop their own policy and procedures to implement established policies.

VI.   CC Faculty Classification Plan

Before proceeding, faculty needs a definition of Student Learning Outcomes (SLO). This item will be discussed at a later meeting.

VII.   Brainstorm - CC Specific Topics for Future Meetings

See CCCFSC 8/16/06 minutes for Planning Agenda discussion items for AY 2006-2007. Other suggestions include:

    A. Share / develop best practices.

    B. Post tenure review

C. Use Program Improvement Fund to study/implement

D. Why does it take 8-12 weeks to pay new faculty?

VIII.   What's on Your Mind?

IX.   Next Meeting: Friday, November 17, 2006, Maui Community College

X.   Meeting adjourned at 3:15 pm.

Submitted by: Debbie Nakagawa