

University of Hawai'i Community Colleges
Community College Council of Faculty Senate Chairs
November 17, 2006
Maui Community College, Ka'a'ike 103

MINUTES

Present: Joseph Chernisky, Harry Davis, Rob Edmonson, Daniel Kruse, Floyd McCoy, John Morton, Debbie Nakagawa Jill Savage, Carmela Tamme

- I. Chair Kruse called the meeting to order at 1:35 pm.
- II. ACCJC 10/06 Comprehensive Evaluation Visit Experiences

Morton extended his appreciation to all for their efforts that culminated in a successful accreditation comprehensive evaluation visit. At the 10/27/06 UHCC system exit meeting with the Team Chairs, President, CC Chancellors, VPCC, AVPCCs, and other VPCC staff, numerous commendations were shared as well as recommendations for the UHCC system and each CC campus. Program review did not arise as a recommendation for any campus. Visit Teams were concerned about dual reporting to VPCC and President. At the end of three years, this will be reviewed and appropriate changes will be made. ACCJC will determine each College's status at its January 2007 Commission meeting.

FSC shared their campus visit experiences. Faculty feel that they have worked on many things simultaneously for several years, including program review, articulation, assessment, strategic planning, and serving on faculty senate and other committees.

- III. BOR CC Committee

The BOR CC Committee conducts formal functions to meet ACCJC/WASC requirements. It was suggested to keep the BOR engaged at the policy level vs as active participants for items/issues the UHCC need to handle ourselves. Unresolved issues/directions can be discussed at existing meetings. E.g., share problem areas and suggest resolutions of those problems.

Suggested BOR CC discussions items: various types of students and problems faculty face; use white paper on remedial/develop education; precede BOR CC meeting with joint BOR CC and CCCFSC meeting, and BOR CC meeting should be more interactive vs reporting.

- IV. SLOs and Faculty Classification

J.N. Musto, UHPA Executive Director, has suggested to VPCC that faculty and union representatives meet with administration to discuss the accreditation requirement

related to faculty evaluation and SLOs. Faculty Senate Chairs also made other suggestions: separate SLO from faculty classification plan; CC groups should collectively develop SLO; do not make SLO at course level until it is developed at the program level; should the initiative/leadership be at the system vs campus level; SLO waste time and money; and recommend no more than 8 SLO for each course.

For common courses in selected programs of study, Jean Hara worked with faculty to develop common course SLO for the entire UH system. Ruth Stiehl's "Outcomes Primer" and "Mapping Primer" were used as a guide to establish the baseline, set expectations, and develop the framework for course description and SLO. This was accomplished in 2 days and this concept/format may be extended to other areas.

V. Working with Hallmark Experiences

Morton described discussions with Kauai and Maui faculty on their adopting the general education hallmarks. The goal is to have the general education component common among all campuses while degree requirements may vary somewhat to reflect local policies. MauCC expressed some concern that obtaining approval will be time consuming but existing classes will meet the foundation requirement. Morton stated that the goal is also to have the 19 credits for the diversification requirement decentralized as well.

Davis noted that curriculum-related work needs more support such as release time. The Program Improvement Fund will be used to improve curriculum review. It was agreed to explore expansion of the LeeCC's Online Curriculum Central to other campuses systemwide. Also, David Cleveland, HonCC, has developed an array of assessment/research instruments for the web, downloaded the data, and developed statistical, graphical, and written reports on the findings. Kruse stated that this process provides enough latitude that campuses can adapt their own proposals. After the MauCC faculty heard the details, their mindset changed.

VI. Transfer/Articulation Update

Proposal will be shared with UHM when shared with all UHCC during January and February 2007. The strategy is to anticipate problems/issues before sharing with UHM to enable the entire package to be accepted.

VII. What's on Your Mind?

Morton shared that the BOR meetings will be scheduled six times a year instead of ten meetings per year. In addition, four workshops will be scheduled in between the meetings. The purpose of scheduling the ACCFSC meeting with the BOR is to enable the host campus faculty to meet with the BOR. Currently, the format and agenda are not clear.

McCoy suggested reviewing course evaluation systems and share at ACCFSC/CCCFSC meetings. An alternative is a student evaluation process. Each FSC is to check with their respective campus regarding course evaluation. How are student and peer evaluations performed for distance education classes?

Kruse proposed discussion regarding UHWO's Inverted Degree, e.g., occupational therapy and other allied health areas, orthopedics, culinary arts, respiratory therapy, fire science, and Bachelor of Applied Science. Do we feel comfortable with this model?

Best Practices should be included as part of the CCCFSC meeting.

VIII. Next Meeting: Friday, January 12, 2007, Dole St. Conference Room

IX. Meeting adjourned at 3:23 pm

Submitted by: Debbie Nakagawa